

# Become part of the Room Parent Crew!

We're looking for 1-2 parents from each classroom to serve on our Room Parent Crew. Your enthusiasm and support is just what the classroom and our community needs!

Room parent responsibilities will include:

- **Meeting with your classroom teacher to see how you can best support their efforts throughout the school year.** Teachers' expectations of their room parents vary. Some rely heavily on volunteers to pull together class parties or help coordinate classroom readers and volunteers; others have specific ideas and will ask parents to coordinate only certain parts.
- **Recruiting other parents to support your classroom teacher as needed.** This might include setting up sign-ups for classroom parties and special celebrations, or recruiting field trip chaperones.
- **Cultivating a sense of community by coordinating a little fun.** Spending time together with friends outside of the classroom is not only fun for our children, but also for the entire family. We recommend that throughout the school year, room parents coordinate several gatherings outside of normal school hours. This can take many forms and doesn't need to be complicated. It could simply be sending a message out to pack a picnic dinner, gather your family and meet up at Grant Park on a certain day/time. Or arranging a time for a "parents' night out" at a neighborhood venue.
- **Coordinating acts of gratitude.** Throughout the year there are opportunities to come together and offer gratitude for your classroom's teacher, educational assistant, student teacher or others who may impact the classroom in a meaningful way. As the Room Parent you can help make that special by recruiting others to participate

and coordinating details. This might include securing a vase and reminding families to bring in a flower on the designated "flower day" during Staff Appreciation Week, or collecting funds and purchasing a group gift to mark a holiday, birthday or other special occasion.

- **Serving as a liaison between your class and the PTA.** As you become familiar with your classroom teacher and families, the PTA Board will look to you for insight, feedback and suggestions for how we can best support your classroom teacher and families.
- **Serving as a liaison between your class and the Alameda Foundation.** As the Foundation works to raise funds to make our amazing school even better, they may need to call on you from time to time for a little help in the form of encouraging your classroom parents to attend the Fall House Parties or identifying/recruiting a classroom parent to lead the class art project for our school auction.

That may seem like a lot – but have no fear! You don't need to do it all yourself! Grab a friend and join the crew together; co-Room Parents are always welcome! And don't forget... delegation can make the job much easier and more fun for everyone. Most parents want to help, they're just waiting for a little direction.

## Ready to join the crew?

If you're ready, willing and able to join the Room Parent Crew, please contact **Tiffany Minter** at [ptaambassador@alamedaschool.org](mailto:ptaambassador@alamedaschool.org) and provide the following information:

1. your full name
2. your e-mail address
3. your phone number
4. the name of your child's teacher