

Woodlawn Site Council Meeting Notes

2023-24

October 2, 2023

Member Attendance:

Ayn Frazee- Parent (Joined Virtually), Nancy Flynn - Community Partner (Woodlawn Neighborhood Association and Community Garden), Rachel Elder - Parent, LaPrincea Escovedo - Teacher 3rd Grade, Sarah Broderick - School Psyc/ QMHP, Amy Fauver - Parent, Ashley Green - Parent (2nd year Site Council), Karly Lefferts - Assistant Principal, Andrea Porter-Lopez - Woodlawn Principal, Paige Byquist Garcia - Family & Community Engagement Coordinator.

Site Council Meeting Dates:

10/2/23	11/13/23	12/11/23	2/26/24	3/18/24	4/15/24	5/20/24	6/3/24
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10/2/23 Agenda:

=First Meeting of the 2023- 2024 School Year

Welcome/Introductions

-Overview of Site Council and purpose

- Overview of last year plan for additional work this year related to the Successful Schools Survey

--70 people responded and plan to review responses and

- Shared Site Council Shared folder with documents

- Site Council is a public meeting, but only members can vote as actions are taken

--Member for the year

----Teachers 1 year, Parent & Community are typically 2 years

-School Website will be updated to reflect new Site Council Membership

Agenda Items & Dates	<u>Notes</u>	Follow Up / Actions / To Dos
October 2, 2023	Agenda Items: Welcome, Introduction, Review Bylaws, Revisit Site Council notes from 2022-23 ,	See individual Agenda items in Notes Table Below
Review Bylaws	<p>1. Review Bylaws</p> <p>a) Review and Discuss</p> <p>b) Handout Woodlawn School Site Council Bylaws</p> <p style="padding-left: 40px;">i) Mission of the Site Council</p> <p style="padding-left: 40px;">ii) Membership & Term of Membership</p> <p style="padding-left: 40px;">iii) Roles</p> <p style="padding-left: 80px;">(1) Optional</p> <p style="padding-left: 80px;">(2) Did last Year</p> <p style="padding-left: 80px;">(3) Andrea/Principal tends to be chair, but willing to pass to others if desired</p> <p style="padding-left: 40px;">iv) Procedures</p> <p style="padding-left: 80px;">(1) Meetings are posted on the Website</p> <p style="padding-left: 80px;">(2) "Parking Lot" is the Agenda</p> <p style="padding-left: 80px;">(3) 2/3rds Quorum needed to Vote</p> <p>=Ana from SUN School may choose to attend if she is able. Today is the first day of SUN so she is unable to attend today.</p>	<p>Plan to bring out SCIP next Session</p> <p>Procedures: Look at the possibility of adding Site Council Notes to the Weekly Newsletter -Possibly a link</p> <p>SSS ->Plan to continue work from last year and the things we can fix</p>
Revisit Site Council notes from 2022-23	Reviewed notes and key areas of how money is spent. <-(see links)	
ADD to Next SESSION	FoodCorp (new program)	Move to Next Site Council Session Monday 11/13/23
Successful Schools Survey (SSS) results re: communication	<p>SSS Review</p> <p>-62 People responded</p> <p>-Fidelity of implementation declined from 76 to 56%</p> <p>-"Good School" practices are recommended - last year only did 1 and it was the SSS</p>	Need to do more surveys to increase "Good School" practices

	<p>-Keeps us in the “Needs Improvement Status” -Academic Perception is at 95% --Families feel positive about academics -> Goal to Improve what we are doing How satisfied are you with the ... communication from your school? Response = 42% wished School Communicated more frequently <u>Survey Considerations:</u> -We tend to get more response when in person rather than digital --Past have done at school events. =Fall Fiesta October 12th -Want to make sure we are doing Surveys that are purposeful and meaningful as well as being something we can act on.</p> <p>Reviewed Specific Data School Climate and School FIT (another data Tool from PPS) -View Specific areas and the data as it is seen on the data collection tools.</p> <p>Goals:</p> <ul style="list-style-type: none"> ● Help improve Teacher communication ● Improve Communication between home and school <p>Does not break out by grade level. Only limited indicators for how to vet information.</p> <p>Note: Demographic & Grade Breakdown, -Also other indicators - gender, orientation, etc. =Over 80% respondents were white</p> <p>General: Dislike of Website or Website use AND a lot of school information was put on the Website. Past Practices: Google Survey, Paper Surveys, Meet at Pick up/drop off, Sign in the front, newsletter, Ipad during Family nights =Less Twitter - not really being used with new platform updates</p>	<p>Site Council can review data -Specific Data is in the folder with last year and prior years</p> <p>What considerations about websites to support the dislike from survey data?</p> <p>Communication in general needs improvement according to our data</p> <p>Is the Survey open during Parent Teacher conferences?</p> <ul style="list-style-type: none"> - Does it close before Conferences, - - can we adjust time?
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	<p>=Use PTA facebook page a bit</p> <p><u>Ideas:</u> Incentives for students to bring it back get a ____ (wow ticket, prize, etc.) --Hx with some issues when kids do not get the incentive (ex. Pencil, movie, popcorn, prize, etc.) Has been a challenge.</p> <p>Stickers to go home with update ex. Picture day - Have done backpack handle notes, but not for some time.</p> <p>Goal- What would make the areas of concern around communication better? - Example - Code of Color, lunch requirements, school garden plot, etc. - Is it a concern about not valuing families' opinions? - - Like/Dislike</p> <p>=There is not flexibility in modifying the survey</p> <p>Survey Suggestion: - Resurvey on own with the specific areas of wonder or concern to get a clarified answer - Use Text Boxes - Interview directly, etc</p> <p>=Ideas to do at pick ups, SUN School Survey: May of last year, this year November</p> <p>=Newsletter: ===between 700-900 opens - does not suss out who is opening more than once. ===Most Newsletters are electronic, approx. 30 on paper</p>	<p>Idea: Principal Video to explain and give purpose to the Survey</p> <p>Newsletter Format now allows for Polls which could be a way to do mini surveys on areas from SSS wanting more info.</p> <p>Site Council Members to Review SSS data and information. -email if you would like a hard copy, --No one requested</p>
<p>Suggestions for Next Meeting Doc</p>	<p>Site Council</p>	<p>Karly to Make a Questions/ Suggestions Doc to be linked HERE</p>
<p>Agenda: 2:30-3:15pm Nov 13th Dec. 11</p>	<p>ADD Additional Agenda Items Here: Carry over: <input type="checkbox"/> Food Corps <input type="checkbox"/> Ideas for SSS results - share & discuss</p>	<p>TEAM-> review SSS add ideas Invites to be sent out - Karly Update Website- Paige</p>

Follow Up / To Dos :

Update Website to reflect Membership

Share docs / Notes with Nancy F.

Next Meeting Agenda Items

(add additional Agenda Items for Nov 13, 2023)

1. FoodCorps
2. Ideas for SSS results - share & discuss

Agenda Items & Dates	<u>Notes</u>	Follow Up / Actions / To Dos
11/13/23		