

## Supervision Agreements

**Q: I recently had to move in with my aunt and uncle because of severe family problems. My parents live in the David Douglas School District and I was attending David Douglas High School. I will be living in the Portland Public School area of Grant H.S. and will need to enroll in my new neighborhood school right away. What is my next step?**

**A:** Please contact the Enrollment and Transfer Center (ETC). A Clearance for Registration will be granted for qualifying students. The ETC will explain the process and send out the necessary paperwork to complete the supervision process. ETC will mail out the parent form to the parents and the Supervision Agreement form to the supervising adults (your aunt and uncle). When another Oregon school district is involved, we may need to obtain an Inter-district Agreement to transfer state school funding. We will advise you of that school district's contact person.

**Q: I live in the Portland Public School attendance boundary. My neighborhood school is Jackson Middle School. My sister's 7th grade student will be moving in with me from Seattle, WA. My sister's plan is to move to Portland in October once the sale of her home has been finalized. She will live in my home once she moves to Portland. We want her son to start the school year in Portland and not to have to deal with transitioning to another school during the same year. What is my next step?**

**A:** Please contact the Enrollment and Transfer Center (ETC). A Clearance for Registration will be granted for qualifying students. The ETC will explain the process and send out the necessary paper work to complete the supervision process. We will mail the *Parent Form* to the parent and the *Supervision Agreement Form* to the supervising adult.

**Q: I have a 15-year-old living in my home. She has not lived with her parents for several years and was living with a friend prior to moving into our home. The student moved from her friend's home because the friend could no longer afford to have her there. I live in the Franklin H.S. attendance area and I need to enroll her in school. She has not attended school for several months. What is my next step?**

**A:** Please contact the PPS [Project Return](#) office for additional information about the services they provide for families. They work with families in transition and youth that are unaccompanied. Project Return can assist you with direct enrollment into your neighborhood school or an appropriate alternative school placement.

**Q: My 16-year-old son is now living with his uncle in the Marshall attendance area. I'm a single parent facing some financial and personal hardship due to the loss of my job. I will need to move in with my friend, and my brother is willing to have my son live with him until I can get back on my feet. I will continue to live in the Roosevelt area but now my child is living in the Marshall area. I need him to attend the school close to where he is now residing. What is my next step?**

**A:** Please contact PPS [Project Return](#) office for additional information about the services they provide for families. They assist families in transition due to financial hardship. Project Return can assist you with direct enrollment into the neighborhood school in which he now resides.