



PORTLAND PUBLIC SCHOOLS

Security Services

501 N. Dixon Street, Portland, OR 97227

(503) 916-3000 • FAX (503) 916-3016 • Email: securityservices@pps.net

Volunteer Code of Conduct

In order to volunteer in Portland Public Schools, applicants are required to complete a background screening and agree to the following Volunteer Code of Conduct:

1. I will sign in at the school's main office immediately upon arrival.
2. I will wear or show volunteer identification whenever I am volunteering in a school.
3. I will use only adult bathroom facilities.
4. I agree to follow the directions of the building administrators, teachers, and/or appropriate staff members.
5. I agree to conduct myself in a professional, respectful manner at all times. I understand that the volunteers are role models for students, and will conduct myself accordingly.
6. I agree to immediately notify the Security Services Department if I am arrested for a misdemeanor or felony sex, drug, assault, or weapon related offense.
7. I understand that in the course of volunteering, I may learn private or sensitive information about students, families, or staff. I agree to maintain confidentiality outside of school. I will not share information that I learn about students or staff with anyone except to carry out my volunteer duties and as outlined in this code of conduct.
8. I will share with teachers and/or school administrators any concerns that I may have related to student welfare and/or safety.
9. I agree to avoid exploiting or unduly influencing a student into engaging in an illegal or immoral act or any other behavior that would subject the student to discipline for misconduct, whether or not the student actually engages in the behavior.
10. I agree to not engage in sexual harassment of students, other volunteers, or school employees. I will avoid having inappropriate contact with any student, whether or not on school property, which includes all forms of sexual touching, sexual relations, or romantic relations, any touching which is unwelcome by the student or inappropriate given the age, sex, and maturity of the student. I will refrain from touching or hugging students, even if the student instigates the physical contact.
11. I will not possess weapons of any type while on school property or during school events off premises.
12. I agree to not possess or use tobacco or any nicotine-related products and will not possess or be under the influence of alcohol or illegal drugs while on school property or during school events off premises.

Agreement: I agree to follow this code of conduct, the general standards of professional conduct, and maintain confidentiality. I understand that volunteering is a privilege, not a right. I understand that failure to comply is grounds for immediate suspension or permanent revocation of my volunteer privileges.

Printed Name

Signature

Date