

**Beaumont Middle School**

**PARENT AND STUDENT  
HANDBOOK**

**2018 -2019**

# Table of Contents

LETTER FROM THE ADMINISTRATION.....	1	DRESS AND GROOMING.....	5
EIGHTH GRADE PROMOTION REQUIREMENTS .....	2	DROPPING OFF/PICKING UP STUDENTS .....	5
ATTENDANCE .....	2	GUM/ENERGY DRINKS/GLASS CONTAINERS .....	6
BACKPACKS/COATS/PURSES .....	2	LOCKERS .....	6
BICYCLES/SKATEBOARDS .....	3	LOST AND FOUND.....	6
BOOK POLICY .....	3	VALUABLES .....	6
SCHOOL MEAL PRICES 2018-19 .....	3	STUDENT HEALTH AND SAFETY .....	6/7
BUSES .....	3	STUDENT HEALTH SERVICES .....	7
CELL PHONES/ELECTRONICS .....	3	BEAUMONT MIDDLE SCHOOL PTA.....	7/8
CLASSROOM VISITS AND CONFERENCES .....	4	STUDENT/PARENT SUPPORT SERVICES STAFF .....	8
CLOTHES CENTER/FOOD PANTRY/SHOP16A.....	4	ACTIVITIES AND EVENTS AT BEAUMONT .....	9/10
COMMUNICATIONS.....	4	SCHOOL DISTRICT CALENDAR 2018-2019.....	11/12
DAILY SCHEDULE .....	5		

**Beaumont Middle School's**

**CORE 2018 -19**

**Collaboration Organization Responsibility Empathy**

**LETTER FROM THE ADMINISTRATION**

**Dear Beaumont Families,**

**An exciting new school year is before us. I am eager to start the year as the Principal at Beaumont. I am thrilled to work with our team of outstanding staff, supportive families and exceptional students will continue to thrive as we work to prepare students for college and career readiness. I am confident this year will bring many opportunities for experiences and learning that will be memorable for students and families. I am looking forward to meeting each student as an individual by name. Let us each make a commitment to be involved in the Beaumont School Community and work together to ensure a safe and healthy learning environment.**

**Our mission will continue to be supporting all students in achieving their very highest educational and personal potential, to inspire in them an enduring love for learning and to prepare them to contribute as citizens of a diverse, multicultural and international community. Our staff, families and community members' vision must be to sustain and continue to develop a school, which provides our students with the best education possible. We continue to emphasize the "CORE" beliefs developed with the Beaumont Community: Collaboration, Organization, Responsibility and Empathy, to assure success for every student.**

**Middle School is a unique time in a student's life. It is filled with challenges and joys that create the young adults we need in the future. Those of us who choose to be educational leaders for this age student, must understand them, listen to them, be committed to them and love them. Please feel free to stop by the office with questions, concerns and positive knowledge you have about your child. We are here to make this time special and memorable for every Beaumont family.**

**This Online Calendar/Handbook will be a useful tool for you. It contains important information that will be helpful throughout the year. Please note that there will be an electronic school newsletter sent every Friday.**

**We hope to meet each of you on September 5th, at the Back to School Night. The starting time is 6:30PM.**

**Sincerely,**

**Harriette Vimegnon, Principal**

## **EIGHTH GRADE PROMOTION REQUIREMENTS**

We encourage all parents to carefully monitor their student's academic progress from the beginning of the year and to talk with them often about their academic progress. Check your student's planner at least once a week; meet regularly with teachers if problems arise; and feel free to contact administrators or the counselor with concerns. Students with library fines at the end of the year will not receive their promotion certificate until fines are cleared.

### **ATTENDANCE**

Regular attendance promotes school achievement. Students should arrive at school on time and be ready to learn. However, if your child is sick, he/she needs to be at home. **Please call the office at 503-916-5610 to let us know that your child will not be attending that day and send a written excuse when he/she returns to school. Contact your child's teachers for homework if there is a prolonged absence.**

### **TARDIES**

Students are expected to be on time for each class. If you are late for school you must report to the office for an admittance slip. You will not be excused for waking up late, missing the bus, or other non-emergencies. Students who are repeatedly late to class may be required to make up the time.

