

## Accessing Your Current W-2 on Employee Self Service

 Log into <u>https://selfservice.pps.net/</u> with your PPS Username and Password – you will need Two Factor Authentication set up to be able to access this outside the PPS network.



2.) Click on the Payroll and Compensation Tile

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Careers	Benefits Information	Payroll and Compensation			
	<b>2 ≈</b> <b>+</b> ∩				
Personal Details	Announcements Welcome to Employee Self Service Homepage				
PPS Timesheet	Two Step Authentication	Pro. Development & Skills			

Click on the View
 W-2/W-2C Forms
 Menu item

Then Click on View Form and it will open a PDF form of your W-2

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🎫 Pay	View W-2/	W-2c Forms			
PPS Contract Details		Tax Year	2020 ~		
PPS W4 Tax Information	Portland Pu	blic Schools			
PPS Total Comp Statement					
Coluntary Deductions	W-2	Issue Date 01/15/2021	Year End Form View Form	Filing Instructions	
Tiew W-2/W-2c Forms					3
W-2/W-2c Consent					
避 Direct Deposit					

\*\*\* Make sure Pop Up Blockers are removed for this site or it will not be able to pull up your W-2 \*\*\* If you have any questions please contact the Payroll office at Payroll@pps.net