

Transcripts and Records Requests

REQUESTING STUDENT RECORDS

Former student records can be requested directly from the district by going directly to [Records Management](#) and filling out a [student record request](#)

REQUESTING COPIES OF TRANSCRIPTS

Grant will provide information regarding current attending students only.

Current Grant Students - Official Transcripts

Please email eclum@pps.net to request an official copy of your transcript. Please include the email address or physical address you would like it sent to.

Current Grant Students - Unofficial Transcripts

Students who would like an unofficial transcript (for insurance, college planning or other reasons) can now generate an Unofficial Transcript through their StudentVUE account. Go to Course History and then click the blue Unofficial Transcript button.

Former Grant Students you will need to contact Portland Public Schools district office to request Student Records. There is an online process for the following requests:

- Student Records - Transcripts [PPS Records Management](#)
- Student Records - Diplomas [Diploma](#)

PPS District Office main line: 503-916-2000.

Records Management

503-916-3860

records@pps.net