



INFORMAL MINUTES

A meeting of the Board's Policy Committee meeting came to order at 4:05 pm at the call of Committee Chair Rita Moore in the WyEast Conference Room at the Blanchard Education Service Center, 501 N Dixon Street, Portland, Oregon, 97227.

There were present:

Committee Members

Rita Moore - Chair
Julia Brim-Edwards (by phone)
Eilidh Lowery

Staff and Other Attendees

Kara Bradshaw – Executive Assistant, Board of Education
Judy Brennan – Director of Enrollment and Transfer
Jonathan Garcia – Chief Engagement Officer
Claire Hertz – Deputy Superintendent of Business and Operations
Mary Kane – Legal Council
Amy Kohnstamm – Board Director
Joe LaFontaine – Regional Superintendent
Liz Large – Interim General Council
Maxine Latterell – Student Representative
Cynthia Le – Chief Financial Officer
Rachel Lent – Paralegal
Brenda Martinek – Chief of Student Support Services
Parker Myrus – District Student Council
Rosanne Powell – Senior Board Manager
Juniper Painton-Straub – Project Manager, Student Support Services
Dana Riemer – Student Conduct Coordinator
Stephanie Soden-Back – Chief of Staff

District Funds for Purchase of Meals, Refreshments and Gifts

Director Moore introduced an updated revised draft policy. Director Brim-Edwards noted that the new edits added clarifying language were the policy references the Administrative Directive (AD). The group went through the changes in the policy and provided comments and edits. There was discussion regarding the paragraph which defines reasonable and typical expenditures, comparing two options for language that were provided by staff. Option 1, which was preferred by finance staff, states that "meal expenses must be reasonable based on the facts and circumstances and not be lavish or extravagant". Option 2 states that "meal expenditures shall be reasonable and typically in alignment with GSA per diem limits. Gross deviations from those standards may result in PCard infractions and/or repayment obligations". Director Moore called a vote to use the language in option 1. The voice vote passed (2-yes, 1-no [Brim-Edwards]). There was a request to make sure that the language allows for funds to be spent on meals, refreshments and gifts for community engagement. The committee referred the policy to the full board.

Student Conduct and Discipline

Brenda Martinek introduced the draft Student Conduct and Discipline Policy and Community Engagement Overview, noting that the policy was created mostly from scratch and that there aren't any other districts who have policies that are equity and support focused instead of punitive. She shared that there is equity language that was requested to be added by Dani Ledezma which was not reflected in the draft policy provided, and read the proposed added language. It was noted that the additional language seemed redundant. Liz Large responded that she would look at the wording to keep the strong language and to

reduce redundancy. Ms. Martinek shared that some of the language in the redline are from the December and some are from the last round of engagement, and noted each of the items that were added in the last round. It was noted that the Administrative Directive (AD) would be completed by staff as soon as the policy was adopted, and that they would additionally reference the policy in the Student Handbook and Student's Bill of Rights. There was discussion around the delayed expulsion and the amount of time students would be outside of the classroom. It was noted that while on delayed suspension, students spend half day at the Student Success Center, and then attend an altered schedule at school for the afternoon. It was noted that the policy is meant to reduce the numbers of suspensions and expulsions in the first place and that there will hopefully be less students who are impacted missed time. There was discussion regarding whether there should be language addressing student records in relation to delayed expulsion. Ms. Martinek replied that should be addressed in a record retention policy and Ms. Large added that there are robust records retention policies, which address expulsions, as well as the Administrative Directive (AD). It was requested that staff look at what is in place in the existing policies and the AD to ensure it covers the ability of the students to remove items from their records when they have completed the required activities. The committee referred the policy to the full board for a first reading while the records policies are looked at.

Diploma Requirements Policy 4.20.042-P

There was no public comment on the proposed draft policy. The second reading of the policy is scheduled for the meeting on March 17, 2020.

Enrollment Related Policies

Mary Kane stated that there was a request at the last meeting to change in the Student Assignment to Neighborhood Schools Policy the grade level of students in high school who will not be effected by boundaries changes from 11th grade to 10th grade, and asked if it made sense to say grades 9-12. There was discussion around which grades should be included and it was decided that they would take the language out so that no high school students are affected by boundary changes.

There was a question regarding neighborhood immersion programs that are housed within neighborhood schools and how the boundary changes would require students within the programs to change schools. Ms. Brennan stated that if they were in the special program, they would stay in the special program, and that boundary changes would only apply to neighborhood schools.

Ms. Kane noted the changes to the Student Enrollment and Transfers Policy, but there was no discussion on the changes due to time constraints. It was noted that the policies need to be done by spring so that the district can continue its work on enrollment balancing in South East. Director Moore noted that the Student Assignment Policy is the most important to of the three enrollment policies complete. The goal will be to refer the policy at the next meeting.

Public Comment

Marty Pavik: PAT. The staff report is incorrect that PAT representatives were involved in the process of the Student Discipline Policy. There is a grievance regarding the Students' Rights and Responsibilities Hand Book. A great number of teachers are receiving threats and no response, students are coming back to class within 30 minutes.

Committee Chair Rita Moore Adjourned the meeting at 6:02 pm.

Submitted by:


Kara Bradshaw, Executive Assistant