### **ABSENCES**

Parents should call the office or send a note in order to excuse an absence. Per PPS policy the office must be notified within 10 days of the absence for it to be excused. Excused absences include illness, appointments, religious observations, or personal emergencies (accidents, death in the family).

### **MAKE UP WORK**

After an absence, students are expected to check in with teachers to get missing assignments, handouts, ect. If you are absent for three (3) or more days, you can call or email classroom teachers to request homework. Teachers have 24 hours to respond with the needed materials.

### **EARLY CHECK OUT**

If you need to leave for an appointment, bring a note from home, show it to your teacher at the time you need to check out and bring the note to the office. Students are only released to parents, legal guardians, or contacts listed on the emergency contact list. Adults need to come to the office to sign out students.

### **BACKPACKS/COATS/ PURSES**

Due space limitations within classrooms, students are expected to keep coats, backpacks, and purses in their lockers

## **BICYCLES/SKATEBOARDS**

Students may choose to ride bicycles/skateboards to school. Bikes can be parked in the locked enclosure off the Bryce Street parking lot. Bikes should be locked to the racks provided to avoid theft. According to Oregon law, all bicycle riders under age 16 must wear bicycle helmets. Students may not ride bikes or skateboards on the sidewalks or on school grounds during the school day. Skateboards and scooters must be stored in student lockers.

## **TEXT / LIBRARY BOOK POLICY**

Textbooks are assigned to students for the length of time required by their teachers. Library books maybe checked out for 14 days at a time. You must return or renew books you have checked out. Students who have lost or damaged their books are expected to pay for their replacement. Students with unpaid fees will not receive their promotion certificate.

An Oregon law requires all public schools to withhold report cards, diplomas, and other privileges from students who owe more than \$50 in lost book charges or unpaid fees.

## **SCHOOL MEAL PRICES 2018-2019 (prices subject to change)**

- **K-12 Reduced-price breakfast 0.00 (funding provided by the Oregon legislature)**
- **6-8 Breakfast \$1.50**
- **6-8 Lunch \$3.15**
- **K-12 Reduced-price Lunch \$0.00**
- **Milk \$0.50**
- **Adult lunch \$4.30**

## **BUSES**

The Transportation Department mails information on school bus schedules and routes each August to students who are eligible for district transportation. In addition, there are several Tri-Met bus stops adjacent to Beaumont. The schedules and stops for those buses can be obtained from Tri-Met. Because bus passes can be purchased at various places in the community, they are no longer being sold at schools.

## **CELL PHONES AND ELECTRONIC DEVICES NOT ALLOWED DURING THE SCHOOL DAY**

All cellphones/devices are the responsibility of the student, not the school. Students are expected to put these devices away upon entering the school. Prior to 3:45, students are not allowed to have devices in the hallways. No devices are to be used during lunch or recess. If you need to contact family members, please do so from the office phone.

Non-approved usage will result in the educator giving a warning, taking the device for the remainder of the day, involving parents, or requiring that the device be secured daily upon the students' arrival in class.

## CLASSROOM VISITS AND CONFERENCES

You are welcome to visit your student's classroom and we encourage you to do so. A personal conference with the teachers is one way to track academic progress or resolve concerns. In addition all families have access to ParentVue to monitor their students' assignments and grades. Please schedule visits at least one day in advance. This will enable the teacher to gather student work and to arrange a time for an uninterrupted conversation.

## CLOTHES CENTER/FOOD PANTRY/ SHOP 16A

The Portland council PTA sponsors a Clothing Center for any family in need. Parents wishing to visit the center for their child can pick up a referral form in the Beaumont office.

## COMMUNICATIONS

Communicating with families is a high priority for the administration and teachers at Beaumont. The following are some regular communication channels through which you can expect to receive information. All of the following can be accessed through e-mail if the school has your address.

**The Beaumont Electronic Newsletter** contains news about school events and other interesting information. There is a form in the registration packet that enables you to sign up to receive this publication. We find this is the best way to communicate quickly with families. If you are not receiving the newsletter and would like to please email [beaumontnewsletter@gmail.com](mailto:beaumontnewsletter@gmail.com) to be added to the distribution.

