

BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 1J, MULTNOMAH COUNTY, OREGON

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August 14, 2018

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Purchases, Bids, Contracts

The Superintendent RECOMMENDS adoption of the following item:

Number 5701

**RESOLUTION No. 5701**

Expenditure Contracts that Exceed \$150,000 for Delegation of Authority

**RECITAL**

Portland Public Schools (“District”) Public Contracting Rules PPS-45-0200 (“Authority to Approve District Contracts; Delegation of Authority to Superintendent”) requires the Board of Education (“Board”) enter into contracts and approve payment for products, materials, supplies, capital outlay, equipment, and services whenever the total amount exceeds \$150,000 per contract, excepting settlement or real property agreements. Contracts meeting this criterion are listed below.

**RESOLUTION**

The Superintendent recommends that the Board approve these contracts. The Board accepts this recommendation and by this resolution authorizes the Deputy Clerk to enter into the following agreements.

**NEW CONTRACTS**

<b>Contractor</b>	<b>Contract Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Contract Amount</b>	<b>Responsible Administrator, Funding Source</b>
Garrett Hemann Robertson P.C.	8/15/18 through 6/30/19	Legal Services LS 66659	Legal support on an as-needed basis including labor law, employment law, advice regarding public records law, and education/school district law.  Direct Negotiation PPS-46-0525 (4)	\$250,000	L. Large Fund 101 Dept. 5460
Ferrelgas, Inc.	10/1/18 through 7/31/23	Materials Requirement MR 66674	Provide propane fuel.  ITB 2018-2469	\$2,660,000	C. Hertz Fund 101 Dept. 5560
Metro Presort	8/15/18 through 6/30/23	Cooperative Contract COA 66576	Provide District-wide mail services including pick up, sorting, and postage.  Administering Contracting Agency: Portland Community College	\$225,000	C. Hertz Fund 101 Dept. 5553
Alpenrose Dairy	9/9/18 through 09/08/19  Option to renew for up to four additional one-year terms through 9/8/2023	Material Requirements MR 66697	Provide District-wide dairy products on a requirements basis.  RFP 2018-2484	Original Term \$940,000 Total Contract Value \$4,700,000	C. Hertz Fund 202 Dept. 5570
Prospect Studio	8/15/18 through 3/31/19	Personal Services PS 66699	Provide design and support services for the community visioning process.  RFP 2018-2487	\$170,000	S. Soden Fund 101 Dept. 5402

**NEW INTERGOVERNMENTAL AGREEMENTS (“IGAs”)**

No New IGAs

**AMENDMENTS TO EXISTING CONTRACTS**

<b>Contractor</b>	<b>Contract Amendment Term</b>	<b>Contract Type</b>	<b>Description of Services</b>	<b>Amendment Amount, Contract Total</b>	<b>Responsible Administrator, Funding Source</b>
Follett School Solutions	7/1/18 through 6/30/19	Materials Requirements MR 62232 Amendment 3	This amendment extends the contract for a third year per the RFP.  RFP 2014-1947	\$400,000 \$800,000	Y. Curtis Fund Varies Dept. Varies

Other Matters Requiring Board Approval

The Superintendent RECOMMENDS adoption of the following items:

