



ADMINISTRATIVE DIRECTIVE
**ATHLETIC PARTICIPATION
FEES**

3.50.130-AD

- (1) **Purpose.** In order to provide a comprehensive school athletic activities program, students participating in school athletic activities will be assessed a participation fee. All fees assessed will be subject to the requirements of ORS 339.141 and 339.155.
- (2) **Definition.** All high school interscholastic athletic activities are subject to the district athletic participation fee. These athletic activities are:

<u>Boy's Sports</u>	<u>Girls' Sports</u>
Cross Country	Cross Country
Football	Volleyball
Soccer	Soccer
Basketball	Basketball
Swimming	Swimming
Wrestling	Dance Drill
Baseball	Softball
Golf	Golf
Tennis	Tennis
Track and Field	Track and Field
- (3) **Notification.** Information concerning participation fees is in the section on student fees in the "Handbook on Student Responsibilities, Rights and Discipline."
- (4) **Fee Structure.** The annual participation fee structure for students is as follows:
 - (a) \$175 per sport per student;
 - (b) \$350 individual student cap for the school year;
 - (c) \$700 family cap for the school year;
 - (d) If a student transfers between district high schools, they will be credited with any participation fee assessed and paid during the current school year.
- (5) **Payment.** Payment should be received no later than one week before the Oregon School Activities Association's date for the first contests. Any student who has not paid or had the fee waived by the first contest can

no longer practice or play in a contest. If a student turns out after this date, he/she must pay the fee before being allowed to practice or play in a contest. Receipts must be issued for funds received (three copies: (1) student; (2) bookkeeper; (3) Athletic Director).

- (6) **Full Waiver.** Athletic Fee Waiver Request forms will be provided to each school by the District Athletic Director. Waivers will be processed as directed by the building principal. Students must initiate the waiver process. Full waivers will be available for the following:
- (a) Students who qualify under the National Child Nutrition Programs for free and reduced meals. An approved application must be on file;
 - (b) Students placed in homes by a juvenile court of Services to Children and Families unless funds for payment are available in the agency's budget;
 - (c) Others as prescribed by ORS 339.141 and 339.155.
- (7) **Reduced Fee.** Students who qualify for the reduced lunch program shall pay a \$35 athletic participation fee per sport.
- (8) **Refunds.** Refund requests will be considered only up to the mid-season date (half way between the first OSAA allowable practice day and the OSAA cut-off date). Refunds will only be made under extenuating circumstances at the request of the building Athletic Director. Students who are "cut" by coaches to get a team to an appropriate number are entitled to a full refund. Refunds are NOT to be given in the following cases:
- (a) Student "quit" the sport;
 - (b) Student was removed from the sport because of ineligibility; i.e., failure to maintain appropriate grades, GPA, or violation of training rules.
- (9) **Fund Transfer.** Participation fee funds will be temporarily maintained in the individual school's student body account. Following procedures used for submitting other athletic receipt, the funds are to be submitted to the district's Finance Department by the last school day of the months of October, January and April. Five percent of the receipts will be retained in the student body account for refund purposes. The account will be closed out with a final payment by June 1. (Note on check: "For participation fee.")

Policy Implemented: NA

History: Adpt. 8/09/93; Amd. 8/22/94; Amd. 7/95 ed.; Amd. 8/05/96; Amd. 9/01/02; Amd. 9/09

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