

DRIVER/VEHICLE STATEMENT OF QUALIFICATION FORM

For Use of Self-Owned/Private Vehicle on a School Field Trip

**Attach a copy of your valid driver license and declaration page of your personal auto insurance policy showing proof of auto insurance and present coverage.*

Driver's Name

Staff Member Adult Volunteer

School/Site

This statement attests to my having met the following criteria regarding operation of a private automobile for transportation of Portland Public School students on a scheduled field trip.

- Driver License Number: _____
- State of Issue: _____
- Vehicle Year/Make/Model: _____
- License Plate Number: _____
- Insurance Policy Issued by: _____
- Policy Number: _____

“I hereby state that my automobile insurance is at a level at least equal to the State required minimums of: bodily injury and property damage liability of \$25,000 per person; \$50,000 per crash for bodily injury to others; and \$20,000 per crash for damage to others property; personal injury protection of \$15,000 per person and uninsured motorist of \$25,000 per person; \$50,000 per crash for bodily injury.

My vehicle is equipped with personal safety devices for each passenger. These safety devices are in sound working order and are in compliance with ORS 811.210- 811.225, which states, in part, that child passengers must be retained in an approved child safety seat until they weigh more than 40 pounds and are 4 feet 9 inches tall, unless they have reached age eight. The middle of the back of their head must not be above the top of the seat or headrest. To the best of my knowledge, the vehicle is in sound working condition.

In addition to the above stated information, I hereby declare that I have never been convicted of or pled guilty to driving under the influence of intoxicants or any other felony involving the use of a motor vehicle. I agree not to use a cell phone in the vehicle except for emergency purposes. I will not smoke during the field trip.”

Signature: _____ Date: _____

Address: _____

- Adult Volunteer – information must be kept on file at the school/site for one (1) year.
- Staff Member – information must be sent to Risk Management for filing.