



September 10, 2020
Enrollment and Program Balancing
SE Guiding Coalition
Virtual Orientation



Meeting Details

Time: 6:00-8:30pm PST

Date: Thursday, September 10, 2020

Location: Virtual (Zoom)

Meeting Objectives

- Get familiar with Zoom virtual platform
- Committee charge and understand meeting norms
- Ice breaker with your subgroup
- Practice providing feedback

Additional Resources/Materials:

- Homework reading --district-wide enrollment and program balancing baseline assessment:
https://www.pps.net/cms/lib/OR01913224/Centricity/Domain/4/EnrollmentBalancing_08-11-2020.pdf

Agenda

- [6:00] Agenda review, introduction to meeting norms, and how to address technical issues (led by FLO)
- [6:05] District welcome and coalition charge (led by District)
- [6:20] Introduction to ice breaker activity (led by FLO)
Ice breaker activity (led by breakout room facilitators)
- [7:15] Break
- [7:25] Introduction to activity for practice with feedback tools (led by FLO)
Feedback activity (led by breakout room facilitators)
- [8:20] Wrap-up, meeting evaluation survey, and overview of September 17 agenda
- [8:30] Adjourn



Southeast Guiding Coalition Fall 2020 Schedule

Coalition Meetings and Open Houses

Guiding Coalition meetings provide the opportunity for members to identify, refine, and review proposed updates to the attendance boundaries, grade configurations, and program locations. Public open houses give the community a chance to provide feedback on the Coalition’s proposed updates and engage with the Coalition and District staff. Our guiding Coalition schedule is provided below:

The full Coalition will meet three times in September to gain common understanding of historical and forecast data, and attain experience using a racial equity and social justice lens. A Phase I subset of the Coalition will meet October through December to develop a proposal for middle grade changes. The full Coalition will reconvene in early Spring 2021 for Phase 2 to complete recommendations for PK-5 level changes. Our Phase 1 Guiding Coalition schedule through December is provided below.

All meetings and open houses begin at 6:00pm PST.

Sep. 10	Orientation to virtual meeting platform
Sep. 17	Viewing the Coalition’s work through the lens of racial equity and social justice
Sep. 24	Introduction to data, maps, and the Phase 1 springboard option
Oct. 8	Begin Phase 1 Coalition workshop
Oct. 15	Coalition workshop and initial proposal for open house
Oct. 22	Virtual open house – Coalition representatives will be present to share thinking behind initial proposal
Nov. 5	Coalition workshop
Nov. 12	Coalition workshop
Nov. 19	Coalition workshop and revised proposal
Dec. 3	Virtual open house – Coalition representatives will be present to share thinking behind latest proposal
Dec. 10	Coalition workshop
Dec. 17	Coalition workshop and final Phase 1 recommendation

Schools represented in Phase 1 (Fall 2020) and Phase 2 (Spring 2021): Arleta K-8, Atkinson ES, Bridger K-8, Cleveland HS, Creative Science K-8, Creston K-8, Franklin HS, Harrison Park K-8, Hosford MS, Lane MS, Lent K-8, Madison HS, Marysville K-8, Mt. Tabor MS, and Vestal ES.

Schools represented in Phase 2 (Spring 2021): Abernethy ES, Lewis ES, Whitman ES, Woodmere ES, and Woodstock ES.



Southeast Guiding Coalition Fall 2020 Members

Phase 1 and Phase 2 Representatives		
Name	Role	School
Adam Skyles	Principal	Madison HS
Alexandra Phan	Parent	Marysville K-8
Amanda Anderson	Parent	Lane MS/Franklin HS
Andy Jacob	Parent	Bridger K-8
Angelica Cruz	Principal	Creston K-8
Beth Brett	Parent	Creston K-8
Beth Cavanaugh	Parent	Hosford MS
Caitlin Klenz	Principal	Hosford MS
Carissa Harrison	Parent	Mt. Tabor MS
Catherine Murray	Principal	Marysville K-8
Chris Frazier	Principal	Franklin HS
Chuck Billedeaux	Parent/PAT	Creston K-8
Dee Reddy	Parent	Bridger K-8
Emily Bailey	Parent	Lent K-8
Jennifer Fontana	Principal	Atkinson ES
JoAnn Wadkins	Principal	Cleveland HS
John Horn	Principal	Arleta K-8
Josh Cody	Parent	Creative Science K-8
Leah Dickey	Principal	Harrison Park K-8
Lilly Windle	Parent	Cleveland HS
Lisa A Williams	Parent	Vestal ES
Logan Heyerly	Parent	Harrison Park K-8
Marisa Bryman	Parent	Harrison Park K-8
Martha Almendarez Langland	Parent	Atkinson ES
Meisha Plotzke	Principal	Creative Science K-8
Melissa Schachner	Principal	Bridger K-8
Michael Rehana	Parent	Marysville K-8
Michael Rowell	Principal	Lane MS
Michele Stahlecker	Parent/PAT	Harrison Park K-8
Richard Smith	Principal	Lent K-8
Sabrina Flamoe	Principal	Vestal ES
Sarah I Kincaid	Parent	Arleta K-8
Savannah Paz	Parent	Mt. Tabor MS