**Direct Communication** is best if families have questions or concerns. Feel free to call staff members at any time. If teachers are in class, the office will take your message and forward it to the teacher as soon as possible. We are happy to answer questions and provide answers whenever we can.

**Teacher e-mails.** Many teachers write a weekly email newsletter to their families. ParentVue and teacher blog sites are also used by several teachers to post assignments online.

**News Blast** will be sent home as unexpected events occur. We try to give families factual information as needed so that everyone is informed of any safety issues or unusual happenings at school. These announcements also serve as a method of rumor control.

**Communication with administrators, counselor, or student management specialist:** Working with families is a major component of our efforts to help our students be successful. We invite you to call or meet with us if problems occur or questions arise. Appointments made in advance ensure that we can set aside time to meet.

**Contacting Students During School Hours-** Parents and guardians may call the school office to contact students in an emergency. Parents are strongly discouraged from texting or calling students during school hours.

## DAILY SCHEDULE

Study Hall	Morning Study Hall TBA
Cafeteria Opens	8:40AM
Students Enter Building	9:08AM
Instruction Begins	9:15AM
Lunch	Two lunches are scheduled between 12:11AM and 1:49PM
Dismissal	3:45PM

First Bell	9:08 AM	9:15 AM
Period 1	9:15 AM	10:11 AM
Period 2	10:15 AM	11:09 AM
Period 3	11:13 AM	12:07 PM
Period 4	12:11 PM	1:05 PM
Lunch 1	12:11 PM	12:51 PM
Lunch 2	1:09 PM	1:49 PM
Period 5	12:55 PM	1:49 PM
Period 6	1:53 PM	2:47 PM
Period 7	2:51 PM	3:45 PM

Full Bell Schedule to the right

**Students must have a parent or staff note/pass to come into the building in the morning for academic support. Staff is generally available for morning help from 8:30-9:05. Other than to go to the cafeteria for breakfast, students will not be admitted into the building without permission before 09:08AM.**

## DRESS AND GROOMING

### PPS Board Policy on Dress:

The responsibility for the dress and grooming of a student rests primarily with the student and his or her parents or guardians. Attire or grooming depicting or advocating violence, criminal activity, use of alcohol or drugs, pornography, or hate speech are prohibited. A student's attire or grooming should not be grounds for exclusion from his or her participation in school classes or programs or in school-related activities. If, however, the attire or grooming of a student poses a threat to the health or safety of any other person, the appropriate solution as stated in the PPS Administrative Directive will be followed. School-directed changes to a student's attire or grooming should be the least restrictive and disruptive to the student's school day. Any school dress code enforcement actions should minimize the potential loss of educational time. Administration and enforcement of the dress code shall be gender neutral and consistent with the PPS racial equity policy. This policy applies to all individual schools. (Reference: Board Policy 4.3.012-P)

## DROPPING OFF/PICKING UP STUDENTS

The best place to drop off or pick up your students is the parking lot off Fremont. This larger parking lot allows for traffic to move in and out easily. It is a safety hazard for students to be dropped off or picked up from the bus loading area on Fremont.

Do not enter the Bryce street parking lot to pick up or drop off students, this is used for staff. This lot is usually crowded with students before and after school and it is very dangerous for cars to try to turn around in that small space. **Band students must be dropped off on Bryce Street only not in the parking lot. Thank you for your compliance with this request.**

## **GUM/ENERGY DRINKS/SODA/GLASS CONTAINERS**

We support health at Beaumont and students are encouraged to bring healthy drinks to school. Energy drinks and sodas are not permitted at school and will be confiscated and recycled. Glass containers are a safety concerns and are not permitted on school property. Beaumont is a non-gum school. Students may not chew gum in classrooms, hallways or at recess.

## **LOCKERS**

Students will be assigned lockers the first week of school from their CORE teacher. All students have a locker assigned to them with a specific combination. Students should keep their combination private and make sure their locker is closed and locked at all times. Locker cleanouts will be held at the end of each quarter. Students are asked to avoid keeping any food in lockers overtime as it causes sanitary problems. Lockers are school property and may be accessed by staff should the need arise.

