

Portland Custodians' Civil Service Board
Established 1937
November 28, 2023
Board Minutes Summary

The Official Minutes of the Portland Public Schools Custodian Civil Service Board are Sound Recordings of the Meetings. The following is a summary of the November 28, 2023 meeting.

A meeting of the Portland Public Schools Custodian Civil Service Board originally scheduled for 11-21-2023 was held on November 28, 2023, via Google Meet. Mr. Frank Leavitt and Ms. Roshni Sabedra hosted the meeting remotely from their offices in the Blanchard Education Service Center, 501 N Dixon Street, Portland, Oregon. CCSB Chair Brian Caufield, Board Member Laird Cusack, and Board Secretary Jo McClain were in attendance via Google Meet, as well as Mr. Tim Curtin from SEIU, and from PPS Mr. Tim Carman and Mr. Chanh Nguyen.

The meeting was called to order at 4:02 p.m.

OLD BUSINESS

1. Approval of Proposed Minutes

The Minutes of the November 7, 2023 meeting were approved as read.

2. Approval of Hiring List

Statistics provided by Mr. Frank Leavitt included 10 applicants, 5 who took the test, 3 who were interviewed, and 3 candidates on the hiring list. The average test score was 95.2%, the average interview score was 71.7%, and the overall average was 83.5%. Mr. Caufield confirmed that the Board's Rule and Regulations were followed, and the list was approved.

3. Updates – Recruiting, Rule 3 Revisions

Mr. Leavitt said PPS had reached out to a prior candidates for a board position. Per request of the applicant, Mr. Leavitt and Ms. Sabedra will contact him again to discuss the position. He said PPS is also continuing to reach out to others in the community.

Mr. Leavitt said regarding the Chapter 3 update he and Mr. Curtin had been working on a date for all the relevant parties to discuss the revisions.

The next meeting was set for December 05, 2023, per the bi-weekly schedule. The meeting adjourned at 4:07.

Jo McClain
CCSB Secretary