

# Wilson High School Site Council Minutes October 20, 2015

**Attendees:** **Teachers:** Amy Durham, Amy Feller, Rodney Maack, Andrew Butterfield, Jessica Rader, Nathan Pier, Josh Martin, Jamie Suehiro, Sarabeth Leitch, Nick Nohner, Brian Sahler. **Administrators:** Brian Chatard, Maude Lamont, Ayesha Freeman, **Parents:** Karla Wenzel, Claudia Carlough, Sharon Scheurer, Ariana Ward, Lisa Sloan, Cari Bacon Flick. **Students:** Jaden Salama, Katy Piwonka, Ian Morgan, Marley Kinser, Daniel Nyounai-Herrera, Estee Emlen. Austin Smith-Covey. **Community:** Caron Kushner. **Classified Representative:** Abby Menashe, excused.

**At Wilson High School, our mission is to educate young people in every capacity -- mind, body and spirit.** We prepare students to succeed in their various roles in society: as workers who are responsible, innovative and ready to compete at a world-class level; as citizens who are both loyal to our community's democratic ideals and committed to the on-going work of forming a more perfect union in our heterogeneous society; and as adults who, in their private lives, balance the virtues of individualism, such as self-reliance, honesty, and personal initiative, with the cooperative ideals of justice, tolerance and compassion. In short, our goal is to foster in our students the core intellectual capacities and habits of the heart that will allow them to lead deeply engaged, productive and meaningful lives.

#### District Milestones for High Schools

1. 9<sup>th</sup> Grade – on track (6 credits- core classes)
2. On-time graduation

#### PPS Priorities for 2014-2015

1. Third Grade Reading
2. Closing the gap for suspensions/expulsions for students of color
3. High School Graduation

#### WHS Site Council Goals 2015-2016

- Graduation rate of 92% for entire population with no subgroups more than 5% below the total average
- Increase in historically underrepresented students in AP course and “3” performance on exams.
- 100% of 9<sup>th</sup> graders begin 10<sup>th</sup> grade with at least 6 credits
- Reduce exclusionary discipline for students of color by 50%
- 90% of students attend 90% or better of all classes (including excused and unexcused absences)

**Handouts: WHS CAP Executive Summary—2 page pdf attached**

#### Agenda/Minutes:

1. Introductions
  - a. Introductions
  - b. June 2015 minutes approved without modification.
    - Maack raised the issue of bylaws and number of site council members. Brian Chatard to review current membership and whether bylaws need to be changed. Chatard will bring back any further action to next site council.
  - c. August 2015 Retreat minutes approved.
  - d. September 2015 minutes approved unanimously. No changes.
2. Old Business:
  - a. Community member , Caron Kushner voted in unanimously as community member.
    - Caron had run for site council as a parent and can serve as community member. Extensive background given as parent, dog owner, long time volunteer; works for HP on employee giving, special initiatives.
  - b. Google forum update – Sarabeth
    - Sarabeth gave update on google forum.
3. New Business:
  - a. Choose chair: set agenda with Brian, send agenda out to webmaster and site council 1 week prior.

- Duties: getting agenda out to team at least one day in advance—coordinating with principal.
  - Discussion of cochair with students. Sharon Scheurer will chair. Daniel will cochair since he is a senior. Marley will wait til next year since she is a junior.
- b. Choose recorder: take minutes, send to webmaster to post, make changes to minutes at next month's meeting  
Karla Wenzel agreed to continue to record minutes.
- c. Review: CAP Plan summary, data packet and school goals workbook – Brian
- Brian distributed a document entitled, "WHS Comprehensive Achievement Plan (CAP) Executive Summary," a copy of which is attached to these minutes.
  - Brian met with internal school team on 34 school performance objectives/ indicators; next step is to combine work from this summer's retreat with the 34 indicators. Then will bring back to site council for official update to CAP—"a nice robust CAP." May be as late as December before come back to site council but it won't slow down the work as we know what our goals are this year.
  - Site council 5 goals this year. Next step is to put those in the CAP as tasks in the format online. Has not yet been done. If there were a retreat in 2016, we will put them in at the time we formulate them.
  - Questions from Claudia (parent) re: when will we see that tasks are accomplished/completed.
  - Brian discussed notebook materials for site council members.
- d. Review: Indistar process – Brian Chatard discussed in context of CAP update.
- e. Attendance Update: Ayesha Freeman
- Last year-- 20% of students last year had 20 or more unexcused class period (3 class periods per day) absences.
    - Question from Ian Morgan about quality of data: there is human error, also parents may not be calling in.
  - Research supports that students who miss school need more school. Wilson has after school "study hall" (change in language from "detention") and lunch study hall. 225 students in study halls but as of last Friday still significant numbers of students missing school. With 20 or more unexcused absences, administrator calls parents, involves teachers and meets with student's parent and student face to face. Study halls are not voluntary—very specific interventions.
  - Is there a theme that explains unexcused absences- are there common trends? There is a national study and source of data why students miss school. Freeman will post to google docs.
  - If miss two periods half the day, then considered missing full day. State law if miss more than 10 days in a row, then student is dropped from attendance at the school.
- f. AP goal: (Jamie Suehiro): survey is being conducted of students and AP teachers to gather ideas for support of students, ex. Saturday mock exam or cram/prep Saturday session, tutorials, gathering AP prep books, pre-AP and teaming (9<sup>th</sup> and 10<sup>th</sup> grades). Goals: 3 or better and greater representation of students in AP classes and increased number of AP scholars. Discussion regarding how to best survey students so that we maximize returned surveys.

**Next Meeting: November 3, 2015, 8:15-9:45am.**