## **LOST AND FOUND**

The Lost and Found for clothing is located in the cafeteria. At the end of each quarter, unmarked, unclaimed items will be donated to the PTA Clothes Closet.

## **VALUABLES**

The school cannot be responsible for valuables that students bring to school. Students who bring such items to school must keep them in their lockers during the day. Beaumont is not responsible for the loss of these items.

## **STUDENT HEALTH AND SAFETY**

### **SCHOOL NURSE AND MEDICAL ASSISTANT**

Beaumont's school nurse is here 1 day a week and on- call the rest of the week. A Medical Assistant will be here 5 days a week. The nurses' office is located just off the main office. The nurse can be reached during school hours by calling 503-916-5610. The school nurse coordinates vision and hearing testing during the year.

### **ACCIDENT AND ILLNESS**

Only first aid care is given at school. In case of a serious accident or illness, we will try our best to:

- Contact parent(s) or legal guardian(s)
- Contact the given emergency number(s)
- Have the child taken to the hospital if required

It is extremely important that we have valid telephone numbers for parents and any emergency contacts. Please let us know as soon as possible if there are any changes in your home, work, or emergency numbers.



**Students entering Portland Public Schools for the first time are required to present proof that all immunizations are current. Parents will be notified if their student's immunizations are not up to date. Students who fail to receive the required immunizations will be excluded from school.**

## **STUDENT HEALTH SERVICES**

**To support students' health, safety, and academic success our district provides school health services in partnership with the Multnomah Education Service District (MESD).**

**To provide for your child's special medical or mental health needs (for example diabetes, seizures or school anxiety) it is important to promptly tell the school:**

- **About new and changing health problems that can cause learning or safety problems at school.**
- **If your child is undergoing treatments that affect the immune system.**
- **When your child has a chronic health need that requires specialized care at school.**

**\* At all ages and grades, the number of doses required varies by a child's age and how long ago they were vaccinated. Please check with your child's school, childcare or healthcare provider for details.**

## **BEAUMONT MIDDLE SCHOOL PTA**

The Beaumont PTA is the primary parent organization at our school, working to support classroom programs, increase family involvement and coordinate student and family activities. Most of the funds raised by the PTA are given as grants to classroom teachers to pay for books, supplies, field trips and supplemental materials. The PTA also sponsors several community-building events during the school year. We invite you to attend our meetings, especially our general meetings and programs that will have speakers and programs of interest to you. The PTA can be contacted via email a list of contacts can be found on the Beaumont Middle School website under parent resources.

PTA is a volunteer based organization and we need you to volunteer. There is a role for everyone who wants to help to keep Beaumont an outstanding academic and social experience for our students. We continue to need people in positions of responsibility including board positions and committee chairs. We need a broad base of volunteers to help with the student activities including dances and Back Stage pass outings, as well as people willing to work one-on-one with a student in a committed mentor program.

Please fill out the volunteer interest form that is to be found in the back to school packet and return it to the office, or contact the school office to put you in touch with the right person in the PTA. One of the PTA board or committee chairpersons will contact every person who volunteers and let them know how they can help this year.

The PTA sends out an email newsletter every other week or so during the school year that keeps parents and guardians updated on many activities and initiatives. Please fill out the directory form that is included in the back to school packet, include your valid email address and indicate that you would like to receive this newsletter. The PTA also puts together a student phone directory from the information supplied during registration that is available as a benefit of joining the PTA.

Finally, please send back the PTA membership envelope with your PTA dues of just \$20.00. Through your membership, we can support Beaumont Middle School with more than our money, but with our time and our hearts and souls.

## **STUDENT/PARENT SUPPORT SERVICES STAFF**

### **ADMINISTRATORS**

The administrators at Beaumont are Harriette Vimegnon, Principal, and the Assistant Principal. They work closely with students, parents, and staff to promote student academic achievement and to encourage appropriate student behavior. They are always glad to meet with parents when there are questions or problems. Due to their schedules, it is best to make an appointment in advance by calling the Principal's Secretary, Elise Darling. This will ensure adequate time to fully discuss any issues.