Southeast Guiding Coalition Fall 2020 Members

Phase 1 and Phase 2 Representatives		
Name	Role	School
Sheilagh Diez	Parent	Atkinson ES
Suzanne McCann	Parent	Creative Science K-8
Tonya Arnold	Principal	Mt. Tabor MS

Phase 2 Representatives		
Name	Role	School
Andrea Emerson	Parent	Whitman ES
Anne Pomeranz	Parent	Abernethy ES
Chelsea Powers	Parent	Woodmere ES
Christie Petersen	Principal	Abernethy ES
Deanne Froehlich	Principal	Lewis ES
Jamica Woodard	Parent	Woodmere ES
Katherine Polizos	Principal	Woodmere ES
Micah Chu	Parent	Lewis ES
Min Cai	Principal	Woodstock ES
Rosie Lingo	Parent	Woodstock ES
Seth Johnson	Principal	Woodstock ES
Stephanie Murdock	Principal	Whitman ES



Enrollment & Program Balancing Southeast Guiding Coalition Charge

The Southeast Guiding Coalition Is Charged with:

Providing recommendations, through a multi-phased planning process, to improve enrollment and program balancing for schools in the southeast region of the Portland Public Schools district.

Phase 1 work will occur through Fall 2020. A subset of Guiding Coalition members will recommend an attendance area for Kellogg Middle School, which will open in fall of 2021, and Harrison Park Middle School, which will convert from a K-8 school in 2022. In early Spring 2021 the full Guiding Coalition will reconvene for Phase 2 to develop recommendations for PK-5 level changes.

The Coalition will identify, refine, and propose revisions to attendance area boundaries, school grade configurations, and focus program locations. The Coalition will strive to support racial equity, social justice, balanced enrollment, and optimized facilities for the 2021-22 school year and beyond. To inform their work the Coalition is expected to become familiar with data about current enrollment, forecasted enrollment, facility utilization, and student demographics. In Fall 2020, the Coalition will receive feedback on their proposals via two virtual public open houses. The Phase 1 Coalition will provide a recommendation to the Deputy Superintendent on, or before, the last committee meeting on December 17th, 2020. The Deputy Superintendent will be responsible for evaluating the Coalition's recommendations, keeping the Superintendent apprised of the Coalition's work and progress, and developing a proposal to bring forward to the Portland Public School Board of Directors in January 2021.

The first three meetings will include the full Southeast Guiding Coalition. These meetings provide foundational information in anticipation of Phase 2 work resuming in Spring 2021 to make further recommendations for enrollment and program balancing in the southeast of the district.

Schools represented in both Phase 1 (Fall 2020) and Phase 2 (Spring 2021): Arleta K-8, Atkinson ES, Bridger K-8, Cleveland HS, Creative Science K-8, Creston K-8, Franklin HS, Harrison Park K-8, Hosford MS, Lane MS, Lent K-8, Madison HS, Marysville K-8, Mt. Tabor MS, and Vestal ES.

Schools represented at the Fall 2020 orientation and Phase 2 (Spring 2021): Abernethy ES, Kelly ES, Lewis ES, Whitman ES, Woodmere ES, and Woodstock ES.

Guiding Principles

Core values serve as guiding principles for the SE Guiding Coalition throughout the enrollment and program balancing process. These are developed from Board Resolution No. 6059, the PPS Vision, and from insights gained from student enrollment and facility utilization assessment. Guiding principles are not prioritized and are all important to promote.

When considering enrollment and program balancing the Coalition will stand for the following core values:

- Students at the center
- Racial equity and social justice
- Excellence
- Respect
- Relationships
- Creativity and innovation
- Partnerships and collaboration



Enrollment & Program Balancing Southeast Guiding Coalition Charge

- Grounding in the spirit of Portland
- Joyful learning and leadership

Outcome Goals

How will the Coalition know it has succeeded in applying the guiding principles toward a quality recommendation? A set of clear outcome goals and tactics are needed to gage the Coalition's success. These outcome goals come directly from Board Resolution No. 6059 and tactics have been developed in collaboration between district staff and FLO Analytics.

Outcome Goal: Optimize the use of facilities to enhance PK-12 learning environments for all students. PPS wants to be a good steward of public assets and phase out portable classrooms when possible to create connected, safer schools.

Tactic: Use current and forecasted enrollment in conjunction with building and program capacities to avoid under- and over-utilization of schools and promote long-term balance.

Tactic: Use boundary adjustments to address utilization challenges where warranted.

Outcome Goal: Support equitable programming to improve the student experience across all grade levels, and particularly in middle grades. This process will support continued educational program redesign at the middle grade levels, to include reconfiguration of identified K-8 neighborhood schools to K-5 elementary schools and creating new comprehensive middle schools while maintaining some regional K-8 school options to support pathway continuity (e.g., Dual Language Immersion).

Tactic: Establish attendance areas for Kellogg and Harrison Park Middle Schools.

Tactic: Use conversion of K-8 schools to establish new elementary schools and/or middle schools.

Tactic: Use program placement to maintain feeder pathways for focus programs from elementary to high school.

Outcome Goal: Minimize program co-locations to reduce isolation and program inequities by creating fewer shared facilities and co-located programs at K-5, K-8, and 6-8 schools.

Tactic: Use program placement to unify focus programs with similar learning experiences.