



3.20.030-AD CLOSED CAMPUS

1. Definitions:

For the purposes of this administrative directive, the following definitions apply:

- a. Closed campus An environment where students are restricted to the school grounds during the school day.
 - b. Open campus An environment where students are permitted to leave the campus at lunch and break times during the school day. This should be viewed as a privilege, not a right.
 - c. School day The school day is the time from arrival of the student at the school in the morning to the regular dismissal time at the end of the day. It is inclusive of the lunch period and any other break periods during those hours.
 - d. Alternative schools A school designed to meet the academic, social and behavioral needs of an identified group of students. (Board Policy 6.10.022-P)
 - e. Multi-level school or program A school or program whose grade levels encompass two or more of the following educational levels: elementary, middle, high school.
- ### 2. Elementary and Middle School Campuses
- a. All elementary and middle schools will operate closed campuses.
 - b. In a closed campus environment, once students arrive for the school day, they must remain on campus for the remainder of the school day with the following exceptions:
 - i. A specific need verified in writing by the parent and approved by the school administrator such as a medical/dental appointment;
 - ii. A parent/guardian and school-approved work release privilege;
 - iii. Participation (with parent/guardian written approval) in field trips or other school sponsored activities;
 - iv. Participation (with parent/guardian written approval) in service learning and/or curriculum-related opportunities arranged by the school;
 - v. Additional exceptions may be granted at the discretion of the superintendent.
- ### 3. High School Campus
- a. High schools, whether traditional or alternative schools or programs, may establish an open campus at the discretion of the principal.

- b. Principals may decide, in consultation with their district supervisor, to adopt an open or closed campus, or may design a configuration that combines both options.
- c. At schools with open campuses, students must follow the rules of the school related to open campus privileges.

4. Multi-level Schools or Programs

- a. For multi-level schools or programs whose configurations include high school students, open campus is permissible for high school students at principal discretion in consultation with the district supervisor.
- b. Elementary and/or middle school students in a multi-level school or program are to operate under a closed campus.

5. Consequences for violation of this policy

- a. Students who leave the school grounds without permission will be considered truant and appropriate discipline will be administered.

6. Implementation

- a. This administrative directive shall become effective for the 2006-2007 school year.

For Official Use Only

Approved:



Signature

2-6-2006
Date