

March 3, 2007

www.richmondjmp.org



JAPANESE IMMERSION AT RICHMOND ELEMENTARY SCHOOL

Richmond Shinbun

Dear Richmond Families,

Last week I received several new pieces of information that answer a number of questions about the formula used to generate Richmond’s staff allocation for 2007-08. John Horn, Richmond’s Area Director for the Franklin/Cleveland cluster, and Shawn Helm, budget analyst in Portland Public Schools’ budget office have given me the following information about our staff allocation for the years 2006-07 and 2007-08:

- Richmond was over-staffed by a 0.85 full-time equivalent staff position (FTE) for the 2006-07 school year due to three factors: 1). Average daily membership at 292 students, or eight students below the cutoff of 300 for a small staff increase of 0.25 FTE for schools with enrollment between 300-399; 2). September enrollment of 83 kindergarten students versus the 100 students we planned for translates to 0.59 FTE, and 3). A small change in our socio-economic status translates to a 0.01 FTE difference. Richmond’s allocation for 2006-07 should have been 13.95 FTE after subtracting this extra 0.85 FTE from our original allocation of 14.80 FTE ($0.25 + 0.59 + 0.01 = 0.85$ FTE). Last fall, rather than reduce our FTE to the actual earned level, Portland Public Schools chose to keep our FTE at 14.80 FTE to avoid disruption of service to students.
- Richmond’s allocation for 2007-08 has increased 1.76 FTE, not 0.91 FTE as I previously thought. This 1.76 FTE increase was calculated from our 2007-08 allocation of 15.71 FTE minus Richmond’s 2006-07 *earned* allocation of 13.95 FTE.
- Richmond’s allocation is based upon a 12% enrollment increase for 2007-08. This percentage covers one-half of our projected new enrollees in kindergarten with four classes of 25 students each. Remember that one-half of the enrollment for kindergarten is used for general fund staff allocation purposes because the State of Oregon provides funding for half-day kindergarten programs only.
- Our 2007-08 allocation of 15.71 FTE has been checked and double-checked by Portland Public Schools’ budget office and is an accurate allocation. Richmond received a staff allocation using the same equitable formula for all schools and will not receive additional staff positions because our district budget does not have the capacity to do so. We will need to trim approximately 1.00 FTE to maintain our instructional program and preserve enrichment services of PE and library for our students in 2007-08.

I have given our Area Director a formal proposal for 1.29 additional staffing for 2007-08 to be used for two purposes: 1). .29 FTE to return our reading specialist to her current half-time position; 2) 1.00 FTE for an immersion specialist to coordinate enrichment services for students, professional development for teachers and partnerships for the school at large. I will update you about the status of this proposal as soon as I hear from our Area Director.

When I came to Richmond 18 months ago, you let me know you had two primary needs from the principal’s office in addition to the basics of strong instructional leadership and smooth building management. You requested I vigorously advocate for immersion education and make the reality of our resources very transparent (time, funding, staffing, materials, expertise, etc.). The information you’ve received about our basic staff allocation for 2007-08 and the updated facts in this letter continue my commitment to you for transparency.

Fondly,
Kathryn Anderson, principal

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Portland Public Schools recognizes the diversity and worth of all individuals and groups and their roles in society. All individuals and groups shall be treated with fairness in all activities, programs and operations, without regard to age, color, creed, disability, marital status, national origin, race, religion, sex or sexual orientation.

Board of Education Policy 1.80.020-P

Take Richmond's Childcare Survey!

What, if any, before/after school childcare program are you using?

- Family
- Private sitter or nanny
- Richmond YMCA
- Other professional childcare provider. Name of provider: _____

How many hours per day do you use the above childcare provider?

- <1 hour per day
- 1-2 hours per day
- 2.5-4 hours per day
- >4 hours per day

How many days per week do you use your childcare provider?

- 1 day per week
- 2 days per week
- 3 days per week
- 4 days per week
- 5 days per week

How much do you pay per month for your childcare provider? _____ monthly rate

How satisfied are you with the services your child receives from your childcare provider?

- Very satisfied
- Satisfied
- Not satisfied at all

What do you believe is missing from the services your child receives from your childcare provider? (Check all that apply.)

