



Wilson High School Club Registration Form 2016-17 School Year

Due Date: Wednesday, September 14th

Please turn in this completed form to the Vice Principal's Secretary, Ms. Urban in room #139.

ALL FORMER and NEW CLUBS need to submit this form by the deadline.

Name of Club: _____

Was this a registered club during the 15-16 school year? YES NO

If YES, please have a representative stop by room #139 to verify your club's information with Ms. Urban or update your information on this form.

Meetings:

Meeting Location: _____ Room #: _____

Meeting Day(s): Sun. Mon. Tues. Wed. Thurs. Fri. Sat.

Time(s): From: _____ To: _____ Lunch Tutor Time

Please Note: If meeting on campus outside of regular school hours, Club Advisor may be required to complete a CUB (Civic Use of Buildings Permit). This can be done online. Please see Ms. Urban in #139 for assistance.

Student Contact 1/Student Leader (must have at least 1 student leader or contact person)

Name: _____ Cell Phone: _____

Email: _____ Text Okay? Yes No

Student Contact 2/Student Leader

Name: _____ Cell Phone: _____

Email: _____ Text Okay? Yes No

Advisor(s):

A club advisor must be an adult (21 or older) and can be a Wilson staff member or community volunteer. All community or volunteer advisors must complete a PPS background check. Background checks are good for 3 years after which time they need to be renewed. Volunteers may go to: <https://volunteers.pps.net>

Adult Advisor 1 (must have at least 1 adult advisor)

Name: _____ Cell Phone: _____

Email: _____ Text Okay? Yes No

Adult Advisor 2

Name: _____ Cell Phone: _____

Email: _____ Text Okay? Yes No

PLEASE SEE BACK SIDE OF THIS FORM FOR ADDITIONAL REQUIRED INFORMATION →

Purpose of Club:

Please attach (or email) the following in writing (REQUIRED):

- A typed list of any events and fundraisers the club has planned for the year (outside of regular meeting times).
- A typed description of the club no more than 250 words long, including the club's purpose at Wilson, what resources activities and experiences it provides to members, what kind of students may be interested, and any other information you'd have people see as a first impression of your club.

The information you provide about your club will be published on the school web site and other students may use it to make decisions about which clubs to check out or join. Put in everything that any potential club member would want to know. Please do your best to edit for grammar as your words will be published and may reflect on your club. You may email completed description to Ms. Urban at curban@pps.net or attach it to this club registration form. Note: The description is NOT required to be typed.

CLUB FAIR is an opportunity to get members and advertise your club. This year it will be on **Friday, September 23rd** during tutor time in the cafeteria.