

Portland Public School District 1st Reading

DATE: April 9, 2019

Public Comment for the following: Policy 1.20.012-P, Student Representative Duties

The Portland Public School District is providing Notice of Proposed Policy Amendment to offer interested parties reasonable opportunity to submit data or comments on the proposed policies noted below.

Public comment may be submitted in writing directly to the district or through the district website noted below. Written comments must be submitted by 5:00pm on the Last Date for Comment listed below.

1st Reading by: Rita Moore, Chair

Portland Public School Board

Summary: Student Representative Duties Policy Amendment

Draft Policy Web Site: <https://www.pps.net/Page/11911>

Recommended for 1st Reading by: Board of Education

Policy Contact: Rosanne Powell, Board Office Manager

Last Date for Comment: April 30, 2019

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Telephone: 503-916-3741

E-mail: schoolboard@pps.net

Last Date for Comment: April 30, 2019



Staff Analysis and Report to the Board

Board Meeting/Work Session Date: April 9, 2019

Senior Lead: Jonathan Garcia, Chief Engagement Officer

SUBJECT:

Student Representative and District Student Council Policy, Policy 1.20.012

I. BACKGROUND

Portland Public Schools' Board of Education and Senior Leadership team is committed to strengthening the voice of students in decision-making processes impacting their school and educational experience. As such, the Board of Education, under the leadership of Director Brim-Edwards and student representative Nick Paesler, have been working to bring policy guidance and clarity to the role of the Student Representative and the District's Student Advisory Council. Over the last few months, these Directors, alongside PPS staff, have worked to strengthen the policy so that students from across all of our comprehensive high schools and alternative programs have a seat on the Advisory Council, which will serve as key advisors to the Student Representative on the Board of Education.

Moreover, as stated in the revised policy, the Superintendent has tasked the Chief Engagement Officer with identifying a key staff member who will provide direct support to the Council and Student Representative with tools and resources to represent and present the interest of the students of PPS to the administrative and policy making bodies of PPS.

II. RELATED POLICIES/BEST PRACTICES

Urban School Districts—along with many smaller school communities—typically have a student representative on the Board of Education. This is an important aspect of the decision making process for these type of bodies as their decision-making has a direct impact on the experiences of students. In addition, many of these Districts have Student Advisory Councils that serve to represent the interest of the students. It is important that for the Board of Education and the senior administration to have a equitable and diverse representative voice on any type of decision making, that we ensure all high schools in our community are represented by student perspectives. It will be the practice of the staff to galvanize the collective power of students—both on the DSC and the general student body—with having the tools, information and access to help shape decisions that impact their student experience.

III. FISCAL IMPACT

As state in the Policy, the Superintendent will designate staff, in this case, the Office of Strategic Partnerships and Engagement, to budget "sufficient funds" to carry out the operations and events of the DSC. This includes but is not limited to at least one PPS Student Summit per school year. This will also include student professional development funds, operational expenses to conduct student gatherings (meetings, focus groups, etc.) and any other materials needed to be an effective advisory council for the student representative, Superintendent and the Board of Education.

IV. COMMUNITY ENGAGEMENT

The Policy and Governance Committee of the Board of Education partnered with Nick Paesler, PPS Student Representative, student representatives and the District's Advisory Council to design and update the Board Policy.

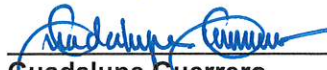
V. TIMELINE FOR IMPLEMENTATION/EVALUATION

During the Summer of 2019, the Chief Engagement Officer will identify a manager-level staff member to be the direct support and liaison to the District's Advisory Council. The first task, per policy, will be to develop a comprehensive Bylaws, a governing document that helps shape the role of the DSC for the upcoming school year. This will, of course, be in partnership with the DSC and the Student Representative.

VI. STAFF RECOMMENDATION

The staff fully recommends the support and approval of this policy. It will bring more clarity on the way in which the District's Student Advisory Council and its Student Representative operate in support of student voice in decision-making bodies.

VII. I have reviewed this staff report and concur with the recommendation to the Board.



Guadalupe Guerrero
Superintendent
Portland Public Schools

4/4/19

Date

RESOLUTION No. XXXX

Amend the Student Representative Duties Policy.