- Nothing is missing; the service is excellent.
- Student safety
- Small student/teacher ratio of 1:10 or less
- Stability of teachers
- Experience of teachers specific to the grade/age level of students
- Licensed teachers to lead activities and supervise care
- Homework assistance every day
- Variety of arts activities each week with experienced teachers (e.g. visual, performing, literary, drama)
- Variety of athletic activities each week with experienced teachers/coaches (e.g. kendo, kento, karate, etc.)
- Number of hours the childcare services are provided

Richmond is investigating other options for before/after school childcare services. How interested are you in a childcare provider that offered the following elements?

An emphasis on Japanese art and culture

- Very interested
- Neutral
- Not interested at all

An emphasis on Japanese language

- Very interested
- Neutral
- Not interested at all

Full-day childcare on school holidays and vacations

- Very interested
- Neutral
- Not interested at all

Licensed teachers to provide homework assistance in English and Japanese

- Very interested
- Neutral
- Not interested at all



Continued on page 3

Richmond Childcare Survey, continued

Small student/teacher ratio of 1:10 or less

- Very interested
- Neutral
- Not interested at all

Flexible fee structure to allow me to use Richmond's childcare services less than five days per week and/or 1-2 hours per day

- Very interested
- Neutral
- Not interested at all

Flexible fee structure to allow me to use Richmond's childcare services on a drop-in basis, as needed

- Very interested
- Neutral
- Not interested at all

An early estimate of costs to cover daily childcare services with a licensed teacher and three teacher's aides per 30 students is approximately \$400 per month for before and after school service five days per week (7:00-8:00 AM and 2:15-6:00 PM). Childcare services within this budget would include daily homework assistance in English and Japanese and involvement in art and athletic residencies on a weekly basis. How likely would you be to use this new childcare service at Richmond on either a full or part time basis?

- Very likely
- Somewhat likely
- Unsure
- Not at all likely

How many children do you have for Richmond's before/after school childcare services?

- Pre-school and kindergarten; number of children _____
- Primary – grades 1 and 2; number of children _____
- Intermediate – grades 3-5; number of children _____

Your Comments:

Please return this paper survey to Richmond's office by Friday, March 9th. Thanks!!!

JMP Parents with PreK, K Students in 07/08

Do you have one or more children already in the Japanese Magnet Program with another child ready to enter at the PreK or Kindergarten level? If so, you need to apply now in order to help us inform our district about needed staff positions for 2007-08.

Remember, siblings have first priority for enrollment at Richmond in all grade levels.

Parents have three ways to apply for transfer into Richmond. Here's how:

1). Apply online via Portland Public Schools website. The link for the online application for all grades (preschool to grade 12) can be accessed from this web address:

www.enrollment.pps.k12.or.us/docs/pg/11204

2). Pick up a paper copy of the transfer application in Richmond's office, complete it and return it to Patsy for mailing to the PPS Enrollment & Transfer Office.

3). Download a paper copy of the transfer application from the above web address, complete it and send it to the PPS Enrollment & Transfer Office on your own.

Project Second Wind—March 5-9th

Did you know....

- 72,000 children receive emergency food from the Oregon Food Bank *every month*.
- 47% of families seeking emergency food had at least one adult who was working. That's up from 43 percent in 2004 and 37 percent in 1996.
- The 2006 Project Second Wind Food Drive raised over 320,000 pounds of food and served more than 6,200 Oregon families.
- "Youngsters from impoverished homes get sick more often, have much higher rates of both iron deficiency anemia and serious ear infections and are hospitalized more frequently," according to Dr. J. Larry Brown.

The Board of Education has designated Project Second Wind as the official winter food drive for schools in Portland Public Schools. Since the first food drive in 1971, students in Portland Public Schools have collected more than 5 million pounds of food for Oregon's most needy citizens. Richmond students have participated every year.

