

Portland Public Schools
Enrollment and Program Balancing
SE Guiding Coalition
Virtual Meeting
September 24, 2020, 6:00 pm

Minutes

SE Guiding Coalition Members in Attendance: Adam Skyles, Alexandra Phan, Andrea Emerson, Andy Jacob, Angelica Cruz, Annie Pomeranz, Beth Cavanaugh, Beth Brett, Caitlin Klenz, Carissa Harrison, Cathy Murray, Christopher Frazier, Deanne Froehlich, Dee Reddy, Denise Self, Elisa Schorr, Emily Bailey, Erin Brighton, Jeff Burns, Jennifer Fontana, Jenny Axelrod, Jo Ann Wadkins, John Horn, Kent Martin, Leah Dickey, Lilly Windle, Lisa Williams, Logan Heyerly, Marisa Bryman, Martha Langland, McKay Larrabee, Meisha Plotzke, Melissa Schachner, Micah Chu, Michael Rehana, Michele Stahlecker, Min Cai, Regina Sun, Richard Smith, Rosie Lingo, Sarah Kincaid, Savannah Paz, Seth Johnson, Sheilagh Diez, Steven Stapleton, Tyler Vick

Central Office PPS Staff in Attendance: Dr. Esther Omogbehin, Claire Hertz, Dani Ledezma, Dr. Keeley Simpson, Kathleen Ellwood, Kristyn Westphal, Karl Logan, Jonathan Garcia, Judy Brennan, Megan Salvador, Gail Warren, Terry Proctor, Dana White, David Roy, Shanice Clarke, Shawn Helm, Michael Bacon

FLO Analytics Staff in Attendance: Kent Martin, Jed Roberts, Tyler Vick, Jenny Axelrod, McKay Larrabee

The Meeting was called to order at: 6:02 p.m.

Welcome: *Kent Martin, FLO Analytics Facilitator/Regional Superintendent, Dr. Esther Omogbehin*

- Dr. Omogbehin gave the district welcome and thanked the committee for their dedication and commitment.
- Reviewed the agenda and meeting minutes.
- Discussed follow-up from the previous meeting.
- Covered the stages of all the meetings and charges.
- Brief review of meetings to date.
- Asked folks to finish completing the evaluations.
- Martin reminded everyone of the upcoming steps in the process.
- Reviewed the slide schedule.
- Overview of the minutes and electronic surveys.
- Discussed the springboard proposal that will be coming up.

- Provided opportunity to talk about springboard proposals in groups and share data collection.

Data 101 presentation: *Martin introduced Jed Roberts, FLO Analytics*

Roberts reviewed the district-wide baseline assessment data covering enrollment trends, building capacity and utilization, regions to be included in the balancing process, regional interdependencies, outcome goals, forecast trends, capture rates, transfer data, and heat maps for Dual Language Immersion (DLI) program and household languages.

Guiding Coalition members broke into small groups to digest the Data 101 concepts and began utilizing the RESJ lens in discussing the data.

Members returned to the large group and reported out their small group discussion including responses to the following questions:

1. When considering optimizing use of facilities, what opportunities do you see for addressing over- and under-utilization and/or phasing out modular classrooms?
 - a. Facilitator Kathleen Ellwood shared a conversation about the use of modular and portable classrooms.
 - b. Facilitator Kristyn Westphal shared their conversation about DLI placement.
2. When considering equitable programming, what grade reconfiguration opportunities do you see to support creating new comprehensive middle schools?
 - a. Dr. Omogbehin shared limiting the number of kids in a K-8 structure.
 - b. Facilitator Shanice Clark shared adding a potential grade to K-5's. Would we consider a K-6 configuration?
3. When considering program co-location, what opportunities do you see for unifying focus programs?
 - a. Facilitator Dani Ledezma shared how the parents were able to localize the data as well as the principals and shared the opportunity to go from single strands to multiple strands.

Martin and Omogbehin shared the purpose of the Springboard proposal as a starting point that will be quickly modified by the Coalition Members.

Roberts presented the first draft springboard proposal and its school by school impact including two middle schools, Kellogg and Harrison Park and conversions of K-8's to K-5's. Roberts reviewed the maps, high change areas, building utilization, program placement, student demographics including race and ethnicity.

Dr. Omogbehin reviewed strengths and weaknesses in addressing desired outcomes, DLI program consolidation, enrollment balancing. Coalition members broke into small groups to review the first draft proposal.

Small groups returned to the large group and Martin reminded the members of the Outcome Goals and encouraged the group to ask more questions using the electronic form provided for questions and feedback. Future reports will include socio-economic status. District staff will review feedback and will pull themes from the input for the next meeting.

Dr. Omogbehin gave closing comments reminding the team to complete the evaluation. She thanked everyone for participating and their commitment during Covid-19 times and the importance of this process. She reminded the coalition members we are using a two phase process for the work, and will be shifting to Phase One schools beginning with the next meeting on Oct. 8.

The meeting was adjourned at: 8:29 p.m.