Both administrators are members of the Student Intervention Team that works to coordinate services for students.

\*A provision of the teacher contract states that when there is a question or problem in a specific class, an administrator must refer the parent back to the teacher to discuss the issue. The contract further provides that the principal or assistant principal may attend this initial meeting if requested by either the parent or the teacher. If an administrator does not attend the initial meeting(s) and the problem is not solved, it is then appropriate to request an appointment with an administrator to discuss the issue further.

### **SCHOOL COUNSELORS/ RIA GOODWIN AND PAULA INMAN-BALANZAR**

Our school counselors' responsibilities include facilitating individual and group student counseling, career guidance, serving as a resource for parents, and disseminating information about agencies and services outside of the school.

### **BILINGUAL COMMUNITY AGENT/HILDA GOMEZ**

The Bilingual Community Agent supports all families whose first language is not English. This position provides guidance and support to students and families, The BCA can be reached at 503 916 5610. The BCA is a member of the Student Intervention Team.

### **SCHOOL PSYCHOLOGIST/ DAVID DUGO**

The school psychologist is the coordinator of the special education program at Beaumont. Responsibilities include testing for special education, IEP coordination, group and individual counseling, and crisis intervention. The psychologist coordinates the special education team and the Student Intervention Team. Questions concerning special education issues can be directed to him at the main office number, 503-916-5610.

### **SPEECH PATHOLOGIST/ JANELLE DUNN**

The speech pathologist will work with students five days a week and will be available for parent consultations. You may reach the speech pathologist at the main office number, 503-916-5610.

# ACTIVITIES AND EVENTS AT BEAUMONT

Beaumont is a busy school and we want every student and parent to feel involved in the life of the school. Below are just some of the activities available for students and parents.

## Parents

- **Site Council**

The Site Council is composed of elected staff, parent representatives and the administrators. They are charged with creating and overseeing the School Improvement Plan. Elections for parent representatives are held each fall at Open House. There will be a form in the opening packet that can be used to indicate interest.

- **Foundation**

The Beaumont Foundation raises funds to pay for staffing beyond what is funded by PPS. PPS students benefit from the additional financial support received from Foundation contributions.

- **PTA**

The Beaumont PTA provides support in many areas including raising funds, coordinating events, and supporting staff and students. The PTA offers many ways to be involved: serving on committees, one- time events, chaperoning dances, helping in the office, etc. See the PTA section for more information.

- **Special Events for Families**

There are several opportunities to gather at Beaumont to discuss parenting issues, celebrate learning, support our students and enjoy being a community. Events include concerts, curriculum nights, open houses, Science Fair, Renaissance Fair, Grandparents'/Special Friends' Day; plays; Unity Assembly, and many more. Several events are already listed on the calendar.

- **Beaumont Friends of Music**

We are very proud of our outstanding music program. The Friends of Music Committee, devoted to supporting our young musicians (and committed to making it fun for everyone) meets on a regular basis. If your child is involved in any form of music, this group is for you.

## Students

- **WEB (Welcome Every Body)**

Students apply to be WEB leaders at the end of their seventh grade year. Students must have and maintain passing grades in all their classes and excellent behavior in order to be WEB leaders. These students actively welcome and mentor the 6th grade students beginning with visits to the elementary schools in the spring, hosting and facilitating 6th grade orientation day, and taking part in on-going activities such as hosting 6<sup>th</sup> grade dances and providing classroom presentations throughout the school year.

- **Student Council**

8<sup>th</sup> Graders will have the opportunity to campaign for positions as student council members.

- **Jazz Band**

The jazz bands meet before school two or three times a week and perform at school and around the community. Membership in the jazz bands is determined through audition.

- **Marching Band**

The school marching band is composed of members of the Symphonic and Concert Bands. Advanced members of the beginning band could also be invited to march. This band marches in events such as the St. John's parade and the Junior Rose Festival Parade.

- **Honor Roll**

Academic achievement is a major objective at Beaumont. Those students who exhibit both achievement and effort are named to the Honor Roll and are honored at special events each quarter.

