

Robert Gray Middle School
Personal Electronic Device Agreement

“Device” means all personal technology devices (phones, tablets, laptops, Chromebooks, etc.)

Student: _____

STUDENTS WILL:

- Use device only for academic purposes with teacher permission in class
- Keep device off and out of sight unless being used for academic purposes in class
- Use only school computers during teacher, library or office assistant time
- Leave device in class or locker if leaving the classroom
- Go to the office with permission to text or call a parent/guardian
- Give device to school staff when requested without argument
- Fill out a problem solver form for return of device from office

PARENTS WILL:

- Discuss personal use guidelines (see other side)
- Learn individual classroom technology policies
- Review device requirements with child and clarify expectations for both personal use and during class time
- Review “Ready to Learn” and “Personal Time” guidelines
- Have contact with child by phone/text during class time through the main office only and only for emergency purposes
- Read & review the required Problem Solver if there are issues

TEACHERS WILL:

- Teach, clarify and enforce RGMS guidelines
- Allow only academic use of devices during class time
- Be explicit about when devices can be used and when they cannot in class
- Maintain a system for leaving devices in the classroom
- Call for office escort for students needing to use a device during class time to contact parent/guardian
- Send devices to the office immediately for students to retrieve at the end of the day if confiscated
- Notify parent/guardian and give problem solver forms to the office

STUDENTS WILL:

- Behave in appropriate manners online at all time
- Use only their own devices and refrain from taking/touching others’ devices and chasing
- Take photos and videos only with the permission of everyone in them
- Move away from fights or altercations and refrain from videotaping them
- Give cell phone to school staff when requested without argument
- Fill out a problem solver form for return of cell phone

CONSEQUENCES for FAILURE TO FOLLOW REQUIREMENTS:

Step 1: Warning: Student will be counseled on violation and requirements and Problem Solver will be started

Step 2: Confiscation: Device will be confiscated and returned to student at the end of the day from the main office after filling out the Problem Solver

Step 3: Parent Pick-Up: Device will be confiscated and picked up only by parent/guardian after student fills out the Problem Solver with parent’s input.

Step 4: Personal Electronic Device Use Plan: An individual use plan will be created for the student

We understand that personal technology use is a privilege that comes with specific requirements.

We agree follow the RGMS personal technology requirements and understand that there are consequences for failure to follow the RGMS personal electronic technology agreement.

Student Signature: _____ **Date:** _____

Parent Signature: _____ **Date:** _____