

Portland Custodians' Civil Service Board
Established 1937
June 21, 2023
Board Minutes Summary

The Official Minutes of the Portland Public Schools Custodian Civil Service Board are Sound Recordings of the Meetings. The following is a summary of the June 21, 2023, meeting.

A meeting of the Portland Public Schools Custodian Civil Service Board was held on June 21, 2023, via Google Meet. Mr. Frank Leavitt and Roshni Sabedra hosted the meeting remotely from their offices in the Blanchard Education Service Center, 501 N Dixon Street, Portland, Oregon. CCSB Chair Brian Caufield, Board Member Laird Cusack, and Board Secretary Jo McClain were in attendance via Google Meet. The presiding officer of the meeting was Brian Caufield. Tim Curtin and Tim Carman were also present.

The meeting was called to order at 4:03 p.m.

OLD BUSINESS

1. Approval of Proposed Minutes

The Minutes of the June 7, 2023 meeting were approved as read.

2. Approval of Hiring List

Statistics provided by Mr. Leavitt included 23 applicants, 17 who took the test, 8 who were interviewed, and 7 candidates are on the hiring list. The average test score was 98%, the average interview score was 62.2%, and the overall average was 80.1%. Mr. Caufield confirmed that the Board's Rule and Regulations were followed, and the list was approved.

3. Status of HB3227

Mr. Leavitt said it "looks like" the bill was pass the Senate now that it back at work, but he does not have confirmation yet.

Mr. Leavitt also reported he PPS has adopted a budget which eliminated ten full time custodial positions. He said PPS will continue with the process as is, and hire until July 30 to try to cover 10 open positions, adding that they will achieve the lower number of full time positions through attrition. He said there are no plans to lay anyone off. Mr. Caufield asked how, or if, that plan will affect the need by the current bi-weekly meeting schedule. Mr. Leavitt said he thinks that will depend on vacancies, but wants to keep the current schedule in place for now to see what happens. He wants to avoid the situation of having a lag in hiring, which is where potential candidates are typically lost. He said if PPS gets to a point where there are several hiring lists, and no vacancies, it may be possible to pause the current meeting schedule. It was agreed to keep the bi-weekly schedule in place until August 31.

The next meeting was set in the two-week rotation for July 5, and the current meeting adjourned at 4:05.

Jo McClain
CCSB Secretary