- **SUN School**

Beaumont provides a variety of after and before school activities through Sun school. Students can take classes in fencing, chess club, babysitting, dance, art, judo, etc. Classes will be announced in the student bulletin called the ROAR, the Beaumont Newsletter and the SUN brochure that is published quarterly. The SUN Coordinator, can be reached at 503 916-5615.



# 2018-19 School District Calendar

(Subject to possible revision)



- Calendars are online: Go to [www.pps.net](http://www.pps.net) and click on the "Calendar" link.
- ⊗ Snow make-up days will be added at the end of the school year.
- **NOTE:** There will be no early dismissals or late openings for the 2018-19 school year.

JULY 2018						
S	M	T	W	Th	F	S
1	2	3	X	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST 2018						
S	M	T	W	Th	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER 2018						
S	M	T	W	Th	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

OCTOBER 2018						
S	M	T	W	Th	F	S
1	2*	3	4	5	6	7
8	9*	10	11	12	13	14
15	16*	17	18	19	20	21
22	23*	24	25	26	27	28
29	30	31				

NOVEMBER 2018						
S	M	T	W	Th	F	S
1	2*	3	4	5	6	7
8	9*	10	11	12	13	14
15	16*	17	18	19	20	21
22	23*	24	25	26	27	28
29	30	31				

DECEMBER 2018						
S	M	T	W	Th	F	S
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22	23	24	25	26	27	28
29	30	31				

JANUARY 2019						
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15	16	17	18	19	20	21
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29	30	31				

FEBRUARY 2019						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MARCH 2019						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL 2019						
S	M	T	W	Th	F	S
1	2*	3	4	5	6	7
8	9*	10	11	12	13	14
15	16*	17	18	19	20	21
22	23*	24	25	26	27	28
29	30*	31				

MAY 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE 2019						
S	M	T	W	Th	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JULY 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- Students out of school
- Schools closed and district offices open
- Schools and district offices closed
- Day and evening conferences (No school for students)
- Start of school year
- End of school year
- Grading period ends
- Statewide Inservice (Schools closed)
- Mid-term Progress Reports entered into student system
- High School Transfer application deadline

- Elementary/Middle School transfer application deadline
- Teacher Planning Day
- Teacher Professional Development Day
- Tentative Teacher Professional Development (re-configured/focus/priority Schools 1-3 days)
- New educator orientation
- Classified Connection (PD for classified employees)
- School site staff meetings
- Snow make-up days for students (END, GRD, and PLAN days move accordingly)
- Possible snow make-up day for students (announced by January 18)

## Grading period schedule for 2018-19 school year

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Start of <b>First</b> Grading Period .....	August 27, 2018	Start of <b>Third</b> Grading Period .....	January 23, 2019
End of <b>First</b> Grading Period .....	October 26, 2018	End of <b>Third</b> Grading Period .....	April 5, 2019
Start of <b>Second</b> Grading Period .....	October 30, 2018	Start of <b>Fourth</b> Grading Period .....	April 9, 2019
End of <b>Second</b> Grading Period .....	January 18, 2019	End of <b>Fourth</b> Grading Period .....	June 7, 2019

### Employee work year 2018-19

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192-Day Employees .....	August 21 to June 11	225-Day Employees .....	August 7 to June 30
		<i>Flexible Vacation Window: July 2, 2018 – Aug 6, 2018</i>	
192-Day PESP Employees .....	August 20 to June 11		<i>(must work 6 days during the flexible vacation window)</i>
202-Day Employees .....	August 14 to June 18	233-Day Employees .....	August 7 to June 30
		<i>Flexible Vacation Window: July 2, 2018 – Aug 6, 2018</i>	
		<i>(must work 14 days during the flexible vacation window)</i>	
210-Day Employees .....	August 7 to June 21	260-Day Employees .....	July 1 to June 30

**The District is committed to equal opportunity and nondiscrimination in all its educational and employment activities. The District prohibits discrimination based on race; national or ethnic origin; color; sex; religion; age; sexual orientation; gender expression or identity; pregnancy; marital status; familial status; economic status or source of income; mental or physical disability or perceived disability; or military service.**

Board of Education Policy 1.80.020-P

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 501 North Dixon  
 Portland, Oregon 97227  
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# Notes

# Notes