***Revised***

BOARD OF EDUCATION
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

INDEX TO THE AGENDA

July 16, 2019


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July 16, 2019

Purchases, Bids, Contracts

Resolutions Number 5932 & 5933

## RESOLUTION No. 5932

Expenditure Contracts that Exceed $150,000 for Delegation of Authority

### RECITAL

Portland Public Schools ("District") Public Contracting Rules PPS-45-0200 ("Authority to Approve District Contracts; Delegation of Authority to Superintendent") requires the Board of Education ("Board") enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds $150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

### RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

### NEW CONTRACTS

| Contractor | Contract Term | Contract Type | Description of Services | Contract Amount | Responsible Administrator, Funding Source |
|---|---|---|---|---|---|
| Premierone Transportation, LLC | 8/15/19 through 8/14/22 | Services<br>S 68310 | Provide transportation services to District students who are unable to be served by a school bus and as determined by their IEPs.<br>Approved Special Class Procurements: Secure, Specialized Transportation for Special Needs Students<br>PPS-47-0288(19) | $200,000 | C. Hertz<br>Fund 101<br>Dept. 5560 |
| Blue Taxi, LLC | 8/15/19 through 8/14/22 | Services<br>S 68313 | Provide transportation services to District students who are unable to be served by a school bus and as determined by their IEPs.<br>Approved Special Class Procurements: Secure, Specialized Transportation for Special Needs Students<br>PPS-47-0288(19) | $200,000 | C. Hertz<br>Fund 101<br>Dept. 5560 |
| Hawii Transportation | 8/15/19 through 8/14/22 | Services<br>S 68314 | Provide transportation services to District students who are unable to be served by a school bus and as determined by their IEPs.<br>Approved Special Class Procurements: Secure, Specialized Transportation for Special Needs Students<br>PPS-47-0288(19) | $200,000 | C. Hertz<br>Fund 101<br>Dept. 5560 |
| First Response Ssytems, Inc. | 7/17/19 through 6/30/20<br>Option to renew for up to four additional one-year terms through 6/30/24 | Personal Services<br>PS 68233 | District-wide security monitoring<br>RFP 2019-2612 | Original Term: $61,296<br>Total value through all renewals: $306,480 | C. Hertz<br>Fund 101<br>Dept. 5594 |

| | | | | | |
|---|---|---|---|---|---|
| Miller Nash Graham & Dunn, LLP | 7/17/19 through 6/30/20 | Legal Services<br>LS 68278 | Provide legal services as needed on contracting, labor & employment, litigation, real estate, special education, and other legal matters.<br>Direct Negotiation<br>PPS-46-0525(13) | $350,000 | L. Large<br>Fund 101<br>Dept. 5460 |
| Music Celebrations International | 3/20/20 through 3/28/20 | Personal Services<br>PS 68264 | Travel Services for Lincoln Choir to travel to Vienna, Salzburg, & Prague for Spring Break trip.<br>Direct Negotiation<br>PPS-46-0525(4) | $160,000 | K. Cuellar<br>Fund 101<br>Dept. 3120 |
| Day Wireless Systems | 7/17/19 through 5/15/23 | Cooperative Contract<br>COA 68124 | Purchase of new student transportation dispatch equipment, including 125 bus radios, annual wireless fees for system, and installation.<br>Administering Contracting Agency: Washington County | $288,000 | C. Hertz<br>Fund 101<br>Dept. 5560 |
| Solution Tree | TBD | Personal Servies<br>PS XXXXX* | Provide professional development and training services focused on the implementation of Multi-Tiered Systems of Support (MTSS) for all PPS schools over the next two years.<br>RFP 2019-2643 | $848,000 | K. Cuellar<br>Fund 101<br>Dept. 5428 |

* Contract is in negotiation and not finalized at this time. Staff seeks advanced authorization for this contract pursuant to the Purchasing & Contracting Delegation of Authority Administrative Directive, 8.50.105-AD, Section X(4): "The District may seek an 'advanced authorization' from the PPS Board of Education for any contract upon the approval of the Director of Purchasing & Contracting. The cost of the contract shall be a 'Not to Exceed' amount. Once the Board has approved it, no further authorization for the contract is required, providing the contract value remains at or below the 'Not to Exceed' amount."

