



## **Parent Advisory Committee (PAC): Distribution of Donations for Staffing Charter**

### **Purpose Statement**

To provide a recommendation to the Board of Education for distribution of donations for staff positions to fulfill the intention of the [Districtwide Advocacy and Fundraising Policy](#) (7.10.020-P).

### **Context**

In May 2024, the PPS Board of Education (the Board) passed an amendment to 7.10.020-P Districtwide Advocacy and Fundraising Policy. Excerpt below:

*Local School Foundations and school or program fundraising:*

*An inclusive districtwide foundation, designated by the Board of Education, shall serve as the districtwide advocacy and fundraising entity and serve as the fiscal agent for the Local School Foundations (LSFs).*

*Fundraising for Staff and Contracted Staff:*

*Effective July 1, 2024, donations for staff positions may be collected only by the designated districtwide foundation in a single, combined fund account. Donations shall be accepted from Local School Foundations, Independent School Foundations, nonprofits, corporations/businesses and individuals. A formula for the distribution of any funding to individual schools shall be developed in advance of the school year by a Parent Advisory Committee, shared with school administrators for feedback, and a recommendation made to the Board of Education for its approval.*

### **Executive Sponsor for Project:**

Deborah Kafoury, Chief of Staff

### **Project Lead:**

Robyn Faraone, Director, Strategic Partnerships



**Committee Membership**

The Parent Advisory Committee (PAC) is composed of no more than eleven members: nine parents/caregivers plus two students with at least one representative from each of the following:

1. Cleveland Cluster
2. Franklin Cluster
3. Grant Cluster
4. Jefferson Cluster
5. Lincoln Cluster
6. McDaniel Cluster
7. Multiple Pathways to Graduation
8. Roosevelt Cluster
9. Wells Cluster
10. Student
11. Student

**Selection & Leadership:** From an applicant pool, members are selected and appointed by the Board. The Board Chair shall select two board members to review applications and recommend representatives to the Board to serve on the committee. The Student Representative will be invited to participate in the selection of committee members. A Committee chairperson will be appointed annually by the Board and will not hold that position for more than three years. The chairperson will serve as the sole point of contact between the Committee and District staff between meetings.

**Representative Group:** Committee shall reflect District demographics, including racial/ethnic and socio-economic diversity, and experiences with special education. Representatives will include a mix of parents/guardians of students from elementary, middle and high schools.

**Terms:** Members will initially be appointed to staggered terms of one and two years with all subsequent terms being two years. Each member may serve up to four years total on the Committee. Student members will be appointed to a one-year term.



**Conflicts of Interest:**

- All Committee members shall employ discretion, avoid conflicts of interest and the appearance of conflicts of interest, and exercise care in representing the views of their broader Cluster community, not solely their personal views or interests.
- The Committee members shall receive no direct or indirect compensation from the District for their services as members of the Committee.
- The Committee members may not have an active or pending contract with the District, including being an employee, director or owner of an entity with an active or pending contract with the District, nor enter into a contract during their term on the Committee.
- The Committee may not include any employee or official of the District, or any vendor, contractor or consultant of the District.

**Time Commitment:**

The Committee time commitment will vary depending on the time of year. We anticipate having bi-weekly meetings for eight weeks (January - February) before making a final recommendation to the Board. Following that period, the committee will most likely meet quarterly. The PPS Strategic Partnerships Department will be responsible for scheduling meetings and will provide support and project management, including defining and aligning scope, collecting data and progress updates, and coordinating community engagement.

**Deliverables:**

A recommendation to the Board of Education for distribution of fundraised dollars for staff positions to fulfill the commitment of the [Districtwide Advocacy and Fundraising Policy](#) (7.10.020-P).