

December 12, 2016

# MEETING MINUTES

The meeting of the Madison High School Master Planning Committee (MPC) was convened on the date above at 6:00pm in the library of Madison High School

## Attendees

Petra Callin, Madison High School Principal  
Anita Lord, Alumni, Parent, PTA/PTSA  
Sarah Lewis, High School Cluster Parent  
Taylor A. Marrow III, High School Cluster Parent  
Craig A. Kolins, PCC, Neighborhood Association  
Matt Cindrich, Parent, PTA/PTSA  
Denise Holtrop, Parent, PTA/PTSA  
Brian Butenschoen, High School Cluster Parent, PTA/PTSA  
Nicholas Meneses-Pena, Academy for Latino Parents  
Amy Ruiz, Pre-Campaign Consultant  
Derek Henderson, PPS Project Manager  
Douglas Pruitt, High School Cluster Parent  
Nancy Hamilton, Community Engagement Consultant  
Tom Bates, BLRB Educational Planner  
Greg McCracken, BLRB Educational Planner  
Melissa Guarin, BLRB Project Architect  
Richard Higgins, BLRB Project Manager  
Jerry Vincent, Chief of School Modernization  
Paul Cathcart, PPS Project Manager

Paul Cathcart opened the meeting to welcome the MPC and introduce the agenda. Jerry Vincent gave some comments on the budget and emphasized the individuality of each school's needs. The different levels of renovation (light, medium, heavy and new) can be illustrated by other schools in the district that have previously gone through this process. Jerry offered the opportunity for MPC members to tour these projects over the next few weeks to get a better idea of what each level looks like in a finished project. There are fourteen possible dates, including Saturdays and over the holidays. Derek will be putting out a schedule through Paul for those who are interested and a poll will be created to determine which dates are best. This will help committee members build a better understanding of the scope of the Madison renovation in preparation for going out and talking about the bond in January.

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In advance of the upcoming meeting, a survey and supporting materials will be distributed to committee members in order to determine how people rank different Optional Priorities from the Preferred Plan. Responses from the survey will be examined in the next MPC meeting.

BLRB then presented a 'deep dive' into the Madison Preferred Plan and existing conditions in order to provide a broad view of budget items to the MPC. The following comments were recorded:

- Madison High School will be a modernization not just a renovation. The building and site to be brought up to date on issues of health and safety, energy efficiency, current building codes, etc.
- The addition of the atrium, which connects three floors visually, would require significant seismic upgrade
- HVAC systems need complete replacement and should be fine-tuned appropriately for the use and occupancy of each space
- Renovation should upgrade electrical efficiency with LED lighting to reduce cost
- Athletic field lighting should improve safety on campus and remove dark corners
- Updating HVAC and electrical systems will mean decreased maintenance demands without adding to the overall utility bill, even with added square footage – an improved learning environment at the same operating cost
- Integration of up to date energy management systems and inclusion of solar PV are a learning/teaching opportunity in addition to energy and time savings
- Madison is on the state historic preservation office list, and it is important to keep the character and history of the building visible and accessible to students/community
- Investment in going for LEED certification has many benefits, including savings in energy and utility costs as well as student performance and health
- Site development must respond to accessibility needs as well as student safety in conjunction with vehicle and bus areas
- Testing needs to happen to assess leakage of transformers, etc.
- Landscape should be developed for longevity and safety of site
- The district design standard for new additions is LEED Gold, and LEED Silver for renovations
- Major safety concerns include maintaining landscape for better visibility, screening student areas with window treatments, placing wrap-around services in a more concentrated area and removing the community garden from the school grounds
- Any potentially hazardous materials on site should be assessed and appropriately mitigated
- Madison's existing area adequately supports district requirements for fine/performing arts, gen. ed classrooms, physical education and special ed.
- CTE classrooms (separate from gen. ed) are undersized, science labs require more area – making the two types of spaces comparable allows for flexible use

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- Less emphasis should be placed on computer labs, since many classrooms use portable computers
- In addition to the 'must do' items for Madison, there are 10 items in the preferred plan that need to be prioritized for inclusion: south slope stairs, south yard improvements, stadium upgrade, field upgrades, atrium addition, auditorium size reduction, modify scope of 'Beacon,' reduce scope of gymnasium upgrade, reduce scope of improvements to basement lease space, and Improve net/gross efficiency by 5%
- Using the gymnasium for all-school assemblies, rather than the auditorium (though a break from tradition), allows for greater capacity for future enrollment and better utilization of extra theater square footage for additional school programs; theater is likely to diminish in capacity anyways due occupancy change resulting from upgrade
- 'Beacon' should consider both renovation and new construction; suggested as an opportunity for art installation by students to show off to the community; the area needs increased visibility to the public
- Gymnasium could be a mix of heavy renovation for seismic upgrades and light or medium for the rest
- Is athletic/PE storage a high priority in the basement leased space, or can it be left out?
- Setting design priorities will be an ongoing process
- It is important that information about the project and the bond has a broad reach, and emphasis should be put on student engagement to increase the likelihood that parents are also hearing this information at home

## NEXT STEPS

MPC #9 – Prioritization of Optional Improvements, Associations with Cost

The next MPC Meeting #9 will be held on January 9<sup>th</sup>, 2017 at Madison HS

- Design Priorities
- Priorities and Cost

Submitted 12/13/16 by Nici Stauffer