

BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

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January 26, 2016

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Purchases, Bids, Contracts

The Superintendent RECOMMENDED adoption of the following item:

Number 5199

Director Anthony moved and Director Knowles seconded the motion to adopt the above numbered item. The motion was put to a voice vote and passed unanimously (yes-7, no-0), with Student Representative Davidson voting yes, unofficial.

**RESOLUTION No. 5199**

Expenditure Contracts that Exceed \$150,000 for Delegation of Authority

**RECITAL**

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

**RESOLUTION**

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into agreements in a form approved by General Counsel for the District.

**NEW CONTRACTS**

<b>Contractor</b>	<b>Contract Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Contract Amount</b>	<b>Responsible Administrator, Funding Source</b>
Opsis Architecture, LLP	1/27/2016 through 7/31/2016	Architectural Services ARCH 62644	Master planning services for the Madison High School project.  Bond 2012.  RFP 2015-2019	\$320,000	J. Vincent Fund 451 Dept. 3218 Project DE117

**NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)**

No New IGAs

**AMENDMENTS TO EXISTING CONTRACTS**

No New Amendments

*Y. Awwad*

Other Matters Requiring Board Approval

The Superintendent RECOMMENDED adoption of the following items:

Numbers 5200 through 5205

During the Committee of the Whole, Director Knowles moved and Director Anthony seconded the motion to adopt Resolution 5200. The motion was put to a voice vote and passed by a vote of 6-1 (yes-6, no-0 [Buel]), with Student Representative Davidson voting yes, unofficial.

Director Kohnstamm moved and Director Anthony seconded the motion to amend Resolution 5200 by adding additional language to Recital C: "...at the conclusion of negotiations, or no later than November 2016."

During the Committee of the Whole, Director Esparza Brown moved and Director Anthony seconded the motion to adopt Resolution 5201. The motion was put to a voice vote and passed unanimously (yes-7, no-0), with Student Representative Davidson voting yes, unofficial.

Director Anthony moved and Director Knowles seconded the motion to adopt Resolutions 5202 through 5205. The motion was put to a voice vote and passed unanimously (yes-7, no-0), with Student Representative Davidson voting yes, unofficial.

## **RESOLUTION No. 5200**

### Adoption of 2016-17 School Calendar

#### **RECITALS**

- A. By State regulation, the district must ensure that all schools have a minimum number of instructional hours each year in accordance with Oregon State requirements (Grades K-8: 900 hours; Grades 9-11: 990 hours; Grade 12: 966 hours).
- B. In November and December 2015, a calendar committee comprised of representatives from parent communities, principals, teachers, classified employees, and school district departments met to develop the calendars for the 2016-17 and 2017-18 school years.
- C. The Superintendent is recommending the attached 2016-17 calendar and recommends developing the 2017-18 calendar at the conclusion of negotiations, or no later than November 2016.
- D. The Business and Operations committee unanimously recommended the Superintendent's proposed 2016-17 calendar at their January 21, 2016 meeting.

#### **RESOLUTION**

- 1. In accordance with OAR 581-022-1620, the Board of Education of School District No. 1J, Multnomah County, Oregon, agrees to the reduction of instructional time for students by up to 30 hours in order to conduct teacher professional development.
- 2. The Board of Education adopts the 2016-17 school year calendar as recommended.

A. *Whalen*

## **RESOLUTION No. 5201**

### Resolution to Prepare Portland Public Schools Students for Civic Engagement

#### **RECITALS**

- A. In 2012, the City Club of Portland released “Educating Citizens: A City Club Report on Improving Civics Education in Portland’s High Schools”.
- B. In 2014, at the direction of the City Club Civics Education Advocacy & Awareness Committee, Portland State University conducted an audit of civics engagement of Portland Public Schools students.
- C. In the Fall of 2015, the City Club Civics Education Advocacy & Awareness Committee presented these findings to Portland Public Schools administrators and Superintendent Smith prepared a response to the audit.
- D. On November 23, 2015, the City Club Civics Education Advocacy & Awareness Committee made six recommendations to the Board of Education’s Teaching and Learning Committee to strengthen the preparation of our students to be engaged citizens of our city.
- E. These recommendations contribute to the District’s ongoing effort to achieve our district mission, “Every student by name, prepared for college, career and participation as an active community member, regardless of race, income or zip code”.
- F. These recommendations support our Social Studies goal, to provide all students with academic and authentic learning opportunities that both ignite their passion for learning and enhance their abilities and motivation to contribute as citizens.
- G. The Teaching and Learning Committee moves forward the following recommendations:
  - 1) Provide guidance on the role of civic engagement within the general student and program expectations of the district, and to engage the City Club Civics Education Advocacy & Awareness Committee in the adoption process of new curriculum to help assure that “civic engagement” is supported by these materials.
  - 2) Provide schools with support staffing, either at the district or school level that can assist with civic engagement programs and coordination. Specific Social Studies support will be added as part of the adoption process.
  - 3) Expand the offering of professional development for teachers interested in initiating or expanding participation in civic engagement strategies, and for those opportunities to be practical and current and in alignment with new curriculum adoptions.
  - 4) Strengthen and expand the role of community-based partners to reach more students and provide personnel to assist in implementation, continuing to connect high school students with community leaders and the ideas and issues that engage them.
  - 5) Support the Office of College and Career Readiness to review current Policies and Administrative Directives to determine how to support academic recognition/credit for community based learning and service opportunities for students.

