



Grant Upper Field **DESIGN ADVISORY GROUP**

Purpose and Role

The Design Advisory Group (DAG) will advise the Grant Upper Field / Softball Project Team in developing a comprehensive, equitable, integrated and visionary field design with authentic community engagement. The District's project team will work directly with the DAG to ensure that concerns and aspirations are understood and considered. The DAG will be a part of a multifaceted design & stakeholder engagement process including District, school and Parks staff, students, parents, community members and the consultant design team. This process will include consideration of background guiding documents, building, site, budget and regulatory requirements that must be used in evaluating design options. Board of Education decisions and project history guiding this project can be found on the Grant Bowl Website <https://www.pps.net/Page/14612>

DAG members' role and responsibilities:

- Attend meetings and provide input.
- Advise project team on school and community concerns, issues and perspectives. The DAG is an Advisory body, final decisions will be made by the PPS School District.
- Report to and bring feedback from groups and organizations DAG members represent.
- Advise on effective communication strategies to reach entire school community for project process and public participation events.
- May assist project team with public open houses, groundbreaking & grand opening events.

Membership

The project team is committed to completing the Design and Construction of Phase One of the Grant Bowl Master Plan, defined as the construction of a regulation softball field in Grant's upper field. Phase Two of the Grant Bowl Master plan is not in this scope of work.

Grant upper field project team, working with Grant High School staff, will select and appoint DAG members, to include coaches & administrators from Grant High School, representatives from Portland Parks and Recreation, Portland Interscholastic League, PPS representatives from Facilities and Asset Management (FAM), and members of the community.

The DAG process will continue through the design phase of the project, until the start of construction in late 2021.

A member wishing to resign from the DAG shall do so in writing to the District's project manager; e-mail is acceptable.

Meeting Guidelines

- Make efforts to attend every meeting and to arrive on time.
- Participate and share your perspectives.
- Allow all DAG members to speak.
- Listen, consider and respect the views of others.
- Support the goals and needs of the community, the school and the district.



MPAG Meeting Schedule & Format

Estimated DAG commitments include: Three (3) DAG meetings, Two (2) Town Hall style community design workshops.

DAG meetings will be scheduled starting in late August 2020 through March 2021. At this time all meetings are expected to be held virtually until further notice. Timing of these events will be aligned with overall project schedule as applicable. Tentative dates below;

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| • DAG meeting 1 | 8/25/20 @ 5:00 – 6:30pm Google meeting |
| • Town Hall / Public Meeting | September 2020 |
| • DAG meeting 2 | 10/20/20 @ 5:00 – 6:30 Google meeting |
| • Town Hall / Public Meeting | October 2020 |
| • DAG meeting 3 | March 2021 |

Opportunity for public comment will be provided at each Town Hall / Public Meeting. With the meetings held virtually, exact details to capture public comment are still being worked out. Processes for public comment will be published prior to the meeting. Additionally, public are always encouraged to provide comment through PPS Bond website.

Additional Public Participation Opportunities

- DAG meetings are open to the public for observation, but only DAG members may participate. All DAG materials will be published on the PPS Website.
- Town Halls / Public meetings are designed to both obtain public feedback and inform the larger community of the project process and opportunities for involvement.
- The project is required to complete a Type III Conditional Land Use review with the City of Portland, which takes six months. This process requires the project team to provide notifications to neighbors and allows for comments and questions to be captured and addressed by the City review team.
- Because this property is jointly shared by Portland Public Schools and Portland Parks and Recreation the project team will adhere to Public Involvement guidelines as defined by Portland Parks and Recreation.

Project Team

The project team will be comprised of architects, engineers, planners, the Office of School Modernization (OSM) project managers and department staff. They will provide agendas, presentations and site considerations; the project team will also facilitate discussions, record input, develop analysis and options for DAG meetings and public events.

The project manager, as the District's primary point of contact for the project, will oversee DAG meetings and public participation events. All communications from DAG members outside of DAG meetings should be directed to the PPS project manager.

Project decision making will be the responsibility of the Office of School Modernization in collaboration with other District Leadership as required. DAG members perform in an advisory role.