

OGMS Site Council Meeting Minutes 9/27/17

Attendance

- Jane Harold
- Richard Greensted
- Kelly Bawden
- Katherine Mann
- Emily Weaver

Agenda

- Announcements
- Review and approve letter to community
- Discuss and set goals for 2017-2018 school year

Notes

- Announcements
 - Add Jane, Ms. Soto, Ms. McCullough to site council google group
 - Staffing
 - Ms. Pao retired, Ms. Zarahi Soto-Dairy (ELD) will be on site council
 - .5 FTE added into 8th grade Language Arts to help with large class sizes, will be posted Friday
 - .5 ELD educational assistant is still unfilled
 - Comprehensive Achievement Plans will be reviewed in next 2 weeks, staff committees have now been formed
 - This is a plan that is submitted to the state department of education that allows for measurement of progress on student outcomes.
 - ~250 people attended BTS Night
 - general feeling from staff was that it went well with good turnout
 - Scheduling conflicting with feeders was an issue
 - Confusion among some parents around conferences, need discussion as a staff about what “conference culture” is going to be.
 - Scheduling
 - general consensus among staff and students is that block scheduling going well
 - There will be a schedule shift once new .5 comes online, most impact to 8th grade and some smaller. Communication will be coming home from admin about this.
 - Site Council Communication
 - Site Council tab on school home page, meeting minutes posted there

- Paper copies of the meeting minutes in office
 - Notes posted all places by 4th Wednesday of the month (1 week following meeting)
 - Review and approve letter to community
 - Remove comments, clean-up, and send final to Jane
 - Send for translation
 - Distribute paper copies
 - Post electronically
 - 2017-18 Site Council Goals Discussion
 - Goal 1: Increase caregiver engagement
 - Partnering with SUN/SEI
 - Messenger announcement tomorrow for sign-up night ?
 - Talk to SEI about appointing a member to site council as a point person for parent engagement
 - What about a 6th grade parent orientation?
 - Could we do something in the Spring? Community building mixer in conjunction with PTA, perhaps hosted by current 6th grade families?
 - Also do one in the Fall during the first week of school, just for parents and caregivers, more administrative with info about conferences, packets, etc.?
 - Model process after what happens at the kindergarten level
 - Outreach to feeder schools
 - Send email to begin coordination with PTA and SUN, cc Emily
 - Create shared calendar?
 - Goal 2: Instructional support
 - Bring presentation/information to next meeting to guide council in setting instructional goals
 - Overlap with parent engagement goal so that parent understanding of the how and why of classroom instructional process is increased
 - Site Council would like to be involved in discussions around allocation of grant money and professional development opportunities
 - Goal 3: Creation and adoption of Site Council bylaws
 - Share examples from other schools/states
 - Include ideal composition of group (grades, community roles, etc) and election cycle.
 - Next Meeting
 - 10/18/17 at 6 pm
 - Agenda
 - Review CAP
 - Report back about SEI/SUN outreach
 - Finalize goals for the year