



Child Care Resource and
Referral of Multnomah County

PO Box 301426
Portland OR 97294
Phone: 503-491-6200
Fax: 503-491-6930
www.ccr-mc.org

A program of



APPLICATION INFO FOR PPS SCHOOL AGE PROGRAMS

Attached is an application for the CCI program and a residency verification form.

CCI has a partnership with DHS/ERDC. DHS shares information regarding ERDC with CCI that allows us to determine initial and ongoing eligibility of families.

If your income is 250% or less of the federal poverty level and you live within the city limits of Portland, you should qualify for CCI.

Please submit the residency form along with verification of your Portland address.

Once approved, a contract will be sent to your child care program for both you and the site manager to sign. The contract will expire June 30, 2021. If schools open prior to June, 2021, and you still need after school child care, we can make adjustments to payments, if necessary. You will not have a copay for the duration of this contract. If you reapply for ERDC during this time, and you are assigned a copay, CCI will pay that for you through June, 2021. CCI does not replace ERDC. You must reapply for ERDC when required to do so. If your ERDC lapses because you did not apply on time, you will be responsible for the cost of child care starting the month your ERDC expires.

CCI pays your ERDC copay, if you have one. ERDC pays \$855 for full time care for licensed programs. If your program charges more than that, CCI will pay the overage.

If schools reopen and you change child care providers prior to June 30, 2021, your contract will no longer be valid. You will have to apply again with the new program. A referral list of other participating programs can be provided upon request.

PLEASE FILL IN ALL OF THE INFORMATION ON THE APPLICATION. YOUR ERDC CASE NUMBER IS REQUIRED.

Please use black ink if possible-it makes it easier to read when scanned and printed.

Please fax or email application, residency form and residency documentation to:

FAX: 503-491-6930

OR

Email: Debora.johnson@mhcc.edu





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COMMUNITY CHILDCARE INITIATIVE APPLICATION

A program of



Personal Information

Full Name:

Last First MI

Address:

Street Address Apartment/Unit

City State Zip Code

Phone: () _____ Alternate Phone: () _____

Email Address: _____ Check a box for your preferred way to get information.

of Adults in household: _____ # of Children in household: _____ ERDC Case Number: _____

Income Information – provide documentation

Adult's Name: _____ Employer: _____

Hours work per week: _____ Date Started work: _____

Adult's Name: _____ Employer: _____

Hours work per week: _____ Date Started work: _____

Additional Income – Please provide documentation

Additional Monthly Income: \$ _____ Source: _____
(Ex. SS)

Children in Care – Please provide attachment for additional children

Program/Provider: _____

Child's Name: _____ DOB: _____

Child's Name: _____ DOB: _____

Child's Name: _____ DOB: _____

Currently receiving DHS Employment Related Day Care (ERDC) assistance? (You must apply for ERDC before seeking CCI assistance.)

If YES, Monthly Co-pay: _____ If NO, have you applied? _____ Date applied: _____

Denial Reason: _____ (Please include your denial letter)



Date Received: _____



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COMMUNITY CHILDCARE INITIATIVE LETTER OF INTEREST FOR PARENTS

Please complete this form if you are interested in being considered for the *Community Childcare Initiative*, funded by the Portland Children’s Levy.

Child Care Resource and Referral of Multnomah County (CCR&R) administers child care financial resources that may pay a portion of the cost of child care. CCR&R will determine the financial amount per child. Each participating family pays no more than 10% of their gross income toward child care costs. Your chosen child care provider *must* be a CCI participant. Eligible families/children must live in the city limits of Portland, Oregon.

Please fax or mail this completed form, along with 3 months of income documentation, to CCR&R Attention: Deb Johnson email: debora.johnson@mhcc.edu

Please call 503-491-6220 with any questions. Thank you for your interest!

Monthly Income Limits**

Parent pays 10% of their salary before taxes (Gross Income)

Number of people in family	ERDC & CCI Gross Income Limit 185%	CCI Gross Income Limit 186-200%
2	\$2,658	\$2,873
3	\$3,349	\$3,620
4	\$4,039	\$4,367
5	\$4,730	\$5,113
6	\$5,421	\$5,860
7	\$6,111	\$6,607
8	\$6,802	\$7,353

Preference for financial resources will go to children ages 0-3 years, families with multiple children, and families with children with special needs.

**Healthcare Facility Regulation Division/Office of Health Planning, Georgia Department of Community Health, 1/23/2020





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COMMUNITY CHILDCARE INITIATIVE
Certification of Multnomah County, Portland, Oregon Residency or Domicile

Name: _____

Date: _____

Acceptable Residence Documents:

- Property tax record, utility bills, rent receipts, rental agreement
- Document showing receipt of assistance from an agency in Multnomah County, Portland, Oregon
- Mortgage documents issued within the current or immediate preceding year
- Oregon DMV address sticker with residence address only (the sticker will not be accepted if it contains a mailing address)
- A statement from the applicant's spouse or domestic partner. The spouse or domestic partner must reside at the same address, accompany the applicant and present "Proof of Residence Address"
- A utility hook up or work order dated within 60 days of the application
- Payment booklet
- Mail must include applicant's first and last name and cannot be addressed "in care of", "for", or "parent of"
 - o Mail addressed with a "forwarding label" or an "address label" affixed to the envelope or contents are not acceptable
 - o Mail must be dated within 60 days of application
- Mail from the following sources are acceptable:
 - o Credit card companies
 - o U.S. Treasury
 - o Social Security Administration (including benefits letter)
 - o Oregon State government agencies (including city and county agencies)
 - Mail from DMV can only be addressed to the residence address (mail containing a mailing address is not acceptable)
 - Mail from the United States Postal Service confirming an address change is not acceptable
 - o Utility companies
 - o Insurance companies
 - o State and Federal Revenue Departments
 - o Originators of out-of-state clearance letters; and
 - o Educational institutions.
- Oregon vehicle title or registration documents containing only residence address.
 - o If the document contains a mailing address the document will not be accepted
 - o If using a vehicle registration/title you must be the primary owner of the vehicle
- Oregon voter notification card
- Manufactured Structure Ownership documents issued only by Oregon Department of Consumer & Business Services;
- Selective Service card
- Medical or health card
- Educational institution transcript forms for the current school year
- Unexpired professional license issued by an agency in the U.S.
- Form DS2019, Certificate of Eligibility for Exchange Visitor (J-1) status
- An approved letter from a homeless shelter, transitional service provider, or a half-way house verifying that the parent resides at the shelter address

(For office use only: Date and initial receipt of proof next to item/s rec'd)





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COMMUNITY CHILDCARE INITIATIVE

Certification of Multnomah County, Portland, Oregon Residency or Domicile
(See instructions on back)

(PLEASE PRINT)

SECTION 1 – PARENT INFORMATION

Name (please include Mr., Mrs., Ms., Miss:	Street Address:
City, State, Zip Code:	Phone number (please include area code):
Alternate Phone Number (please include area code):	Email Address:

SECTION 2 – CERTIFICATION

I certify that I qualify to receive childcare financial resources through the Community Childcare Initiative because I am currently a resident of, or domiciled in Multnomah County, Portland, Oregon.

I further certify that the information provided on this form and the proof I have submitted is true and correct.

Signature: X	Date:
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SECTION 3 – ACCEPTABLE PROOF OF RESIDENCY OR DOMICILE VIEWED: (for office use only)

Type/s of Proof:	Viewed by:	Date:
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