During the week of March 5-9th large food baskets will be set up outside classroom doors for students and families to drop off donations for Project Second Wind. Items most needed for the Oregon Food Bank:

- Dry beans, peanut butter and any form of meat (e.g. canned tuna, chicken, etc.)
- Cheese
- Pasta
- Oats in any form or package
- Nuts
- Any variety of cooking oil

P. T. A. News!

Psychiatric Security Review Board (PSRB)/Cascadia: The response has been overwhelmingly in favor of pursuing the issue with PSRB/Cascadia on a 3-prong level, i.e., school safety/security, the good neighbor agreement, and siting/zoning of a PSRB program within sighting distance and in such close proximity to a school. **Please attend the PTA meeting on Monday, March 5th for an update on this issue. Meeting starts at 6:30 PM in the cafeteria.**

Run for the Arts: We will be hosting our own version of Run for the Arts on April 20 so we can keep all of the money raised right here at Richmond and not "give away" 15% to Young Audiences and Run for the Arts. However, we need to choose a new name because we are not allowed to use Run for the Arts unless we use their program. We need something catchy and creative while including the arts. One catchy suggestion by Karen Wilson is Spring for the Arts. Another new and exciting change is that we are going to host an adult competition as well!!! We always have so many teachers and parents who run too, so we thought it would be fun to have a contest for the adults as well! They will receive sponsorship forms as well and will also help in bringing in money to support the arts. Each student who participates will receive a scented pencil that is made of recycled newspapers, and each grade will have a 1st, 2nd, and 3rd place winner! The 1st prize will be a gold medal, a hard-cover Encyclopedia (hard-cover dictionary for pre-K through 3rd), a certificate, a lanyard, and the scented pencil. The 2nd prize will receive a medal, a certificate, a lanyard, and the scented pencil. The 3rd prize winner will receive a lanyard, a certificate, and the scented pencil. The adult 1st prize winner will receive some type of spa gift certificate. As always, we need volunteers to make this event happen so please email me to volunteer to help the day of the race marking laps, tallying the results sheets, encouraging students and adults, and putting up materials prior to the race. Now let's all go out and start getting in shape for what will be a fabulous, fun, family-friendly race!!!

Staff Appreciation Week: We are celebrating our entire terrific staff the week of March 19 through 23! We are planning on providing the staff with a buffet lunch, coffee and treats, cards, poems, a day of classroom cleaning, and more! Please email me at kmk456@comcast.net to sign up or contact your room rep for more information. This will be a fun week with a few surprises so let's work together to show our appreciation for our wonderful staff meeting and teaching our children with smiles each and every day!

Grandparents & Special Friends Day: Mark your calendars for Friday, May 18th! Details to come in the months ahead.

Kristina Kallen, President

Satoko Moran, Treasurer

Kim Tanada, Secretary

Scrapbook Committee Needs Your Photos!

WE NEED YOUR PHOTOS!!!!

The scrapbook committee is in need of photos you have from school and related events!!! Nina Nakagawa and Chiho Whiteford are putting together a scrapbook of the various events that Richmond and it's community have. So if you have any photos from: Back to School Night, Halloween, Special Assemblies, Craft Fair, Mochi Tsuki, Spring Festival, Run for the Arts, Field Day, Science Fair, Artist in Residence Days , Children's Day at Washington Park, OMSI Overnight, Field Trips etc., please donate them to the RICHMOND SCRAPBOOK.

A black box labeled "SCRAPBOOK INBOX" is located on the table in front of the office. Please label the date/event on the back of the photo and place it in the box. Thank you for your donations!!! If you would like to help with this project, please contact Nina Nakagawa 503-288-4079 Nina@makesmemories.net or Chiho Whiteford 503-233-8129 whiteford@comcast.net



Spelldown Word List for Grades 3-5

Spelldown is the annual spelling contest coordinated by the Talented and Gifted office of Portland Public Schools. Last year Richmond had an intermediate students, Hana S., win the district-wide spelling competition for her grade level. Many parents have asked for a list of spelling words to help their children practice at home. The following list comes from our district's Talented and Gifted office and contains words used in the Spelldown competition for the elementary level.

