

Minutes for ACCESS PTA September meeting  
September 16, 2009

Minutes taken by Kristine Shmakov and transcribed by Kim Grimme Family

6:17 Meeting is called to order by Kim Grimme with 20+ parents in attendance, (15 2008-09 members, 17 2009-10 members)

1. **Approval of secretary's report** from May meeting. Motion made to approve minutes, motion passed.
2. **Treasurer's audit.** Liz Adams is acting treasurer. Audit of 2008-2009 books put on books, submitted to record of today's minutes. Summary of findings: everything in order, but not 100% complete. All receipts for debts, good job done with bookkeeping. Motion passed to submit audit to record.
3. **Proposed budget.** Reflects budget from last year. Donations expected to be the same. Operating expenses same in new budget. New items: community garden, social expenses, PTA legislation (Money to state legislation). Liz Adams explained each program expense and why we have these expenses. Discussion of increasing classroom expenses to \$800, allowance voted on and approved at \$700 for full-time teachers and \$350 half-time teachers. Requesting lists from teachers for what they need/want. Teachers can request more funds and we will vote separately. Classroom money covers field trip expenses. If we want to increase set expense allowance later in year, we can. Proposed increase for ice cream social to \$350. Motion made and passed. Motion made and passed to approve the standing budget.
4. **Voting on Standing Rules.** Discussion of meeting times as reflected by survey. Wednesdays at 6:45 proposed. Third Thursday at 6:30 proposed. Child Care is discussed as option for meetings. Could be line item in budget later, if needed. Quorum last year: 9. This year: 6 as recommended by the state PTA. Discussion of quorum number.  
Standing committees: Nomination Committee, 3-5 members. We have 3, which is agreed to be a good number for being able to meet. If on Nominating Committee, cannot serve on Executive Board for 1 year. Can serve on Nominating Committee for 1 year. Nominating Committee report should be given at general meeting or through flyer or newsletter. Fourteen days minimum time to receive report before vote. Report shall be received by April Board meeting so Executive Board can prepare for May meeting vote. Info to be posted on Bigtent and on PTA board at school. Vote on Convention delegates to general state PTA meeting in April. Will vote in January at our general meeting. Transportation moved from standing committee to special committee. Length of term will be tabled for now and discussed at October meeting. Also to be discussed is Board meeting time and place. Motion to table discussion made and passed. Motion to accept Standing Rules as they are was made and passed.

5. **Principal's Report.** First of 4 Principal's Coffee will be October 8<sup>th</sup> from 8:45-9:45. Next one in December. Will be a Q & A session. Mobile laptop cart arrived with 15 laptops, 5 of which were purchased by PTA. Will be available for classrooms soon. Run For the Arts: Artist coming in November for OR Coast Children's Theater and Arts Center. Will create tile mural, displayed on board that can be moved. If interested in volunteering, or hosting an artist for the week, please contact Volunteer committee. Project #2: Artist Sarah Ferguson will work on Art Project to be installed at Sabin. Discussions ongoing, and volunteers needed. Other money will be used for field trips later in year, decided by teachers. Pictures are September 25<sup>th</sup>. Next Late Start Wednesday will be used to meet with Sarah Ferguson. Seven more late starts to come.
6. **Bigtent Membership.** Discussion of who should be a member—PTA members, parents, stakeholders, alumni? Need to decide purpose for Bigtent. Volunteers needed to conduct survey to poll parents about wishes for Bigtent membership. Motion for volunteers (Liz and Allison) to gather info about Bigtent membership passed.
7. **Treasurer nominations.** Nominating Committee was unclear about term limits. Recommendation to make Treasurer's term 2 years. Discussion tabled until after Kim Grimme and Liz Adam's message.
8. **President's Message.** Kim reviewed highlights of last year's successes in fundraising, teacher support and activities, Thanked membership. Kim resigned as President due to differences in goals for PTA and unwarranted criticisms from parents. Vice President's message-Liz Adams also resigned, but will continue taking care of books until another Treasurer has been found. Fresh start for everyone. State PTA will help facilitate election in October. We will still be a functioning unit in good standing. Resolution made to thank Kim and Liz and all parents who are willing to help program. School is thriving despite PTA issues and PTA is thriving as well. There are strong committees and strong finances. Discussion for new parents why Executive board is resigning. Kim stated that it is due to unforgiveness by some parents of procedural errors. Alisa Wood-Walters asked if Liz could modify her resignation effective until the October meeting so that she can still write checks. Kim and Liz agreed. Need nominations in two weeks, then can ask for nominations from the floor at the October meeting. Board positions can be for 1 or 2 years and are limited to 2 terms. Alisa Wood-Walters suggested we ask for a one year commitment if anyone is interested in a Board position. A special committee can be formed to discuss board terms, if necessary. Motion passed to keep the term to one year. Nominating Committee will not reveal current nominations to give those people time to reconsider other positions. Sabin/ACCESS liaison will be Board Position.
9. **Committee reports.** Gail Shaloum, Volunteer Coordinator reported that she has already processed 45 volunteer forms and has more to process. Still has a need for t-shirt order coordinator and child care facilitator for PTA meetings. Beccy Tyler, Fundraising Coordinator reported the new Fundraising campaign, "Give!" The Book Fair is scheduled for October 10<sup>th</sup> at Barnes and Noble. Other fundraising includes escript, Box Tops for Education, matching corporate funds and volunteer funds. Run for the Arts is planned, but outside of PTA. Allison

Abel gave details of the *Give!* Campaign and will post on Bigtent, send flyers and posters. She will give details of how the money is spent. Suggested donation is \$100 per child and she is making arrangements so it can be paid using Pay Pal and installments. Gail Jeidy, Social Committee Chair noted her slogan is “Have fun, build community!” The tentative calendar was sent home in packets and the first event is roller skating at Oaks Park in October. Gail asked for volunteers to help with dances, game nights and other events. There may be a small fee for some activities. Mona Vij is the Communications Chair and she has been working to improve communications between parents and teachers by helping the teachers make use of the website.

**10. Meeting was adjourned by Kim Grimme.** Next meeting is Thursday, October 15<sup>th</sup> at 6:30.