## NEW INTERGOVERNMENTAL AGREEMENTS ("IGAs")

| Contractor | Contract Term | Contract Type | Description of Services | Contract Amount | Responsible Administrator, Funding Source |
|---|---|---|---|---|---|
| Portland Community College | 7/1/19 through 6/30/20 | Intergovernmental Agreement<br>IGA 68308 | Provide access to college-level coursework at PCC Cascade Campus for Jefferson Middle College students. | $500,000 | K. Cuellar<br>Fund 101<br>Dept. 5438 |

## AMENDMENTS TO EXISTING CONTRACTS

| Contractor | Contract Amendment Term | Contract Type | Description of Services | Amendment Amount, Contract Total | Responsible Administrator, Funding Source |
|---|---|---|---|---|---|
| The Gunter Group | 7/17/19 through 12/31/19 | Personal Services<br>PS 65849<br>Amendment 5 | Extend contract end date and amount for continued support in HR, IT, and Finance Departments. | $320,000<br>$1,711,790 | C. Hertz<br>Fund 101<br>Dept. 5520, 5581, 5441 |

**RESOLUTION No. 5933**

Revenue Contracts that Exceed $150,000 Limit for Delegation of Authority

**RECITAL**

Portland Public Schools ("District") Public Contracting Rules PPS-45-0200 ("Authority to Approve District Contracts; Delegation of Authority to Superintendent") requires the Board of Education ("Board") to enter into and approve all contracts, except as otherwise expressly authorized. Contracts exceeding $150,000 per contractor are listed below.

**RESOLUTION**

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

**NEW REVENUE CONTRACTS**

No New Revenue Contracts

**NEW INTERGOVERNMENTAL AGREEMENTS / REVENUE ("IGA/Rs")**

| Contractor | Contract Term | Contract Type | Description of Services | Contract Amount | Responsible Administrator, Funding Source |
|---|---|---|---|---|---|
| Oregon Department of Human Services | 7/1/19 through 6/30/20 | Intergovernmental Agreement/Revenue IGA/R 68255 | Funding for Teen Parent Services Child Care Program. | $216,444 | K. Cuellar Fund 205 Dept. 9999 Grant G1922 |
| State of Oregon Department of Education, Early Learning Division | 7/1/2019 through 6/30/20 | Intergovernmental Agreement/Revenue IGA/R 68291 | Funding for the PPS Head Start Program. | $4,209,133 | K. Cuellar Fund 205 Dept. 9999 Grant G1885 |

**AMENDMENTS TO EXISTING REVENUE CONTRACTS**

No Amendments to Existing Revenue Contracts

Other Matters Requiring Board Approval

Resolution Number 5934 through 5941

July 16, 2019

## RESOLUTION No. 5934

Authorization for Off-Campus Activities

### RECITAL

Portland Public Schools ("District") Policy 6.50.010-P ("Off-Campus Activities") requires the Board of Education ("Board") consent to student out-of-state travel.

### RESOLUTION

The Board has reviewed the request for out-of-state travel. All required documents have been submitted to the Risk Management Department. The Superintendent recommends that the Board consent to the student out-of-state travel for the below request:

### AUTHORIZATION FOR OFF-CAMPUS ACTIVITIES

| Date(s) | School, Course, and Number of Students | Purpose of Travel | Travel Destination | Estimated Cost Per Student |
|---|---|---|---|---|
| 3/20/2020 - 3/28/2020 | Lincoln HS Choir, 38 students | Performing for large audiences, teambuilding, walk in footsteps of famous composers | Salzburg and Vienna, Austria, Prague, Czech Republic | $2,898 |

*J. Crelier*

July 16, 2019

**RESOLUTION No. 5935**

Resolution to Approve the Phase One of the Proposed Internal Performance Audit Plan

**RECITALS**

A. Board policy requires the Board of Education approve the annual performance audit plan.

B. The District's internal performance auditor has reviewed the 2016 PPS District-Wide Operational and Business Services Risk Assessment and the Secretary of State 2019 Audit report in the development of a proposed annual performance audit plan. The auditor also consulted with the District's 2018-19 Audit Committee, staff, and others in the development of a proposed audit plan ("Audit Plan").

