

# OGMS Site Council Meeting Minutes: 11.14.18

## ATTENDANCE

Kristina Howard, Brenna Sheridan, Rebecca Halbig, Lori Ebelry, Lori Lochman, Kelly Bawden, Emily Wever, Janette Clay

## AGENDA ITEMS

- State of the Union (Kristina Howard)
  - *Student tardies are improving with the new school system of locking doors and mandating passes. Multiple tardies become a recommitment.*
  - *Staff and school prepping for parent teacher conferences.*
  - *OG Priorities - Focus on the 3 primary headlines happening building-wide and being discussed regularly at staff meetings.*
  - *Student tardies are improving with the new school system of locking doors and mandating passes. Multiple tardies become a recommitment.*
  - *Staff and school prepping for parent teacher conferences.*
  - *OG Priorities - Focus on the 3 primary headlines happening building-wide and being discussed regularly at staff meetings.*
  - *New office staff and positions:*
    - *Alexis Andrew - Principal Secretary*
    - *Shakyla Mosley - School Secretary and attendance monitoring*
    - *Front office working on streamlining systems now that the office is fully staffed.*
  - *Communication: OGMS newsletter is headed by Josh Zeller and is being sent to families weekly via email and text, hard copy in main office, posted on website under "news" section. Working on translated versions of newsletters to a variety of languages.*
    - *SC wonders if we can use Google Translate to help provide non-English speaking families with some info in the meantime.*
    - *How can we reach the families that don't have or use technology?*
- Previous Action Items
  - *Vote to approve Janette Clay as parent representative - voted in by site council 100%*
  - *Fall Survey plan, including non-English speaking participants - being prepared and currently being translated into Spanish.*
  - *Classroom visits and instructional support update - Minimum of 7 observations per teacher this year. Every staff member will be observed by Thanksgiving, with new benchmarks being given throughout the year.*
- Current Action Plan Items:
  - *How do we engage and involve more families at OG, specifically those that are not currently an active part of the OG family community?*
    - *SUN coordinator is trying to assist admin on how to address this. The hope is that parent teacher conferences will bring more families out to the school. Potluck was successful in bringing out many new families. How can we capitalize on this? Can we tap into our performing arts electives to help bring more families out?*
    - *SPED family night - Sheridan*

- *BSU/LSU family night - Meyer and Stone*
- *Other focus group nights?*
- *Site Council*
- *PTA*
- *Coffee with Principal*
- *Create flyers to advertise these events during Parent Teacher Conferences - Shakyla*
- *How to team better partner with SEI to create more family presence at the school?*

#### Site Council Business

- [Site Council annual plan](#) - “Facilitate the work of the OGMS Site Council establishing an annual plan of activities for the Site Council including topics, timeline, and any necessary background or knowledge required for each topic.”
  - Review
  - Give baseline data on KPIs
    - *Behavioral data - stage 2 and stage 3 referral data disaggregated by race*
    - *MAP data shared*
    - *Staff retention number for 2018-2019*
  - *Additional needed demographic information*
    - *Total number of students*
    - *Students per grade*
    - *Racial breakdown*
    - *Language breakdown*
  
- **Calendaring**
  - Look at rest of year and set meeting dates
    - *Next meeting date 12.12.18*
    - *February - both Janette and Kelly are potentially unavailable*
  
- **Climate and Culture Survey**
  - Discuss results and reporting plan
    - *Current student population = 503*
    - *Need PPS data to help break down numbers by race and language. Current data is not readily accessible and does not appear accurate. Need to make sure we address all languages spoke at OG.*
    - *Initial survey to be given to staff before Christmas break, with repeat survey given in May.*
    - *Site Council Goal #1: 80% staff retention for 19-20 school year*
    - *Site Council Goal #2: 50% of staff feel they've had sufficient PD*
  
  - *Topic: Instruction*
    - *MAP Assessment (Measurement of Academic Progress)*
    - *Academic areas: Math and Reading*
    - *Students in 6th grade are coming in to OG approximately 1 grade level below in reading, 2+ grade levels below in math.*
    - *All grades coming in below national average, 6th grade coming in the furthest behind.*
    - *Literary Text: Key Ideas and Details is lowest performance area school wide*

- *MAP predicts where students will score in SBAC, majority of school is predicted to test below grade level standards.*
- *Goal: 50% or more of students will achieve their individual MAP growth goal in Math and ELA.*
- *Will review data in January or February as a team.*
  
- *Topic: Discipline*
  - *Suspensions: Sept = 22, Oct = 25*
  - *Goal: reduction by 4%*
  
- *Set December Agenda*
  - *Review survey results*
  - *Next Site Council meeting: 12.12.18*