

Portland Custodians' Civil Service Board
Established 1937
December 5, 2023
Board Minutes Summary

The Official Minutes of the Portland Public Schools Custodian Civil Service Board are Sound Recordings of the Meetings. The following is a summary of the December 5, 2023 meeting

A meeting of the Portland Public Schools Custodian Civil Service Board was held on December 05, 2023, via Google Meet. Mr. Frank Leavitt and Ms. Roshni Sabedra hosted the meeting remotely from their offices in the Blanchard Education Service Center, 501 N Dixon Street, Portland, Oregon. CCSB Chair Brian Caufield, Board Member Laird Cusack, and Board Secretary Jo McClain were in attendance via Google Meet, as well as Mr. Tim Curtin from SEIU.

The meeting was called to order at 4:04 p.m.

OLD BUSINESS

1. Approval of Proposed Minutes

The Minutes of the November 28, 2023 meeting were approved as read.

2. Approval of Hiring List

Statistics provided by Mr. Frank Leavitt included 11 applicants, 7 who took the test, 4 who were interviewed, and 4 candidates on the hiring list. The average test score was 98.2%, the average interview score was 68.1%, and the overall average was 83.1%. Mr. Caufield confirmed that the Board's Rule and Regulations were followed, and the list was approved.

3. Updates – Recruiting, Rule 3 Revisions

Mr. Leavitt said he and Mr. Curtin were still working on dates to meet regarding the revisions, which is problematic given the holidays.

The board discussed the pending approval of new board member Mr. Paul Hathaway. Mr. Caufield said he would arrange for a meeting with Mr. Cusack and Mr. Hathaway. Mr. Leavitt will then go to PPS for confirmation the appointment. Mr. Leavitt also added that PPS was continuing to seek a candidate for Mr. Cusack's position.

The next meeting was set for December 19, 2023, per the bi-weekly schedule. The meeting adjourned at 4:08.

Jo McClain
CCSB Secretary