| Date: | February 29, 2016 |
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| TO: | Senior Class Member |
| FROM: | Maude Lamont / Abby Menashe |
| RE: | Guidelines for Speaking at Graduation |
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In order to be equitable to all seniors, the following guidelines have been established for seniors participating as speakers at graduation, which will be Wednesday, June 8 at 7:30pm at the Memorial Coliseum.

Any senior (who meets the minimum requirements: minimum GPA of 3.0; on track to graduate in June 2016; has been cleared for personal conduct and attendance) who has a desire to speak will need to:

- Indicate their intention to Abby Menashe, Secretary, by Monday., March 7, 2016
- 3. Prepare a 2 3 minute speech on an appropriate graduation topic for audition on Thursday, April 14th during Tutor Time in room 108
- 4. A panel of 5 or 6 faculty will hear the speeches and choose up to <u>two</u> <u>speakers</u>
- Once chosen you will: Rehearse your final speech for staff – date TBD Present final speech to Abby both hard copy and email by May 27th