

Portland Custodians' Civil Service Board
Established 1937
January 3, 2023
Board Minutes Summary

The Official Minutes of the Portland Public Schools Custodian Civil Service Board are Sound Recordings of the Meetings. The following is a summary of the January 3, 2023, meeting.

A meeting of the Portland Public Schools Custodian Civil Service Board was held on January 3, 2023, via Google Meet. Mr. Frank Leavitt and Ms. Roshni Sabedra co-hosted the meeting remotely from their offices in the Blanchard Education Service Center, 501 N Dixon Street, Portland, Oregon. CCSB Chair Brian Caufield, Board Member Laird Cusack, and Board Secretary Jo McClain attended via Google Meet. The presiding officer of the meeting was Brian Caufield.

The meeting was called to order at 4:01 p.m.

OLD BUSINESS

1. Approval of Proposed Minutes

The Minutes of the last meeting (December 20, 2022) will be approved at the January 17, 2023 meeting.

2. Approval of Hiring List

Statistics provided by Mr. Leavitt for this meeting indicated a total of 23 applicants, 6 who took the test, and 5 who were interviewed. The average test score was 98.6%, the average interview score was 70.2%, and the overall average was 84.4%. Five candidates were on the hiring list.

Mr. Leavitt advised the the HR team was reviewing analytics concerning the testing process to see if they could determine why they are getting a large number of applicants, but very few who take the test.

Mr. Caufield confirmed that the Board's Rule and Regulations were followed, and the list was approved.

There being no other business the meeting was adjourned at 4:04, with the next meeting scheduled for January 3, 2023.

Jo McClain
CCSB Secretary