

Portland Custodians' Civil Service Board
Established 1937
October 24, 2023
Board Minutes Summary

The Official Minutes of the Portland Public Schools Custodian Civil Service Board are Sound Recordings of the Meetings. The following is a summary of the October 24, 2023 meeting.

A meeting of the Portland Public Schools Custodian Civil Service Board was held on October 24, 2023, via Google Meet. Mr. Frank Leavitt and Ms. Roshni Sabedra hosted the meeting remotely from their offices in the Blanchard Education Service Center, 501 N Dixon Street, Portland, Oregon. CCSB Chair Brian Caufield, Board Member Laird Cusack, and Board Secretary Jo McClain were in attendance via Google Meet, as well as Mr. Tim Curtin from SEIU.

The meeting was called to order at 4:04 p.m.

OLD BUSINESS

1. Approval of Proposed Minutes

The Minutes of the September 28, 2023 meeting were approved as read.

2. Approval of Hiring List

Statistics provided by Mr. Frank Leavitt included 20 applicants, 9 who took the test, 4 who were interviewed, and 5 candidates (one included from prior test) are on the hiring list. The average test score was 96.4%, the average interview score was 75.72%, and the overall average was 86.6%. Mr. Caufield confirmed that the Board's Rule and Regulations were followed, and the list was approved.

Mr. Cusack asked about the status of the rewrite of Rule 3 and the progress of recruiting. In response, Mr. Leavitt said he had spoken with a legislative aide who said the bill had been signed and is in effect. A meeting to work on the rules rewrite had been scheduled with Tim Curtin, Pansy Richard, Jim D'Arcy, Greg Meyers, and Rob Carron. Mr. Curtin said these people had also been involved in interviews, and he felt it appropriate they contribute to the rewriting of the rules. Re recruiting new board members, Mr. Leavitt said PPS is first reaching out to people who had previously expressed interest in a position on the board, but had not met the residency qualifications at that time. Mr. Leavitt also asked the Board to submit any suggestions they had.

The next meeting was set for November 7, 2023, per the bi-weekly schedule. The meeting adjourned at 4:13.

Jo McClain
CCSB Secretary