Numbers 5702 through 5705

## Resolution No. 5702

### Resolution to Adopt 4.10.014-P Supports for Homeless Students Policy

#### RECITALS

- A. The McKinney-Vento Education of Homeless Children and Youth Assistance Act is a federal law that ensures immediate enrollment and educational stability for homeless children and youth. McKinney-Vento provides federal funding to states for the purpose of supporting district programs that serve homeless students.
- B. The Education for Homeless Children and Youths Policy states:
- a) Each State educational agency shall ensure that each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education, including a public preschool education, as provided to other children and youths.
  - b) In any State that has a compulsory residency requirement as a component of the State's compulsory school attendance laws or other laws, regulations, practices, or policies that may act as a barrier to the enrollment, attendance, or success in school of homeless children and youths, the State will review and undertake steps to revise such laws, regulations, practices, or policies to ensure that homeless children and youths are afforded the same free, appropriate public education as provided to other children and youths.
  - c) Homelessness alone is not sufficient reason to separate students from the mainstream school environment.
  - d) Homeless children and youths should have access to the education and other services that such children and youths need to ensure that such children and youths have an opportunity to meet the same challenging State student academic achievement standards to which all students are held.
- C. In January 2018, the Oregon Department of Education (ODE) conducted a scheduled desk monitoring of the District's McKinney-Vento Homeless program and found that the District would need to adopt a policy that included:
- a) Assurance that homeless students are identified and assessed for needed services;
  - b) Provision of Dispute Resolution when eligibility or school placement are in dispute;
  - c) Ensure homeless students do not face barriers to accessing academic and extracurricular activities, including magnet schools, summer school, career technical education, Advanced Placement courses, online learning and charter school programs;
  - d) Immediate enrollment and retention of homeless students, despite lack of records or documentation, or unpaid fees or fines, or absences.
- D. Portland Public Schools shall periodically review and revise policies and practices to remove barriers to the identification, enrollment and retention of homeless students.
- E. The proposed draft policy aligns with the recommendations and adequately addresses the needed corrective action.
- F. On June 11, 2018, the Teaching and Learning Committee reviewed the proposed policy and recommended to move forward the proposed policy to the full Board for approval.
- G. On June 26, 2018, staff presented the first reading of Policy 4.10.014-P Supports for Homeless Students.

H. Per District policy, the public comment period was open for at least 21 days. Any comments received were shared with staff and with the Board of Education.

**RESOLUTION**

The Board of Education hereby adopts revised Policy 4.10.014-P Supports for Homeless Students Policy as presented at the June 26, 2018 First Reading.

**RESOLUTION No. 5703**

Resolution to Uphold the Superintendent's Decision on a Step 2 Appeal-Complaint #2018-02

**RECITAL**

The Board of Education has received and reviewed the complaint # 2018-02 submitted and the Superintendent's response to it.

**RESOLUTION**

The Board of Education upholds the Superintendent's decision of the Step 2 appeal as the final decision.

## **RESOLUTION No. 5704**

### Resolution to Approve COLA for Non-represented Employees

#### **RECITALS**

- A. On July 24, 2018, the Board of Education ("Board") approved a market adjustment wage increase of between 5.1% and 12.4% for the 2018-19 fiscal year for Bus Drivers represented by Amalgamated Transit Union.
- B. On November 14, 2017, the Board approved a contract providing for a 3% cost of living adjustment ("COLA") for the 2018-19 fiscal year for eligible employees represented by District Council of Unions.
- C. On February 8, 2018, the Board approved a contract providing for a 2.25% COLA and a step increase for the 2018-19 fiscal year for eligible employees represented by the Portland Association of Teachers.
- D. On April 24, 2018, the Board approved a contract providing for a 2% COLA and a step increase for the 2018-19 fiscal year for eligible employees represented by the Portland Federation of School Professionals.
- E. On November 14, 2017, the Board approved a contract providing for a 2% COLA for the eligible Nutrition Services and Custodial employees represented by the Service Employees International Union (SEIU).
- F. On June 26, 2018, the Board approved an operating budget for the District for the 2018-19 fiscal year that included up to a 3% COLA and a step increase for eligible non-represented employees other than the Superintendent and other senior leaders.
- G. The Superintendent recommends a 2.25% COLA and a step increase for eligible non-represented employees, other than the Superintendent and leaders at the Deputy Superintendent, Area Assistant Superintendent, and Chief levels, for the 2018-19 fiscal year. The cost of the recommended COLA and step increase is within the amount budgeted in the Board approved operating budget for fiscal year 2018-19.

#### **RESOLUTION**

The Board authorizes a 2.25% COLA and a step increase for eligible non-represented employees, other than the Superintendent and leaders at the Deputy Superintendent, Area Assistant Superintendent, and Chief levels, for fiscal year 2018-19. The Board expects the Superintendent and members of the leadership team to receive in future years COLAs approved for non-represented employees



**RESOLUTION No. 5705**

Minutes

The following minutes are offered for adoption:

July 24, 2018