



ACCESS Academy Advisory Group Charter – FINAL

Purpose

The ACCESS Academy Advisory Group will advise the leadership team in identifying a location for the program in the both the short-term and long-term and will address a variety of factors involved in making a final decision including: facility capabilities, boundaries, programmatic and staffing needs and requirements for a successful implementation. The Advisory Group will provide their own expertise and perspectives and will seek the input from others in forming a recommendation to the Superintendent.

Duration

In place until long-term solution is determined or if significant, impactful changes or decisions about the program are necessary.

Membership

Group membership will consist of district leadership, school staff and parents or family members of the ACCESS Academy community. Specialists or outside experts may be invited to address special topics. The regular membership of the group will not exceed 20.

Leadership

Dr. Yvonne Curtis, Executive Project Sponsor
Stephanie Soden, Chief of Staff to the Superintendent
Stephanie Cameron, Senior Director of Communications and Public Engagement
Sara King, Director of Facilities
Andrew Johnson, Director TAG Program
Karl Logan, Senior Director
Ex officio members:
Scott Bailey, PPS Board member
Rita Moore, PPS Board Co-vice chair

School/Academy

Anh Nguyen-Johnson, ACCESS Academy Principal
Dr. Alfonso Garcia Arriola
Jeremy Johnson
Brigid Ohagan

**Parents / Families*

Jennifer Ellis, PTA President
Grace Groom
Andrea Paluso
Scholle McFarland
Maxine Dexter
Kristi Byfield
Nicole Iroz-Elardo

*Parents and family representatives may rotate off the group and will be replaced with new members.

Schedules

- Meetings will be scheduled weekly while we pursue a location for the 2018-19 school year
- (scheduling should avoid Tuesdays and will be between the hours of 3:30p and 5p)
- Frequency will be adjusted as needed.
- Location for meetings will be RCP unless otherwise noted.

Engagement of others

- Principal and teachers on the Advisory Group will be responsible for seeking input from other staff and teachers
- PTA President will seek input from other families and ACCESS Academy community members
- District staff will arrange community meetings and conduct surveys of staff, teachers and ACCESS Academy Community members

Communication Commitments

During meetings/dialogue - group commits to open, honest and respectful dialogue and will honor all perspectives and voices

Posting of plans and updates – the ACCESS Academy page on the PPS website (www.pps.net/schools/access) will be used as the hub for posting meeting agendas, minutes, Q&A, plans and decision announcements.

Questions submitted to the district should go to Stephanie Cameron at scameron1@pps.net . Stephanie and her team will also compile emails submitted through any other district email channels and will track and respond and will be reported back to this group.

Sequencing of info distribution – the district will adhere to a release schedule when sharing milestones, decisions and any other impactful information to ensure that all stakeholders are notified in the appropriate order. The following sequence will be used as a guideline:

1. *Leadership/Board*
2. *Principals/Staff*
3. *Parents/Families & Program Partners*
4. *Broader community / general public*

District Support - Once decisions are made, the district will provide additional communications support to all communities impacted to ensure the burden is not on the ACCESS Community. Our goal is for all school communities to have the support needed for seamless, successful, transitions.