ESL High School Scheduling Update
2015-16

In January 2015, the U.S. Department of Education, Office of Civil Rights published district guidelines for serving Emergent Bilingual (EB) students. These guidelines have resulted in some changes in PPS high school scheduling and service to students. The high school ESL Assistant Director, Tonya Mjelde, will schedule a time to meet with each school once ELPA scores have been released to discuss scheduling, programming, promotions, retentions and questions for next year. Please contact her in the meantime if you have any questions.

What is required with ESL FTE allocation?
- All EB students must receive <u>at least one</u> designated ELD course i.e. ELD 1, ELD 2, ELD 3, ELD 4

What is allowed with ESL FTE allocation?
- ELD 1 and ELD 2 courses may be doubled blocked
- ELD coaching between ELD teacher and content teacher(s)
- ELD co-teaching between ELD teacher and content teacher
- ELD support period

What do the new guidelines specify, and what are the changes?
- ESL cannot fund any core content classes for EBs only (formerly known as "sheltered" classes) including levels 1 and 2. For example, a school cannot use ESL funds for a LA class exclusively for levels 1 and 2.
- LA and SS classes for level 1 and 2 students can be offered, **but need to be supported with general FTE and approved by the ESL department's HS Assistant Director.**
- Aside from LA, SS, and ELD, level 1 and 2 EBs must be mainstreamed into content classes. An EB-only core content class may not include level 3 or 4 students. All EBs, including levels 1 and 2, must be integrated into math and science with non-EB students.

What does case management look like for next year?
- Each school should assemble an ESL Student Review Team consisting of ESL teacher(s), counselors, site administrator(s), and content teachers (determined appropriate), and ESL central personnel (TOSA and/or AD) to evaluate student progress.
- The ESL department will provide sub time for ESL teachers to participate in the ESL Student Review Teams for up to three full days per year (end of August/beginning of September, beginning of 2nd semester and end of May/beginning of June) to provide input regarding EB progress including placement in the ESL program, promotions, retentions, and dual-identification.
- Stand-alone periods of case management by the ESL teacher will be replaced by these teams.

If I have a .5 ESL teacher, how should I schedule their time?
- Per HR guidelines, .5 FTE teacher cannot be split across teachers.
- Based on demographics and student need, here are some possible scheduling scenarios:

Scenario #1:	Scenario #2:	Scenario #3:	Scenario #4:	Scenario #5:
ELD 1-2	ELD 1	ELD 1-2 (double blocked)	ELD 1-2	Based on school need, consult the HS ESL AD
ELD 3-4	ELD 2	ELD 3-4	ELD 3	
ELD Support	ELD 3-4	Planning	ELD 4	
Planning	Planning		Planning	

If I have 1.0 ESL FTE or more than one ESL teacher, what can I schedule?
- Please refer to above information about what is required and what is allowed to determine scheduling.
- If you have any questions, please contact the HS ESL Assistant Director.

Course codes with ESL FTE

ELD Course/Level	Number of periods allowed	Course Code
ELD 1	2	1061AEL1/1061AEL2
ELD 2	2	1061BEL1/1061BEL2
ELD 3	1	1061CEL1/1061CEL2
ELD 4	1	1061DEL1/1061DEL2
ELD Support	1	0803S1/0803S2
ESL Coaching/Co-teaching	Check with HS ESL AD for approval of these codes	

Course codes with general FTE

Course	Length/Requirements	Course Code
English 1-2	1 year for levels 1 and 2 EBs based on need and approval from the ESL dept.	1001SI1/1001SI2
U.S. History / Modern World History	1 year for levels 1 and 2 EBs based on need and approval from ESL dept.	2721SI1/2721SI2 (U.S. History) 2707SI1/2707SI2 (MWH)