



## PORTLAND PUBLIC SCHOOLS

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## MEMORANDUM

Date: January 15, 2019  
To: Board of Education  
From: Guadalupe Guerrero, Superintendent  
Subject: **DRAFT 2019-20 School District Calendar**

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I am sharing with the Board of Education a draft School District Calendar for school year 2019-20. At this stage, staff is soliciting and gathering feedback from a cross-section of stakeholders prior to submitting a formal school calendar recommendation per Board Policy 3.20.010-P Annual Calendar.

In general, you will find that the draft calendar for next year includes many of the features and considerations that were factored into the SY2108-19 school calendar:

- Attempt to create a more student-focused, family-friendly school calendar, per input received; this recommended calendar continues to eliminate school late starts and early dismissals for next school year and better ensures five full instructional days in a typical week
- Attempt to preserve or maximize uninterrupted whole weeks for instruction; no scheduled classes are proposed during Thanksgiving week to support family childcare planning, permit parent-teacher conferences to take place, and minimizing the short weeks in the month of November that contributed to past public perception of “No School November”
- Effort to keep teacher planning days on Mondays or Fridays to avoid student breaks in middle of the week
- Maintain the start of the school year on a date prior to Labor Day; the Draft Proposed 2019-20 Calendar starts on August 28 and ends on June 5 (as a reference point compared to other local school districts: Beaverton has published a start date of August 26<sup>th</sup>; Gresham-Barlow on Sept. 3<sup>rd</sup>; David Douglas & Parkrose have not yet published school calendars for next year)
- Goal of ensuring semesters and quarters have a balanced number of instructional days; attempt to balance length of quarters: Q1 = 45 days; Q2 = 42 days; Q3 = 47 days; Q4 = 43 days
- Ensure calendar follows all bargaining units’ contracts, including agreed upon provisions per the ratified PAT contract (there remains the task of identifying the thirty specific dates designated for staff meetings)
- Coordination of spring break with local university calendars, to align with schedules of older siblings and university student interns who work in our classrooms (PSU also has spring break scheduled week of March 23-27)
- Desire to maximize instructional days prior to Advanced Placement, International Baccalaureate, and other end-of-year summative assessments taking place
- Avoidance of having school end for students on a Monday or Tuesday in June

As a next step, staff are seeking input from a broad array of stakeholders, including PAT, PFSP, PAPSA, several district departments, a representative from the Head Start Parent Council, and a PTA representative. These responses will be considered prior to the submission of a formal school calendar recommendation to the Board at the next upcoming regular Board meeting.



# Draft Proposed 2019-20 School Calendar (Subject to possible revision)

• Calendars are online: Go to [www.pps.net](http://www.pps.net) and click on the "Calendar" link.

❄️ Snow make-up days will be added at the end of the school year.

• **NOTE:** There will be no early dismissals or late openings for the 2019-20 school year.

### JULY 2019

S	M	T	W	Th	F	S
	1	2	3	X	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### AUGUST 2019

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22 <sup>PROF</sup>	23 <sup>PROF</sup>	24
25	26 <sup>0.5 PROF PLAN</sup>	27 <sup>PLAN</sup>	28 <sup>START</sup>	29	30	31

### SEPTEMBER 2019

S	M	T	W	Th	F	S
1	X	3 <sup>K START</sup>	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### OCTOBER 2019

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11 <sup>INS NEO</sup>	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31 <sup>GRD</sup>		

### NOVEMBER 2019

S	M	T	W	Th	F	S
					1 <sup>PLAN</sup>	2
3	4	5	6	7	8	9
10	X	12	13	14	15	16
17	18	19	20	21	22	23
24	25 <sup>DAY/EVE</sup>	26 <sup>DAY/EVE</sup>	27	X	X	30

### DECEMBER 2019

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	X	X	X	27	28
29	30	31				

### JANUARY 2020

S	M	T	W	Th	F	S
			X	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	X	21	22	23	24 <sup>GRD</sup>	25
26	27 <sup>PLAN</sup>	28	29	30	31	

### FEBRUARY 2020

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	X	18	19	20	21	22
23	24	25	26	27	28	29

### MARCH 2020

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### APRIL 2020

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9 <sup>GRD</sup>	10 <sup>PLAN</sup>	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### MAY 2020

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	X	26	27	28	29	30

### JUNE 2020

S	M	T	W	Th	F	S
	1	2	3	4	5 <sup>Last day of school</sup>	6 <sup>END GRD</sup>
7	8 <sup>PLAN</sup>	9 <sup>PLAN</sup>	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

### JULY 2020

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- Students out of school
- Schools closed and district offices open
- X Schools and district offices closed
- DAY/EVE Day and evening conferences (No school for students)
- START Start of school year
- END End of school year
- GRD Grading period ends
- INS Statewide Inservice (Schools closed)
- MT Mid-Term Progress Reports entered into student system
- TRF-H High School transfer application deadline
- TRF-E/MS Elementary/Middle School transfer application deadline
- PLAN Teacher Planning Day

- PROF Teacher Professional Development Day
- +PROF Tentative Teacher Professional Development (re-configured/Focus/Priority Schools 1-3 days)
- NEO New educator orientation
- CC Classified Connection (PD for classified employees)
- \* School site staff meetings
- Snow make-up days for students (END, GRD, and PLAN days move accordingly)
- ⊗ Possible snow make-up day for students (announced by January 18)