

## SBAC Operational Tech Skills: Grades 1 & 2

<b>SBAC Tech Skill</b>	Keyboarding
<b>NETS Standards</b>	Standard 6. Technology Operations & Concepts <i>Students demonstrate a sound understanding of technology concepts, systems and operations.</i>
<b>Guiding Questions</b>	Choose one of the selected sites  Demonstrate how to use the keyboard by answering the following questions: <ol style="list-style-type: none"> <li>1. How do you make an uppercase letter?</li> <li>2. How do you make spaces between words?</li> <li>3. How do you delete typing mistakes?</li> </ol>
<b>Guiding Questions Kid-Friendly Answers</b>	<ol style="list-style-type: none"> <li>1. You can an uppercase letter about holding down the SHIFT + Letter of the key you wish to capitalize (it's not good practice to use the CAPS LOCK, it will slow you down)</li> <li>2. You make space between words using the space bar.</li> <li>3. You delete your mistakes by using the DELETE or BACKSPACE key on your keyboard, or you can highlight the text you wish to delete and type over it with your new typing.</li> </ol>
<b>Kid- Friendly Vocabulary</b>	<ul style="list-style-type: none"> <li>● QWERTY Keyboard - standard keyboarding keyboard the first six letters on the top row of the letter keys spell QWERTY</li> <li>● Shift Key - this key will give other keys alternate meaning; for instance you hold the SHIFT key plus a letter to make an uppercase letter, or the SHIFT key plus a number to make a symbol</li> <li>● Spacebar - key in the center of the keyboard the allows you to make spaces between characters or letters</li> <li>● Delete Key - will remove characters or letters typed on the keyboard, the cursor should be placed to the right of the letter or character you wish to delete</li> </ul>
<b>Independent Practice</b>	Students are to use any of these sites: <ul style="list-style-type: none"> <li>● <a href="#">Monkey Paws</a></li> <li>● <a href="#">Keyboarding Zoo</a></li> <li>● <a href="#">Keyboard Climber</a></li> </ul>
<b>Checking for Understanding</b>	Circulate the room and have each student answer the 3 guiding questions through demonstrating the targeted skills.