C. The Board has not yet considered or approved the Audit Plan.

D. Given the addition of a new community member to the Audit Committee and the changes in Board representation on the Committee, the Audit Chair recommends the Board approve Phase One of the proposed Audit Plan, which includes an initial review of control of p-card purchases and an audit of contracts for professional services to help student performance. The other items in the proposed Audit Plan are recommended for additional discussion by the Committee.

**RESOLUTION**

The Board of Education hereby approves proceeding with Phase One of the proposed Audit Plan, which includes an initial review on control of p-card purchases and an audit of contracts for professional services to help student performance. The Audit Committee and full Board will review the other items in the proposed Audit Plan and recommend further action.

*A. Kohnstamm*

**RESOLUTION No. 5936**

Approving Board Member Travel for Board Development by the Council of Great City Schools

**RECITALS**

A. Board Policy 1.40.070 requires Board approval for individual Board members to attend state or national meetings as representatives of the Board.

B. Portland Public Schools is a member of the Council of Great City Schools and has been invited to join their professional development program for school boards and superintendents, July 28-31, 2019.

C. The Board Chair has approved the reimbursement for costs associated with attendance at this training for Director Bailey, Director DePass, Director Kohnstamm, Director Lowery, Director Moore, and Director Scott.

**RESOLUTION**

The Board affirms for Director Bailey, Director Brim-Edwards, Director DePass, Director Kohnstamm, Director Lowery, Director Moore, and Director Scott to participate in professional development with the Council of Great City Schools and Harvard School of Education in Boston, MA, July 28-July 31, 2019.

*R. Powell*

July 16, 2019

## RESOLUTION No. 5937

Approving Board Member Conference Attendance

## RECITALS

A. Board Policy 1.40.070 requires Board approval for individual Board members to attend state or national meetings as representatives of the Board.

B. Portland Public Schools is a member of the Oregon School Board Association, and as such Directors DePass, Director Lowery, Director Moore, and Director Scott, will attend the Oregon School Board Association's 2019 Summer Conference in Bend, Oregon.

C. The Board Chair has approved the reimbursement for costs associated with attendance at the Oregon School Board Association's 2019 Summer Conference in Bend, Oregon for Directors DePass, Lowery, Moore, and Scott.

## RESOLUTION

The Board affirms Directors DePass, Lowery, Moore, and Scott to attend the Oregon School Board Association's 2019 Summer Conference

*R. Powell*

July 16, 2019

**RESOLUTION No. 5938**

Approval of Head Start Policy Council Recommendation

**RECITALS**

A. Federal requirements call for the Governing Board of a Head Start Program to approve recommendations for the program.

B. The Board of Directors for Portland Public Schools services as the Governing Board for the PPS Head Start Program.

C. Portland Public Schools Policy Council recommends submitting the Budget Revision and Equipment Request for the Non-Competing Continuation Grant for Grand Period ending 10/31/19.

**RESOLUTION**

The Board of Directors for Portland Public Schools, School District No. 1J, Multnomah County Oregon, approves the Head Start Policy Council recommendation stated above.

*E. Isham*

**RESOLUTION No. 5939**

Employment Agreement

**RESOLUTION**

The authority to pay $52,465.92 is granted to the Superintendent in resolution of the resignation agreement for an employee.

*M. Kane*

**RESOLUTION No. 5940**

Settlement Agreement

The authority is granted to pay a total of $40,000.00 to resolve a disputed employment matter, Settlement Agreement and Release. The settlement agreement will be in a form approved by the General Counsel.

*L. Large*

**RESOLUTION No. 5941**

Settlement Agreement

The authority to pay a total of $36,000 to settle Precision Edge Restoration, LLC, dba ServPro of SE Portland vs PPS is granted. The Settlement Agreement and Release will be in a form approved by the General Counsel.

*J. Crelier*