3rd Grade Words	TROUBLE	PIECE	POSITIVE	MEMORIAL
COMPANY	WAGON	SEASONAL	PREVENT	REQUIRES
CANCEL	ESCAPE	LIBRARY	CARAVAN	GORGEOUS
KNOCK	PANIC	MOISTURE	CRAVE	VEGETABLE
PATIO	SQUEAK	WARRIOR	VANILLA	NEIGHBORS
YOUTH	ACHE	GLANCED	CELERY	NARRATIVE
REMOVE	WISDOM	SPARERIBS	STROLL	TELEVISION
MESSAGE	INJURY	LODGING	IVORY	SCENIC
SPRUCE	SUPPORT	BERRIES	CHOCOLATE	MISCHIEF
PUPIL	BREATHE	PASSAGE	CHOIR	WEDNESDAY
AWHILE	GARAGE	WEALTHY	CUPID	PIRACY
GRIDDLE	OBTAIN	EDGE	CALENDAR	ENVIRONMENT
DAILY	ONION	IDENTIFY	4th Grade Words	ACHIEVEMENT
COMPARE	FRIENDLY	CHANGING		VICTORIOUS
TRAVEL	YOLK	GARLAND		ENVIIOUS
MUSEUM	TERRIBLE	EXPOSE		RECOMMEND
	FLIMSY	BATHE	RITUAL	SYMPATHY
	AUTHOR	BAKERY	ENERGETIC	SHEPERD

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RICHMOND ELEMENTARY SCHOOL
JAPANESE IMMERSION

2007-08 Student Enrollment Survey

In order to plan our classes for next year, it is important to have feedback about the students who will continue to attend Richmond next year. Please take a moment and complete the following and return to school by Monday, March 5, 2007

Student Name (s) _____

Grade Level for 2007-08:

PreK (age 4) _____
Kindergarten _____
1st Grade _____
2nd Grade _____
3rd Grade _____
4th Grade _____
5th Grade _____

Please Check One:

_____ My child(ren) will attend Richmond in 2007-08

_____ My child(ren) will not attend Richmond in 2007-08 because...

_____ We do not know at this time

Return to Richmond Office by Monday, March 5, 2007

Buy Coffee to Support Richmond's Elm Trees – every week!

Decaf now \$11/pound

Our school grounds are home to 18 mature Elm trees – about half of the Elms in the Richmond neighborhood. Elms are susceptible to Dutch Elm Disease (DED) and many communities - including Portland - have lost the Elms trees lining their streets to this disease. Richmond's Save Our Elms chapter, a 501(c) 3 non-profit, partners with Portland Roasting to raise money for inoculations and pruning of our trees through the sale of coffee.

The Richmond chapter of Save Our Elms currently has about \$1800 in the bank to use to inoculate the trees once every three years with a fungicide to protect them from Dutch Elm Disease (DED). Our trees were inoculated in 2001 and 2004 and are due for inoculation this summer, all with the help of generous volunteers. Our chapter has also helped PPS pay a portion of tree pruning costs. Fungicide prices vary every year, but we can expect inoculant prices to cost \$3,000 this summer.

Decaf price change (still a bargain!)

Please consider helping our elm trees throughout the school year. Due to a price increase, Save Our Elms sells Portland Roasting's delicious, environmentally friendly regular coffee for **\$10/lb** for and decaf coffee for **\$11/lb**. \$4.50/lb. of each pound goes to Save Our Elms. We accept donations as well.

Portland Roasting descriptions:

All coffees for Richmond, including the decafs, are our Farm Friendly™ Direct coffees because as important to us as the quality of our coffee is our social responsibility. We strongly believe that we can make a positive difference in the coffee world through direct, socially responsible coffee sourcing. The foundation of this coffee sourcing is our Farm Friendly Direct™ Programs. These Programs involve paying growers a premium for their coffee with 100% of the premium going to farm and community projects. All of these projects are designed to give back directly to the farmers - furthering the long term sustainable infrastructure. These are extremely important issues to Portland Roasting!

Ethiopian – Kochere: This coffee is part of Project H.O.P.E., which stands for Hope and Opportunity for the People of Ethiopia. We combine Portland Roasting's efforts with our coffee broker and farming cooperative to build a much needed community center for the Ethiopian farming community of Kochere. This community hub will provide a common meeting place for educational purposes, as well as a vital medical dispensary for the people of Kochere.

French Organic – Certified organic; dark roast

Farm Friendly Direct, SWP (Swiss Water Process) French Decaf – directly sourced, chemical free, dark roast.

Farm Friendly Direct, SWP (Swiss Water Process) Morning Decaf – directly sourced, chemical free, light roast.

Please put orders in the Save Our Elms mailbox in the school office or email Mary Klinger at dustin-mary@comcast.net. Please include payment in the order (make checks to *Save Our Elms* only – no cash please!) or arrange to get a check to Mary before picking up your coffee. For orders submitted by 8:00 AM Thursday, coffee will be available in the office by Friday afternoon.

