

Solicitation Dollar Threshold Chart - Purchasing & Contracting at Portland Public Schools

IF:		THEN:	
Purchase Type	Cost	Vendor Selection Method	Awarded Based On:
DIVISION 46: All Public Contracts and Personal Services Contracts			
Personal Services: professional development, consulting (other than Division 48), facilitation, coaching, education, management, services of an artist, writer, or web developer	\$0 - \$50,000	Direct negotiation allowed	Contractor is qualified and able to provide personal services meeting or exceeding PPS needs
	\$50,001 - \$150,000	Written quotes advised or Direct Negotiation Justification	
	\$150,000+	Request for Proposal	Highest scoring responsive & responsible proposer based on price and other criteria
DIVISION 47: Goods and/or Services Other than Personal Services			
Goods: products, including supplies and equipment	\$0 - \$10,000	Competition not required – obtain quotes if practical	Identified vendor is qualified and able to provide goods/services meeting or exceeding PPS needs
	\$10,001 - \$150,000	Written quotes required	Lowest priced or highest scoring responsive & responsible bidder based on price or price and other criteria
	\$150,000+	RFP or ITB	
Services: delivery, printing, window-washing, minor alterations, ordinary repair and maintenance, or emergency work to preserve a Public Improvement	\$0 - \$10,000	Competition not required – obtain quotes if practical	Identified vendor is qualified and able to provide goods/services meeting or exceeding PPS needs
	\$10,001 - \$150,000	Written quotes required	Lowest priced or highest scoring responsive & responsible bidder based on price or price and other criteria
	\$150,000+	RFP or ITB	
DIVISION 48: Consultant Selection: Architectural, Engineering, Photogrammetric Mapping, Transportation Planning or Land Surveying Services and Related Services			
Architectural, Engineering, Photogrammetric Mapping, Transportation Planning, Land Surveying, or Related Services	\$0 - \$100,000	Direct appointment allowed; obtain competition if possible/practical	Contractor is qualified and able to provide A&E or related services meeting or exceeding PPS needs
	\$100,000+	RFP or RFQ/RFP combo	Highest scoring responsive & responsible offeror based on price and other criteria
DIVISION 49: Contracts for Public Improvements and/or Public Works			
Public Improvement: Construction, reconstruction, or major renovation	\$0 - \$5,000	Competition not required – obtain quotes if practical	Identified vendor is qualified and able to provide goods/services meeting or exceeding PPS needs
	\$5,001 - \$100,000	Written quotes required	Lowest priced responsive & responsible bidder
	\$100,000+	ITB-Construction	
OTHER: Real Estate Transactions			
Real Property (Real Estate)	Any	Contact Planning and Asset Management	