RECITAL

- A. WHEREAS in 1971, the PPS Board adopted The Student Representative Duties policy and then amended it in 1980, and again in 2002;
- B. WHEREAS the Board of Education determined that the responsibilities of both the student representative and the student led District Student Council needed to be updated to better reflect current practices and expectations
- C. WHEREAS the current Student Representative to the Board convened a work group of fellow students to review and provide input on recommended changes to the current policy;
- D. WHEREAS, students worked collaboratively with the Policy and Government Committee to amend the current policy to reflect necessary structural changes and to add a financial component to the policy.

RESOLUTION

THEREFORE BE IT RESOLVED:

- 1. Policy 1.20.012-P is amended to provide updated guidance and support for the responsibilities assumed by the student representative to the Board as well to direct the District Student Council to establish rules of governance consistent with its purpose and operational expectations.
- 2. Policy 1.20.012-P shall be renamed the Student Representative and District Student Council Policy.



Student Representative Duties

~~The student representative~~ **Student Representative and District Student Council Policy, Policy #####**

The Student Representative to the Board of Education has a variety of important roles and responsibilities, including representing the views of students on matters of concern to students; as time allows, participating in other events attended by Board members; encouraging the involvement of students in educational affairs; and being an articulate voice to the public on matters of concern to students.

The ~~s~~Student ~~R~~epresentative ~~can~~will learn about and contribute to the Board's work and District's practices by attending public meetings ~~and~~, work sessions, and events of the Board and receiving non-confidential materials provided to Board members.

(1). District Student ~~Advisory~~ Council-- (DSC).

The ~~s~~Student ~~R~~epresentative shall have an advisory ~~committee~~council composed of ~~one~~ representative two representatives from each ~~comprehensive~~ district high school, as well as Alliance at Benson, Alliance at Meek, Pioneer, and Metropolitan Learning Center ("District High Schools"). This ~~committee~~Council shall be ~~invited~~encouraged to attend all public Board meetings and work sessions, and shall assist the Student Representative in their respective schools. The Student Representative shall present opportunities to members of the DSC to advise Board and district committees and task forces on issues of interest to the DSC and students.

The DSC shall adopt and maintain bylaws that are consistent with the DSC purpose and operational expectations set out in this policy.



Student Representative Duties

The DSC shall receive sufficient funds from the Superintendent's office to carry out operations and events, and that will be set by the Superintendent and Board in the regular district budgetary process.

The DSC shall hold at least one PPS Student Summit per school year to promote student voice, foster connections, and promote the work of the council.

The Superintendent shall appoint an individual to serve as the lead liaison with the DSC and the Student Representative. The Superintendent's designee shall assist the DSC and the Student Representative on school district policies, practices, and business; maintaining school representation on the ~~Council~~DSC; meeting planning; and school and district-wide communication from the DSC.

(1) Each representative elected to the DSC shall receive 1 elective credit for holding a position on the council for a year. To meet the requirements for elective credit, each representative must attend 90% of the meetings throughout the year, maintain regular communication between the DSC and the ~~ASBP~~ or school governing body, and participate in the yearly DSC summit.

The Superintendent's designee shall assist the DSC in connecting with the PPS Superintendent, Board Members, district staff and the Board office for support and information.

(2) **Student Representative Election.** The ~~student representative~~ **Student Representative**, as the representative of all the district's students, shall be elected by the student body of the district in the following manner:



Student Representative Duties

(a)a. ~~It shall be the responsibility of each district high school~~ District High Cchool student government to provide for the election of a district representative that will also be a position on each high school's Associated Student Body (ASB) or equivalent governing body. The school Student Body President shall serve as the alternate district representative from ~~that each~~ school to the Student Representative Advisory Committee, DSC. In the event that the District High School student government fails to promptly conduct such an election, the school administration and leadership advisor(s) shall ensure that the ~~school~~ District High School student body has representation on the Superintendent's Student Advisory Council (SuperSAC) and a representative to the Student Representative Advisory Committee, DSC. Any such student chosen by the administration ~~shall~~ is not eligible to be a candidate for ~~student representative, unless such~~ Student Representative. The Student Representative position shall be a student ~~shall have been elected by the student body in the last year of high school~~ .

