SBAC Operational Tech Skills Grades 3 & 4

SBAC Tech Skill	Keyboarding
NETS Standards	Standard 6. Technology Operations & Concepts *Students demonstrate a sound understanding of technology concepts, systems and operations.*
Guiding Questions	Choose one of the selected sites Demonstrate how to use the keyboard by answering the following questions: 1. What are the HOME ROW keys? 2. What is the number pad on your keyboard, and when should you use it?

Guiding Questions Kid-Friendly Answers	1. On a QWERTY keyboard, the HOME ROW keys are where your fingers should first rest as you begin typing; placing your fingers on the HOME ROW keys will allow you to increase your speed and accuracy when typing.
	   a. Left Hand HOME ROW KEYS: A-S-D-F
	   b. Right Hand HOME ROW KEYS: J-K-L-;
	   c. Thumbs HOME ROW KEY: Spacebar
	2. You should use the number pad on your keyboard when you are typing a long sequence of numbers, this may include entering numeric information, completing math problems, or using a calculator.

Kid- Friendly Vocabulary	● **QWERTY Keyboard** - standard keyboarding keyboard the first six letters on the top row of the letter keys spell QWERTY ● **HOME ROW** - on a QWERTY keyboard, the HOME ROW keys are where your fingers should first rest as you begin typing; placing your fingers on the HOME ROW keys will allow you to increase your speed and accuracy when typing. ● **Number Pad** - pad on your keyboard used when you are typing a long sequence of numbers, this may include entering numeric information, completing math problems, or using a calculator.
Independent Practice	Students are to use any of these sites: ● **Dance Mat Typing** ● **Typing Club** ● **Number Pad Practice;** Activity Math Quiz
Checking for Understanding	Circulate the room and have each student answer the 3 guiding questions through demonstrating the targeted skills.