

Re BOARD OF EDUCATION
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

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April 07, 2020

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Business Agenda

Resolutions Number 6087 through 6091

RESOLUTION No. 6087

Expenditure Contracts that Exceed \$150,000 for Delegation of Authority

RECITAL

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

NEW CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
JLD, Inc. DBA Cleandango.com	4/8/20 through 4/7/21 Option to renew for up to four additional one-year terms through 4/7/25	Services S 69500	Gymnasium floor, stage floor, and steps refinishing. RFP 2020-2738	Original Term: \$225,000 Total through all renewals: \$1,145,000	C. Hertz Fund 101 Dept. 5593
Seesaw Learning	4/8/20 through 8/1/23	Digital Resources DR 69532	District-wide use of Seesaw tools/products. Special Class Procurement – Copyrighted Materials PPS-47-0288(4)	\$700,000	K. Cuellar Fund 191 Dept. 5597 Project F1335

NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)

No New IGAs

AMENDMENTS TO EXISTING CONTRACTS

Contractor	Contract Amendment Term	Contract Type	Description of Services	Amendment Amount, Contract Total	Responsible Administrator, Funding Source
Bassetti Architects	4/8/20 through 12/31/21	Architectural Services ARCH 68813 Amendment 1	Provide full architectural design for Roosevelt Phase 4 project. RFP 2013-1648	\$444,041 \$558,001	C. Hertz Fund 452 Dept. 3124 Project DA003
Campus Connect of Oregon	4/15/20 through 3/31/21	Personal Services PS 68811 Amendment 1	Adding two College Access Corp (CAC) members to contract. Extending contract an additional year. Sole Source PPS-47-0250(e)	\$68,128 \$200,276	K. Cuellar Fund 205 Dept. 5438 Grant G1827
Talbot, Korvola, and Warwick, LLP	4/8/20 through 3/21/23	Personal Services PS 59656 Amendment 1	Three additional years of auditing services. RFP 2013-1607	\$743,900 \$2,243,900	C. Hertz Fund 101 Dept. 5528

RESOLUTION No. 6088

Revenue Contracts that Exceed \$150,000 Limit for Delegation of Authority

RECITAL

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) to enter into and approve all contracts, except as otherwise expressly authorized. Contracts exceeding \$150,000 per contractor are listed below.

RESOLUTION

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

NEW REVENUE CONTRACTS

Contractor	Contract Term	Contract Type	Description of Services	Contract Amount	Responsible Administrator, Funding Source
Digital Promise Global dba Verizon Corporate Resource Group LLC	7/1/20 through 6/30/22	Revenue R 69525	Funding to provide devices, data plans, full-time coaches, and teacher professional development at Cesar Chavez, Faubion, Harrison Park, and Marysville.	\$312,000	C. Hertz Fund 299 Dept. 9999 Grant S0412

NEW INTERGOVERNMENTAL AGREEMENTS / REVENUE (“IGA/Rs”)

No New Intergovernmental Agreements/Revenue Contracts

AMENDMENTS TO EXISTING REVENUE CONTRACTS

No Amendments to Existing Revenue Contracts

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RESOLUTION No. 6089

The Following Minutes are offered for Adoption

March 03, 2020

March 17, 2020

RESOLUTION No. 6090

Settlement Agreement

In light of the settlement reached pursuant to the direction of the District's insurance carrier, the authority is granted to pay \$410,000 (with approximately \$60,000 to be reimbursed by the District's insurance carrier as amounts in excess of the District's self-insured retention required under the policy) to resolve a disputed employment matter and to enter into a Settlement Agreement and Release. The settlement agreement will be in a form approved by the General Counsel.

RESOLUTION No. 6091

Resolution to Approve 3.60.040-P Nutrition Services, Meal Pricing and Purchasing Policy

RECITAL

- A. In 2019, the Oregon legislature made revisions to multiple education laws and regulations, including those addressing the provision of nutrition services for students. Initial changes to ORS 327.537 were made in the 2018 legislative session but were further revised in the 2019 legislative session.
- B. State law now requires a school must provide a student a reimbursable meal upon request, while also allowing a parent the right to withhold a meal. Additional changes including prohibiting a district from contacting a student directly about meal charges and prohibiting the use of a collection fees.
- C. On February 10, 2020, the Policy and Governance Special Committee met to review proposed revisions and its alignment to current law. It recommended to move forward the proposed policy to the full Board for approval.
- D. On March 17, 2020, it went before the Board for a first reading and was posted on the Board website for public comment.

