

Madison High School New Student Orientation - Library Checklist

WELCOME TO MHS

(Read through the page first. Raise your hand if you are having any problems with the items below.)

1. Planner Scavenger Hunt

2. Login to the computer:

You will need your computer login (username and password) to access:

- *Madison computers (including Chromebooks)*
- *Synergy (our grading program)*
- *apps4pps (Google Drive, Google Classroom, Hapara)*
- *Library account*

- Take out your ID CARD or schedule with your ID number on it.
- Take out your planner so you have a place to write down your username & password.
- Take out a pencil.

- **Username:** *first initial, last name, last 4 digits of your ID number. 19 character limit.*

Example: nsullivan3456 -----

- **Default password:** *Pps (case sensitive) followed by all 6 digits of your ID number.*

Example: Pps123456 -----

3. Reset your password at: **password.pps.net** and **write it down!** *(Planner page 1)*

4. New Student Orientation Presentation *(You'll need earbuds to hear the video.)*

- Go to the Madison HS home page - <http://www.pps.net/Domain/138>
- Familiarize yourself with the Madison website
- Click "Library"
- Familiarize yourself with the Madison Library website
- Click "Class Connections"
- Click "New Student Orientation"
- View the entire presentation

5. Check out a Library Book for SSR