



**Introduction:**

District policy 4.20.42-P Diploma Requirements establishes the credit requirements needed to earn a Portland School District high school diploma. Portland Public Schools offers students who enter the district with high school credits earned in their native country the opportunity to earn credits toward graduation for studies in other countries.

**I. Criteria for earning credit for foreign studies:**

- A.** Credit will be awarded based on the following formula for calculation:
  - 1. 4 hours/week/36 weeks = 1 credit
- B.** Students will only earn credit when the transcript verifies a passing grade for a course.
- C.** When a grade cannot be verified by the transcript or attempts to contact the previous school are not successful, no credit will be given.
- D.** All credits awarded for foreign studies will be transcribed as P/NP. No letter grades will be awarded.

**II. Earning credit in specific subjects**

- A.** Students will receive *Language Art* credit for passing the Literature/Language Arts courses shown on the transcript submitted from their country of study.
- B.** Students will receive *World Language* credit for passing any language course (other than English) that is not their native language.
- C.** Students will receive *World Language* credit for the English language courses shown on their foreign transcript only when the student has reached ELPA 3 level proficiency.
- D.** Credit will only be given for courses that indicate religious studies if it is clear by the presented documentation that the course included multiple religious traditions and did not promote or teach a specific religious belief.
- E.** For courses in mathematics, if no specific math level is listed on the submitted foreign transcript, credit may be adjusted if the student:
  - 1. Successfully completes classroom or equivalent work designed to measure proficiency of identified standards (knowledge and skills) in class or out of class;



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2. Successfully passes an appropriate exam designed to measure proficiency of identified standards; or
3. Successfully completes a combination of the above options in class or outside of class;
4. Successfully completes classroom or equivalent work designed to measure proficiency of identified standards (knowledge and skills) in class or out of class;
5. Successfully passes an appropriate exam designed to measure proficiency of identified standards; or
6. Successfully completes a combination of the above options in class or outside of class.

Legal and policy references: OAR 581-022-0102; OAR 581-022-1210; 4.20.042-P  
Diploma Requirements

History: Approved 6/2014

Approved:	
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Superintendent	Date