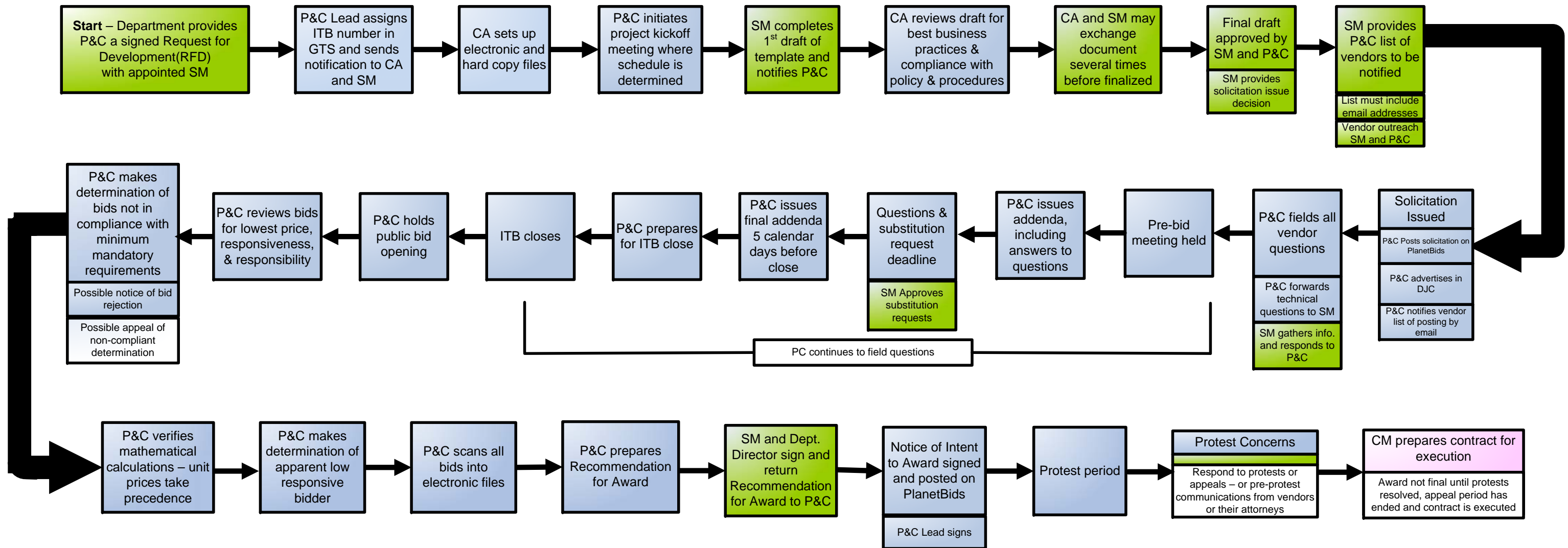


Invitation to Bid Process

Color Designates Task Owner
 Pink = Department
 Blue = Purchasing & Contracting (P&C)
 Green = Solicitation Manager



CA = Contract Analyst
 CM = Contract Manager
 Dept. = Department
 DJC = Portland Daily Journal of Commerce
 SM = Department Solicitation Manager, key department assigned
 GTS = Contract tracking system
 ITB = Invitation to Bid
 P&C = Purchasing & Contracting
 RFD = Request for formal solicitation development

NOTE: Solicitation can be cancelled at anytime throughout the process