



EXHIBIT

Portland Public Schools

Career Learning Requirements

A. Registration on PPS Partner Connect

- 1) The Contractor is required to register on the District's Career Learning database tool, PPS Partner Connect, which is located at <https://www.pps.net/partnerconnect>
 - When registering, the Contractor must follow the detailed instructions attached.
- 2) The Contractor must offer Career Learning opportunities as follows:
 - a) If this contract has a value at or exceeding \$100,000 but less than \$1,000,000, Contractor must:
 - Register with PPS Partner Connect and offer at least two Career Learning opportunities to PPS students. For contracts lasting longer than one year, the Contractor must offer at least two opportunities every year during the active term of the contract.
 - b) If this contract has a value at or exceeding \$1,000,000, Contractor must:
 - Register with PPS Partner Connect and offer at least four Career Learning opportunities to PPS students. Opportunities may be in alignment with existing framework or customized in collaboration with PPS Career and Technical Education leadership. For contracts lasting longer than one year, Contractors must offer at least four opportunities every year during the active term of the contract.

B. Program Administration

- 1) Contractors will report registration with PPS Partner Connect to the District prior to contract execution:
 - Contractors must submit the registration confirmation email or similar proof of registration to the District with its signed contract.
- 2) Contractors will receive requests from District Career Coordinators to provide Career Learning opportunities to PPS students.
- 3) Contractors will coordinate with the District's Career Coordinators to plan, schedule, and conduct the Career Learning events or activities.
- 4) Career Coordinators will coordinate student participation before and during scheduled events and activities.

Please send any questions about these Career Learning Requirements to careerpath@pps.net



PPS PARTNER CONNECT— CONNECTING PARTNERS AND PPS STUDENTS

PPS Partner Connect is our web-based tool which makes it easy for parents, alumni and industry professionals to connect with K-12 educators. Professionals can share their skills and expertise to bring real-world, authentic learning opportunities to all our students helping to create the next generation of innovators. Through in-person matches and virtual sessions, professionals can help students and teachers connect their classroom experiences to the world of work. ***Together we can make a difference.***

Students need context for what they are learning in the classroom. *PPS Partner Connect can help match your expertise and insight to connect with the schools and students in your community. This easy-to-use tool enables educators to match student-learning needs with professionals whose skills fit their request.*

Benefits to professionals and employers:

- Provides meaningful ways to engage in education
- Connects professionals with educators based on their skills, volunteer interests, and location
- Exposes future workforce to career opportunities
- Allows companies to centralize and scale education outreach
- Tracks employee engagement based on a variety of metrics and generates reports
- Enhances employee engagement and achieves corporate responsibility goals
- Demonstrates your commitment to your community through volunteering

How it works:

- Begin the process by navigating to the <https://www.pps.net/partnerconnect> and review our Career Connected Learning Partner Menu <https://www.pps.net/cms/lib/OR01913224/Centricity/Domain/4443/PPS%20Partner%20Menu%20with%20Links%20.pdf>
- Navigate to our Partner Profile Update/Creation form to create a new profile or update your existing profile. <https://app.grouptail.com/public/externalForm/la0AJL5r7HBqI135WoE4AAqZz7gVa6J2wmYDxcqG>
- As opportunities arise, District staff or a high school Career Coordinator may reach out with specific requests for involvement
- Attend one of our monthly Career Learning information sessions. Contact cte@pps.net to learn more

If you need assistance with the process please email cte@pps.net

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The District is committed to equal opportunity and nondiscrimination in all its educational and employment activities. The District prohibits discrimination based on race; national or ethnic origin; color; sex; religion; age; sexual orientation; gender expression or identity; pregnancy; marital status; familial status; economic status or source of income; mental or physical disability or perceived disability; or military service.