

IBW PTA Membership Meeting Minutes September 27, 2023 at 6:00pm

1. Call to order: Meeting was called to order by Jalil Shamsud-Din, the PTA Vice President and President Elect, at 6:35pm at IBW HS room 145. Secretary was present.
2. Members present: Sign-in sheet attached. A quorum was established.
3. Erica Caldwell:
 - 50% of students wearing ID cards
 - Cell Phones - Caddies seem to be working
 - Campus Security up to 4
 - Aysha is doing great - knows the ropes already
 - Jaime Thomas Cleary is new Foundation Chair
 - ASB is doing great. Sold about 940 ASB cards.
 - Homecoming was great. Need more adults for chaperones at dances.
 - Flex moved to morning
 - Instructional Leaders in each department
 - Post 58 - Taking 9th grades to wilderness/outdoors trips
 - October 1st - look at numbers and see about extra FTE
 - Staying at 3 VPS, Scott Burns came from Franklin
 - PreAct test - October 18th - All 8 day, out at 1:30, PSAT - Oct 14th
4. The minutes of the August 8, 2023 board meeting were approved as presented.
5. Standing Rules - Need to take out reference to Scrip under E-Commerce Policy #4
 - Marci Forbes motions to approve the Standing Rules as amended. The motion was seconded and adopted.
6. Treasurer's Report (Kevin Wagoner) - Budget attached
 - Michelle Marsden motions to approve the audit as presented. Motion was seconded and adopted.
 - Balances:
 - i. PTA Checking US BANK - \$15,483
 - ii. Grad Night Checking - KEY - \$10,076
 - iii. Grad Night Savings - KEY - \$19,773
 - Budget:
 - i. Deficit budget
 - ii. Kisten Carr motions to Increase donation line item under income to \$5000 and increase the hospitality line item under expenses to \$2000. Seconded and approved.
 - iii. Kirsten Carr motions to approve the general budget as amended. Seconded and approved.

- iv. Kevin will add a donation option to schoolpay with an added fee option to offset the cost of online donations. Keep it as “donations” so money can go toward all things PTA like the Scholarships
 - v. Grad night chairs not present. Can amend GN budget next meeting if changes need to occur.
 - vi. Kirsten Carr: Motion to approve grad night budget as presented. seconded and approved.
7. Marisa Walter introduced herself as the Scholarships Chair - Likes the idea of a Schoolpay option. Excited to begin fundraising.
8. Yvonne Rasmussen gave an update on Hospitality - collected money for Back to School Night and provided dinner to staff successfully. Will begin working on the next event and has a list of events from Erica Caldwell.
9. Julie Worley gave an update on Membership. We currently have 96 members.
10. Julie Worley gave update on the Clothing Closet - sign-up in Gazette 9-28-2023
11. Open Positions -
 - Michelle Marsden motions that Jalil Shamsud-Din be the new PTA president for the 2023-24 school year. Seconded and approved.
 - Jalil Shamsud-Din motions to vote Kristin Covert as new PTA Vice President, Seconded and approved
 - Still open: Parent Education Chair. Marci Forbes talked about how the parent education position is community building. Can charge minimal amounts to offset costs. Will write up something for the Gazette.
12. Funding Request: Single AVID Grant request for Jamie Suehiro (AVID Coordinator), Winston Rivas (College Coordinator), Ben Hunter (AVID Elective Teacher)—University of Portland AVID Night. Amount Requested: \$450
 - Marci motions to approve request. Seconded and approved.
13. No date yet for Eat for Education at Yalla - Erica will ask for Nov. 13th.
14. Next PTA membership meeting will be January 17, 2024 at 6:30
15. Meeting adjourned at 7:49pm.