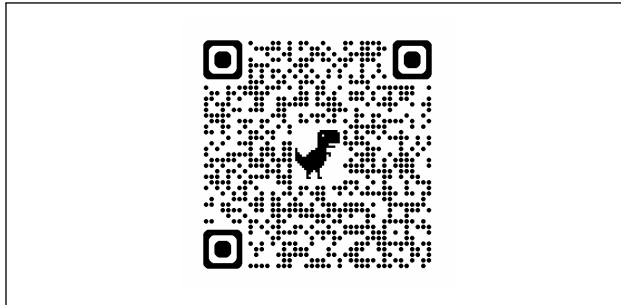


### 3 OPTIONS TO REGISTER FOR LANE SUN 24-25

#### Option 1: Scan QR Code to Register for SUN Classes (Due Friday September 20<sup>th</sup>!



#### Option 2: Registration through Grouptail by Friday September 20<sup>th</sup>!

<b>I have never used Grouptail...</b>	<b>I have a Grouptail Account...</b>
<ul style="list-style-type: none"><li>• Create an account on Grouptail: <a href="https://app.grouptail.com/signin/22118">https://app.grouptail.com/signin/22118</a><ul style="list-style-type: none"><li>○ <b>DO NOT</b> use student PPS email to create profile, <b>please use parent email.</b><ul style="list-style-type: none"><li>▪ <b>This email will be how you log on in the future, please remember.</b></li></ul></li><li>○ Synergy # is the same as your student's ID #</li><li>○ Select Lane MS as the school your student is attending</li></ul></li></ul>	<ul style="list-style-type: none"><li>• Please sign in to your account on Grouptail:<ul style="list-style-type: none"><li>○ Use your previous email and you will be sent a link to log in.</li><li>○ Make sure your HUB site is to Lane SUN to see SUN activities at LMS.</li><li>○ Update your child's correct grade for this year.</li><li>○ Any changes in contact information, especially emails.</li></ul></li></ul>
<ul style="list-style-type: none"><li>• Select ALL Classes you would like to register for<ul style="list-style-type: none"><li>○ Student will be listed as "requested"; you will get an email confirmation when they are successfully enrolled.</li></ul></li><li>• Once you have created a profile for one student, add more to the account using the "additional student registration form" link.</li></ul>	

### **Option 3: Students request a SUN Paper Form**

Request a paper form from the main office or from a SUN staff and complete the paper registration form by Friday September 20<sup>th</sup>.

- Write first and second choice classes in the given chart.
- Only include classes you are interested in being enrolled in
- Make sure to include student full name & parent/guardian contact.
- Sign off on back and check either yes or no on ROI.

#### **Please Note:**

- LMS Fall 2024 Term is from **Monday September 30<sup>th</sup> – Thursday December 12<sup>th</sup>**.
  - ***EXCEPT Ultimate Frisbee Team which starts practice Tuesday September 3<sup>rd</sup>.***
  - ***EXCEPT Off-Road Biking w/ NWTA which starts Tuesday September 10<sup>th</sup>.***
- All options are to tell SUN what classes your student is interested in and **does not** guarantee your student will be enrolled in all their selected classes.
- Partner Programs (IRCO, LatinoNetwork, REAP, Campfire) are not listed here, they have their own registration process. Please email [Chelsea.kimura@portlandoregon.gov](mailto:Chelsea.kimura@portlandoregon.gov) for more information.
- SUN class schedule should be emailed by Wednesday September 25<sup>th</sup> before SUN starts on Monday 9/30, **IF you turn in the completed form by FRIDAY SEPTEMBER 20<sup>th</sup>!**
- Please review student expectations with your child for them to successfully participate in SUN.
- **“INCLUSION SERVICES REQUESTS:** ADA (Title II) accommodations to participate in registered activities are available through inclusion services **after** you have registered in an activity or class. Requests should be submitted at least 10 days before the start of the class. **For registered SUN classes/programs, scan the QR code below or call 503-307-4131.”**

