

Portland Custodians' Civil Service Board
Established 1937
. March 1, 2023
Board Minutes Summary

The Official Minutes of the Portland Public Schools Custodian Civil Service Board are Sound Recordings of the Meetings. The following is a summary of the March 1, 2023, meeting.

A special meeting of the Portland Public Schools Custodian Civil Service Board was held on March 1, 2023, via Google Meet. Ms. Roshni Sebedra conducted the meeting for Frank Leavitt who had a conflict. Ms Sabedra's attended in person from her office at the Blanchard Education Service Center, 501 N Dixon Street, Portland, Oregon. CCSB Chair Brian Caufield, Board Member Laird Cusack, and Board Secretary Jo McClain attended by Google-Meet. The presiding officer of the meeting was Brian Caufield.

The meeting was called to order at 4:08 p.m.

OLD BUSINESS

1. Approval of Minutes -

The minutes of the February 14, 2023 meeting were approved as written.

2. Approval of Hiring Lists

Statistics provided by Mr. Leavitt for this meeting indicated a total of 25 applicants, 15 who took the test, and 12 who were interviewed. The average test score was 96.4%, the average interview score was 66.7%, and the overall average was 81.6%. Twelve candidates are on the list for approval.

Board member Brian Caufield confirmed that all rules had been followed in the testing procedure, and the list was approved as presented.

3. Continuing Discussion re HB3227

As Mr. Leavitt was unable to attend, this matter was tabled.

NEW BUSINESS

Beginning with this meeting, it was decided that going forward, CCSB meetings will move from alternate Tuesdays to alternate Wednesdays. The issue of taking a hiatus for the coming month was discussed. All parties agreed that the next meeting will be scheduled for April 12, 2023, subject to the need to approve a hiring list in the interim.

As Ms. McClain may be out of the country if an interim meeting is scheduled, she will forward information to Chair Cusack on the procedure to send the Notice/Agenda.

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The meeting was adjourned at 4:18

Jo McClain
CCSB Secretary