



## BOARD POLICY

**8.50.090-P**

# **Public Contracting Rules, Payment of Claims, and Personal Liability**

### **I. Public Contracting Rules**

- (1) Pursuant to ORS 279A.060, the Board is designated as the local government contract review board with authority to
  - (a) Adopt rules for public contracts and purchasing, and
  - (b) Exempt certain public contracts or classes of contracts from the competitive bidding process otherwise required by the public contract rules.
- (2) The Superintendent shall develop Public Contracting Rules ("Rules") governing District contracts and purchasing practices and shall post them on the District website. The Board shall approve by resolution these Rules.
  - (a) Any changes to the Rules shall be approved by Board resolution.
  - (b) The Board hereby adopts the Rules, which shall have the same authority as a Board policy.
- (3) The Superintendent may adopt administrative directives to implement the Rules.

### **II. Payment of Claims; Personal Liability**

The District Accounting Department will make payment only on items procured as authorized in the Rules adopted by reference in Section I of this policy. If a procurement is made that is not authorized by the Rules, then the person responsible for entering into the agreement resulting in the procurement shall be personally liable for payment on the procurement.

Legal References and History: Contracts: ORS 279A.050-279A.075, 332.075. Adpt. 8/28/00, BA 1394 [rpl. 8.90.010-AD Personal Services Contracts] Payment of Claims Personal Liability: ORS 332.075(2) and (3). Adpt. 6/71; Amd. 8/28/78; Amd. 10/13/83; Amd. 9/95, Amd. 8/28/00, BA 1397; Amd. 10/28/02, Ba 2460. Adpt 9/27/10.