The Superintendent's District Student Advisory Council, ~~a council of students from across the district~~, shall then be convened to elect the ~~student representative~~ Student Representative to the Board from the high school representatives. ~~It shall be ensured that~~ Each high school representative and the Superintendent's designee to the Council shall make every effort to -promote and support equitable representation of the district's ~~entire~~ high school student body ~~is appropriately and equitably represented throughout this process and in voting and representation for the final vote.~~ Student fRepresentative.

(b)



Student Representative Duties

- ~~(e)~~b. _____ The power to elect the ~~s~~S Student ~~r~~R Representative shall be solely vested in the ~~Superintendent's~~District Student ~~Advisory~~ Council; a plurality of votes cast is required to declare a ~~S~~s student ~~r~~R Representative-elect. The ~~council~~DSC shall also have the ~~sole~~ authority to remove the ~~student representative~~Student Representative from office. Two-thirds (2/3) majority vote ~~of members of the DSC~~ shall be required for ~~impeachment and~~ removal.
- ~~(d)~~c. _____ The election of a ~~student representative~~Student Representative-elect shall occur at least ~~four (4)~~three months prior to ~~the planned departure of the incumbent. This is in order to facilitate the transition of office and provide for continuous, effective student representation.~~June 30.
- ~~(e)~~d. _____ Notwithstanding section (2)(d) of this policy, the ~~council~~DSC shall expediently fill any vacancy with a temporary appointment to complete the remainder of the term. ~~Such may~~This will be ~~done by designating an alternate at the time~~Student Body President of ~~such school where~~ the ~~designation of the student representative-elect~~vacancy exists.
- ~~(f)~~ _____ ~~The representatives from each high school to the Board shall serve as the advisory committee to the student representative, provided for under section (1) of this policy.~~
- ~~(g)~~e. _____ In the event that the ~~Superintendent's Student Advisory Council~~DSC is unable to fulfill its obligations under this policy, either due to its termination or for any other reason, the ~~council's~~DSC's duties shall be executed by an assembly of representatives of the students of the ~~various schools of the district~~District High Schools. Such an assembly shall be democratic and shall be composed in a manner, which ensures the adequate and equitable representation of the ~~entire district high school student body. However, it shall be~~



Board Policy

1.20.012-P

Student Representative Duties

~~the responsibility of the superintendent to convene a regularly meeting Student Advisory Council.~~ District High School student body.



Student Representative Duties

~~(3) Delimiter and Definition~~

~~f. The Student Representative elect shall select a high school representative on the DSC as a deputy to aid and advise the Student Representative and attend meetings and events if the Student Representative cannot be present. Representation at Board of Education meetings shall be the sole responsibility of the elected Student Representative.~~

(3) Limitations of Role of Student Representative on Board Matters

a. Nothing in this policy shall be construed to conflict with legally given rights, responsibilities, duties, or privileges reserved for the publicly elected Board directors by state law.

~~(a) The term "high school" shall be construed in this policy to include all district-operated secondary academic institutions, including any special programs.~~

~~(b)b.~~ The sStudent rRepresentative does not have an official vote in Board matters, but may participate as appropriate in deliberations.

~~(c)c.~~ The sStudent rRepresentative may not participate (whether in executive session or otherwise), receive materials, or render an unofficial vote in any personnel or legal matter or other matters that involve records that are exempt from disclosure under the Oregon public records or other law or that involve matters that may be the subject of an executive session.

~~(d)d.~~ The sStudent rRepresentative shall serve for a period of no more than one year.



Student Representative and District Student Council Policy

The Student Representative to the Board of Education has a variety of important roles and responsibilities, including representing the views of students on matters of concern to students; as time allows, participating in other events attended by Board members; encouraging the involvement of students in educational affairs; and being an articulate voice to the public on matters of concern to students.

The Student Representative will learn about and contribute to the Board's work and District's practices by attending public meetings, work sessions, and events of the Board and receiving non-confidential materials provided to Board members.

(1). District Student Council (DSC).