French Organic ground and Ethiopian – Kochere ground coffees will be available for purchase in the office from Patsy at \$10 a pound. THANK YOU FOR YOUR CONTINUING SUPPORT OF THIS PROGRAM!

Save Our Elms Coffee Order Form

Date _____

Name _____ Phone _____ email _____

_____ Donation amount. Save Our Elms is a non-profit 501(c) 3 corporation in the State of Oregon. EIN: 31-1581092.

Coffee	Ground	Whole Bean	Totals
Ethiopian - Kochere			\$10/lb x lbs. = \$
French Organic			\$10/lb x lbs. = \$
SWP French Decaf			\$11/lb x lbs. = \$
SWP Morning Decaf			\$11/lb x lbs. = \$
Totals			

Questions? Please contact Mary Klinger at (503) 234-5147 or dustin-mary@comcast.net for ordering and general questions or Paul Gilles at paul@portlandroasting.com for coffee-related questions.



CALENDAR FOR March 2- 9, 2007

Portland Public Schools

JAPANESE IMMERSION AT RICHMOND ELEMENTARY SCHOOL

2276 SE 41st Street
Portland, OR 97214
Phone: 503-916-6220
Fax: 503-916-2665
Website: www.richmondjmp.org

Japanese Magnet Program

**Richmond office hours
are 7:30 AM—4:00 PM**

- Fri. Mar. 2 Happy Birthday to Dr. Seuss! Read-in at 8:30 AM in the main hall
3 Leg Torso Assembly for grades 3-5 at 1:00 PM in the cafeteria
- Mon. Mar. 5 Scrip order day

P. T. A. meeting about staffing for 2007-08 and Cascadia Behavioral Health Center's P.S.R.B. in the cafeteria at 6:30-8:30 PM

Project Second Wind Food Drive—Students bring donations of food to their classroom for the Oregon Food Bank
- Fri. Mar. 9 Scrip pick up day
- Mon. Mar. 12 Site Council meeting in the library at 2:30-4:30 PM
- Tues. Mar. 13 Oya No Kai meeting in the cafeteria at 7:00-8:30 PM
- Wed. Mar. 14 Mandatory meeting for transfer applicants at 1:00 PM or 7:00 PM in the cafeteria
- Fri. Mar. 16 NO SCHOOL—Teacher Planning Day
- Sun. Mar. 18 Sakura Festival at Portland's Japanese Garden 1:00-3:00 PM
- Mon. Mar. 19 Scrip order day
- Wed. Mar. 21 First day of Spring!
- Fri. Mar. 23 TRANSFER APPLICATIONS DUE!

Scrip pick up day

Spelldown Word List for Grades 3-5, cont.

4th Grade, cont.

POLENTA
SQUADRON
BUSINESS
PETRIFY
ERASER
NOSTILS
GUIDANCE
CEREMONY
SCIENCE
VIGIL
PROPAGANDA
QUALITIES
SCHOLAR
ALMANAC
EXERCISE

5th Grade Words

AUDIENCE
INTOLERABLE
TRIUMPH
CUSTOMARY
PURSUIT
INVISIBLE
SPAGHETTI
APPETITE
PRECIOUS
EXAMINATION
PARTICULAR
ANCIENT
HUMANE
GESTURE
ABSENCE

FREQUENCY
ADEQUATE
VICINITY
CATEGORY
CONTOUR
TEMPORARY
INDEPENDENT
VINTAGE
CRITICIZE
ALUMINUM
SALIVATE
ENVELOPE
MOSAIC
EXCITEMENT
AVENUE
FORCIBLY
PRIVILEGE

CONSEQUENCE
NOTICEABLE
CURRICULUM
EARNEST
PHYSICALLY
PHYSICIAN
MORTGAGE
ETIQUETTE
CRITICISM
TERRITORIAL
PERSONNEL
CONSIDERABLY
IMMACULATE
INTERRUPT
AMETHYST
TANGIBLE
RECIPIENT

EXCEPTIONAL
SPECTACLE
PLAGUE
HEIGHT
ZUCCHINI
INFUSION
GYMNASIUM
GUARANTEED
GRATEFUL
NITROGEN
CONVENIENCE
NUISANCE
INSEPARABLE
YACHT
PARALYZED
ADVERTISE
EUCALYPTUS