- 6) Continue to look for opportunities to highlight the numerous contributions of students and PPS teachers to local, state and national issues through media outlets and district publications.

### **RESOLUTION**

1. The Board of Education appreciates the tremendous work of the City Club Civics Education and Advocacy Committee and adopts the recommendations from the Teaching and Learning Committee to support civics education for all Portland Public School students.

**RESOLUTION No. 5202**

A Resolution Regarding Depository Banks  
for the Funds of the Portland Public School District (School District No. 1-J, Multnomah County Oregon)

**RECITALS**

- A. On October 27, 2008, the Board of Education (“Board”) passed Resolution No. 3992, designating Wells Fargo Bank as the District’s depository institution. In addition, in May 2013 the Board initially adopted Cash Management Policy 8.020.010-P.
- B. The District now desires to pass a resolution to name other banks in addition to Wells Fargo Bank, N.A. as a depository of the funds of the District;
- C. The District desires to supplement and/or modify Resolution 3992 as provided below;
- D. The Business and Operations Committee has reviewed this resolution at its meeting on December 7, 2015 and recommends that the Board of Education adopt it to continue current and prospective banking operations.

**RESOLUTION**

- 1. Any one of the following of the District’s officers [*designate titles only*];

**Chief Financial Officer** \_\_\_\_\_, **Chief Operating Officer** \_\_\_\_\_,

(each such designated officer an “Officer”), is individually authorized to: (a) open or close one or more deposit and/or securities accounts (the "Accounts") with any depository institution qualified by the Oregon State Treasurer under Oregon Revised Statutes (O.R.S.) 295 (herein after called "Bank") which account shall be in the name of the District; (b) execute and deliver in the District’s name such agreement(s) regarding the Accounts and the services related thereto as Bank may from time to time require; (c) authorize and execute transactions on the Accounts, including, without limitation, (i) signing checks and other instruments withdrawing funds from the Accounts, (ii) requesting funds transfers by Bank to and from the Accounts, (iii) entering into arrangements for the processing of automated clearing house (“ACH”) debit entries and/or ACH credit entries to and from the Accounts, and (iv) endorsing on behalf of the District, and otherwise negotiating, checks and other items payable to the District; (d) incur overdrafts and other obligations in the Accounts at Bank in connection with any of the products, services, or activities authorized by these resolutions;

- 2. Any one of the following of the District’s officers [*designate titles only*];

**Director or Assistant Director of Accounting Services** \_\_\_\_\_, **Senior Manager/Financial Systems** \_\_\_\_\_,  
**Senior Manager/Treasury** \_\_\_\_\_, \_\_\_\_\_.

(each such designated officer a “Limited Officer”), is authorized to: i) request funds transfers by Bank to and from the Accounts, (ii) enter into arrangements for the processing of automated clearing house (“ACH”) debit entries and/or ACH credit entries to and from the Accounts.

3. Each Officer and each Limited Officer is individually authorized to designate one or more District officials (each such designated official, an "Official") to: (a) sign checks withdrawing funds from their respective school checking Accounts, including those payable to cash; and (b) issue and release stop payments on checks drawn on their respective school checking Accounts.
4. The District is authorized to enter into any other arrangements, agreements and documents with respect to any Bank's deposit and treasury management products and services, in such form and on such terms and conditions as may be agreed to by an Officer signing such agreements and documents, after appropriate Board of Education approval is obtained, if necessary;
5. Except to the extent provided otherwise in any agreement between the District and Bank, the District authorizes Bank to rely on any act or communication, including telephone, wire or electronic communication, purporting to be done by any Officer, Limited Officer or Official of the District if such reliance is in good faith, and the District shall be bound to Bank by any such act or communication relied on by Bank in good faith;
6. These resolutions are in addition to, and not by way of limitation on, other resolutions, if any, of the District in favor of Bank, and that the authority conferred by these resolutions shall be deemed retroactive and any and all acts authorized by these resolutions performed prior to the passage of these resolutions are hereby approved and ratified as the official acts and deeds of the District; and
7. Each of these resolutions shall continue in full force and effect until Bank has received express written notice of its rescission or modification by a resolution duly adopted by the District's Board of Education and certified by a Secretary or Deputy Clerk of the District."

*Y. Awwad*

## **RESOLUTION No. 5203**

### Approval of Head Start Recommendations and Reports Process

#### **RECITALS**

- A. Federal requirements call for the Governing Board of a Head Start Program to approve recommendations and reports for the Program.
- B. The Board of Directors for Portland Public Schools serves as the Governing Board for the PPS Head Start Program.
- C. Head Start offered a briefing for Board Members on their recommendations and reports on December 8, 2015.

#### **RESOLUTION**

The Board of Directors for Portland Public Schools, School District No. 1J, Multnomah County, Oregon, approves the following Head Start recommendations and reports:

- Annual Report
- Self-Assessment Process for 2016
- School Readiness Plan
- School Readiness Plan including Action Plan

*H. Adair*

## **RESOLUTION No. 5204**

### Settlement Agreement

#### **RESOLUTION**

The authority to pay \$40,000 is granted in a settlement agreement for employee Rebecca Underhill (Employee) to resolve all accepted and disputed Worker's Compensation claims and potential employment claims and secure Employee's resignation from employment in order to retire effective February 1, 2016.

This expenditure will be charged to the District's self-insurance fund 601.

*Y. Awwad / J. Crelier*

**RESOLUTION No. 5205**

Minutes

The following minutes are offered for adoption:

January 12, 2016