The Student Representative shall have an advisory council composed of two representatives from each district high school, as well as Alliance at Benson, Alliance at Meek, Pioneer, and Metropolitan Learning Center ("District High Schools"). This Council shall be encouraged to attend all public Board meetings and work sessions, and shall assist the Student Representative in their respective schools. The Student Representative shall present opportunities to members of the DSC to advise Board and district committees and task forces on issues of interest to the DSC and students.

The DSC shall adopt and maintain bylaws that are consistent with the DSC purpose and operational expectations set out in this policy.

The DSC shall receive sufficient funds from the Superintendent's office to carry out operations and events, and that will be set by the Superintendent and Board in the regular district budgetary process.

The DSC shall hold at least one PPS Student Summit per school year to promote student voice, foster connections, and promote the work of the council.

The Superintendent shall appoint an individual to serve as the lead liaison with the DSC and the Student Representative. The Superintendent's designee shall assist the DSC



Student Representative and District Student Council Policy

and the Student Representative on school district policies, practices, and business; maintaining school representation on the DSC; meeting planning; and school and district-wide communication from the DSC.

Each representative elected to the DSC shall receive 1 elective credit for holding a position on the council for a year. To meet the requirements for elective credit, each representative must attend 90% of the meetings throughout the year, maintain regular communication between the DSC and the ASB or school governing body, and participate in the yearly DSC summit.

The Superintendent's designee shall assist the DSC in connecting with the PPS Superintendent, Board Members, district staff and the Board office for support and information.

(2) Student Representative Election.

The Student Representative, as the representative of all the district's students, shall be elected by the student body of the district in the following manner:

- a. It shall be the responsibility of each District High School student government to provide for the election of a district representative that will also be a position on each high school's Associated Student Body (ASB) or equivalent governing body. The school Student Body President shall serve as the alternate district representative from each school to the DSC. In the event that the District High School student government fails to promptly conduct such an election, the school administration and leadership advisor(s) shall ensure that the District High School student body has representation on the DSC. Any such student chosen by the administration is not eligible to be a candidate for Student Representative. The Student Representative position shall be a student in the last year of high school.



Student Representative and District Student Council Policy

The District Student Council shall then be convened to elect the Student Representative to the Board from the high school representatives. Each high school representative and the Superintendent's designee to the Council shall make every effort to promote and support equitable representation of the district's high school student body in voting and representation for the Student Representative.

- b. The power to elect the Student Representative shall be solely vested in the District Student Council; a plurality of votes cast is required to declare a Student Representative-elect. The DSC shall also have the authority to remove the Student Representative from office. Two-thirds (2/3) majority vote of members of the DSC shall be required for removal.
- c. The election of a Student Representative-elect shall occur at least three months prior to June 30.
- d. Notwithstanding section (2)(d) of this policy, the DSC shall expediently fill any vacancy with a temporary appointment to complete the remainder of the term. This will be the Student Body President of such school where the vacancy exists.
- e. In the event that the DSC is unable to fulfill its obligations under this policy, either due to its termination or for any other reason, the DSC's duties shall be executed by an assembly of representatives of the students of the District High Schools. Such an assembly shall be democratic and shall be composed in a manner, which ensures the adequate and equitable representation of the District High School student body.



Student Representative and District Student Council Policy

- f. The Student Representative elect shall select a high school representative on the DSC as a deputy to aid and advise the Student Representative and attend meetings and events if the Student Representative cannot be present. Representation at Board of Education meetings shall be the sole responsibility of the elected Student Representative.

(3) Limitations of Role of Student Representative on Board Matters.

- a. Nothing in this policy shall be construed to conflict with legally given rights, responsibilities, duties, or privileges reserved for the publicly elected Board directors by state law.
- b. The Student Representative does not have an official vote in Board matters, but may participate as appropriate in deliberations.
- c. The Student Representative may not participate (whether in executive session or otherwise), receive materials, or render an unofficial vote in any personnel or legal matter or other matters that involve records that are exempt from disclosure under the Oregon public records or other law or that involve matters that may be the subject of an executive session.
- d. The Student Representative shall serve for a period of no more than one year.

Policy Implemented: History: Apt 6/71; Amd 8/74; Amd 6/80; Amd 9/9/02; BA 2417; Amd 4/19