



Board of Education

Staff Report to the Board

Board Meeting Date: July 17, 2018 **Executive Committee Lead:** Liz Large
Department: Legal **Presenter/Staff Lead:** Liz Large

SUBJECT: Public Access to District Records Policy

BACKGROUND

The Board sought an amendment to the existing Public Access to District Records Policy to ensure the District is providing transparency and an accurate accounting of how the district carries out its business by disclosing public records in compliance with state law.

BOARD COMMITTEE REVIEW (IF APPLICABLE)

The Special Policy and Governance Committee reviewed and revised the existing policy multiple times between September 1, 2017, and May 16, 2018, and introduced and reviewed two amendments on May 16, 2018.

PROCESS / COMMUNITY ENGAGEMENT

The Board held a First Reading of the revised policy on September 26, 2017, and then a second First Reading on February 27, 2018. It then held a First Reading of proposed amendments to the revised policy on June 12, 2018. Following each First Reading, the policy and amendments, respectively, were posted for public comment, and the Board received and considered all comments received.

BUDGET / RESOURCE IMPLICATIONS

No incremental budget impact expected.

NEXT STEPS / TIMELINE / COMMUNICATION PLAN

Once adopted by the Board, the revised policy will be placed on the District web page. The Superintendent will promptly revise the AD related to this policy to conform to the revisions and provide additional guidance.

QUESTIONS FOR BOARD DISCUSSION

Not applicable.