RESOLUTION

The Board of Education hereby moves to approve the revised Policy 3.60.040-P Nutrition Services, Meal Pricing and Purchasing.

April 07, 2020

Items for Individual Consideration

Resolutions Number 6092 through 6094

April 07, 2020

RESOLUTION No. 6092

Resolution to Adopt Revised District Funds for Purchase of Meals, Refreshments and Gifts Policy
8.30.010-P

RECITALS

1. On December 16, 2019, January 13, 2020, February 10, 2020 and March 9, 2020, the Board Policy & Governance Committee reviewed and considered the proposed revisions of the District Funds for Purchase of Gifts, Meals, and Refreshments Policy 8.30.010-P.
2. On March 17, 2020, the Board presented the first reading of the revised District Funds for Purchase of Gifts, Meals, and Refreshments policy.
3. Pursuant to District policy, the public comment was open for at least 21 days, and there was no public comment received during the comment period.

RESOLUTION

The Board hereby adopts the revised District Funds for Purchase of Gifts, Meals, and Refreshments Policy 8.30.010-P and instructs the Superintendent to amend any relevant administrative directives to conform to this adopted policy.

RESOLUTION No. 6093

Amendment to the Fiscal Year 2019-20 Budget For School District No. 1J, Multnomah County, Oregon

RECITALS

- WHEREAS, On June 25, 2019 the Board of Education (“Board”), by way of Resolution No. 5913, voted to adopt an annual budget for the Fiscal Year 2019-20 as required under Local Budget Law; and
- WHEREAS, Board Policy 8.10.030-AD, “Budget Reallocations – Post Budget Adoption,” establishes the guidelines to ensure consistent and detailed communication on fiscal issues between the Superintendent and the Board; and
- WHEREAS Oregon Local Budget Law, ORS 294.471, allows budget changes after adoption under prescribed guidelines; and
- WHEREAS This resolution is to enable the Board to approve Amendment to the annual budget for the Fiscal Year 2019-20, and is allowed under ORS 294.471(a) (b) (c) & (d) which state that the budget may be amended at a regular meeting of the governing body; and
- WHEREAS This Amendment adjusts function allocation for funds to more accurately reflect intended expenditures, adjusts appropriation levels as needed, makes corrections for technical errors that occurred during the budget development and adjusts revenues and resources for known or expected significant changes, and
- WHEREAS Expenditures in Fund 400 will be changed by more than 10% under this amendment. Local budget law requires a public hearing on these changes. A public hearing occurred prior to Board action; and
- WHEREAS The Superintendent recommends approval of this resolution.

RESOLUTION

NOW THEREFORE BE IT RESOLVED BY the Board of Directors of Portland Public Schools, after public hearing on this amendment as required under local budget law, hereby amends budgeted expenditure appropriation levels as summarized by Fund and Appropriation Level in Attachment B for the fiscal year beginning July 1, 2019.

Summary of Amendments to 2019-20 Budget Amendment #1

Fund 100 - General Fund	Adopted Budget	Change Amount	Amendment #1
Resources			
Beginning Fund Balance	34,112	5,775	39,887
Local Sources	382,890	2,662	385,552
Intermediate Sources	13,357	-	13,357
State Sources	259,360	11,715	271,075
Federal Sources	-	-	-
Other Sources	2,050	(2,000)	50
Total	691,769	18,152	709,921

Requirements			
Instruction	371,970	8,979	380,949
Support Services	289,512	9,174	298,686
Enterprise & Community Services	1,901	-	1,901
Facilities Acquisition & Construction	-	-	-
Debt Service & Transfers Out	1,704	(1)	1,703
Contingency	26,682	-	26,682
Ending Fund Balance	-	-	-
Total	691,769	18,152	709,921

Fund 200 -Special Revenue Fund	Adopted Budget	Change Amount	Amendment #1
Resources			
Beginning Fund Balance	34,896	-	34,896
Local Sources	24,876	2,162	27,038
Intermediate Sources	146	-	146
State Sources	23,990	-	23,990
Federal Sources	53,500	625	54,125
Other Sources	-	-	-
Total	137,408	2,787	140,195

Requirements			
Instruction	52,519	-	52,519
Support Services	30,839	1,637	32,476
Enterprise & Community Services	22,385	1,000	23,385
Facilities Acquisition & Construction	59	150	209
Debt Service & Transfers Out	2,000	(2,000)	-
Contingency	-	-	-
Ending Fund Balance	29,606	2,000	31,606
Total	137,408	2,787	140,195

Note: All numbers are in thousands

Summary of Amendments to 2019-20 Budget Amendment #1

Fund 300 - Debt Service Funds	Adopted Budget	Change Amount	Amendment #1
Resources			
Beginning Fund Balance	10,691	-	10,691
Local Sources	176,363	5	176,368
Intermediate Sources	-	-	-
State Sources	-	-	-
Federal Sources	104	(30)	74
Other Sources	1,724	30	1,754
Total	188,882	5	188,887

Requirements			
Instruction	-	-	-
Support Services	-	-	-
Enterprise & Community Services	-	-	-
Facilities Acquisition & Construction	-	-	-
Debt Service & Transfers Out	177,734	5	177,739
Contingency	-	-	-
Ending Fund Balance	11,148	-	11,148
Total	188,882	5	188,887

Fund 400 - Capital Projects Fund	Adopted Budget	Change Amount	Amendment #1
Resources			
Beginning Fund Balance	325,790	50	325,840
Local Sources	11,749	-	11,749
Intermediate Sources	182	-	182
State Sources	11,000	2,000	13,000
Federal Sources	-	-	-
Other Sources	600	560,500	561,100
Total	349,321	562,550	911,871

Requirements			
Instruction	-	-	-
Support Services	2,779	4,617	7,396
Enterprise & Community Services	-	-	-
Facilities Acquisition & Construction	302,989	492,572	795,561
Debt Service & Transfers Out	620	1	621
Contingency	42,933	55,000	97,933
Ending Fund Balance	-	10,360	10,360
Total	349,321	562,550	911,871

Note: All numbers are in thousands

Summary of Amendments to 2019-20 Budget Amendment #1

Fund 600 - Internal Service Funds	Adopted Budget	Change Amount	Amendment #1
Resources			
Beginning Fund Balance	8,105	-	8,105
Local Sources	3,797	-	3,797
Intermediate Sources	-	-	-
State Sources	177	-	177
Federal Sources	-	-	-
Other Sources	-	-	-
Total	12,079	-	12,079
Requirements			
Instruction	-	-	-
Support Services	3,755	-	3,755
Enterprise & Community Services	-	-	-
Facilities Acquisition & Construction	-	-	-
Debt Service & Transfers Out	-	-	-
Contingency	8,324	-	8,324
Ending Fund Balance	-	-	-
Total	12,079	-	12,079

Note: All numbers are in thousands

April 07, 2020

RESOLUTION No. 6094

Resolution to Waive the Cash Management Policy 8.20.010-P

RECITALS

1. Portland Public Schools (PPS) is required by statute to obtain an annual audit of the District's accounts and fiscal affairs. PPS contracts with an independent auditing firm for these services.
2. The COVID-19 health crisis has caused a huge disruption in the capital markets. The Federal Reserve and US Treasury have taken unprecedented steps to provide liquidity to the market. In spite of these extraordinary efforts, the crisis has continued to have a devastating impact on security prices and returns. US Treasury securities are now yielding negative returns out to one-year maturities. This means if the District purchases one of those lowest risk securities, the district will receive less at maturity than was originally invested.
3. Investing in US Treasury Securities in the current market would contradict the overall objective of Board Policy 8.20.010-P: Cash Management:
4. "Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio."
5. Policy 8.20.10-P also restricts the amount that can be invested or deposited in any one banking institution to 10% of the total portfolio.
6. The Finance leadership of the district requests the Board grant a 120-day temporary suspension to Board Policy 8.20.10-P, Section VII (2), which limits deposits to 10% of the portfolio in any one banking institution. This will allow the District's Treasury Department greater flexibility in managing excess cash and avoid investments that will not return a positive yield.

RESOLVED

Effective April 7, 2020, the Portland Public Schools Board of Education hereby authorizes a waiver of Section VII (2) of Board Policy 8.20.10-P: Cash Management for 120 days, and allows up to 25% of the district's investment portfolio in a single banking institution.